

**MINUTES**  
**ETHICS REVIEW COMMISSION MEETING**  
**MUNICIPAL COURT COMPLEX**  
**EXECUTIVE SESSION ROOM**  
**124 Old San Antonio Road**  
**Boerne, TX 78006**  
**November 14, 2017 – 5:00 PM**

Minutes of the Ethics Review Commission meeting on November 14, 2017 at 5:00 p.m.

**Present:** Chairman Tim Costanza, Commissioner Ken Dunbar, and Commissioner Darren Smith

**Absent:** Vice Chairman Ben Walker, Commissioner Robert Lee, and Commissioner William Avery

**Staff Present:** Ron Bowman, Kirsten Cohoon, and Lori Carroll

Recognized / Registered Guests: none

**1. CALL TO ORDER – 5:00 PM**

Chairman Costanza called the meeting to order at 5:05 p.m.

**2. [2017-857](#) APPOINTMENT OF CHAIR, VICE CHAIR AND SECRETARY**

Discussion ensued regarding the removal of term limits for the Commission in the amended Ethics Ordinance. It was also noted that the Chairman of the Commission is appointed by the Mayor. The Vice Chairman and Secretary are appointed by the Commission.

Chairman Costanza asked for a motion for the appointment of Vice Chairman and Secretary. Commissioner Dunbar made a motion to reappoint Ben Walker as Vice Chairman and Darren Smith as Secretary. Secretary Smith seconded the motion. The Commission voted 2-0 in favor of the reappointments.

**3. [2017-858](#) APPROVAL OF MINUTES FROM NOVEMBER 30, 2016**

Motion was made by Secretary Darren Smith to approve the minutes of November 30, 2016 as provided. Commissioner Dunbar seconded the motion. Commission voted 2-0.

**4. COMMENTS FROM COMMISSIONERS/LEGAL COUNSEL/STAFF.**

Kirsten Cohoon, City Attorney mentioned the required ethics training. A proposed amendment to the Ethics Ordinance will be brought to the City Council in the near future for consideration that would no longer require training annually for the Boards and Commissions subject to the Ethics Ordinance. Discussion ensued regarding the vacancy on the Ethics Review Commission.

City Manager Ron Bowman expressed his appreciation to the Commission.

**5. ADJOURNMENT**

Chairman Costanza adjourned the meeting at 5:24 p.m.

Approved:

\_\_\_\_\_  
Chairman

Attest:

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City Secretary