

**MINUTES**  
**DESIGN REVIEW MEETING**  
**BOERNE CITY HALL**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 N. MAIN**  
**Thursday, December 8, 2022 - 6:00 PM**

PRESENT 4 - CHAIRMAN CHRIS TAYLOR, COMMITTEE MEMBER CARR STOKES, COMMITTEE MEMBER CHRIS HARTHCOCK, COMMITTEE MEMBER SHELLY CONDRA

ABSENT 1 - COMMITTEE MEMBER CODY KELLER

STAFF PRESENT: LAURA HANING, RYAN BASS, RYAN LEWIS, HEATHER WOOD

RECOGNIZED/REGISTERED GUESTS: SAM MCGEE

THE CITY OF BOERNE DESIGN REVIEW COMMITTEE RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY).

1. CALL TO ORDER – 6:00 PM

Chairman Taylor called the Design Review Committee to order at 6:00 p.m.

2. CONFLICT OF INTEREST

None declared.

3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Design Review Committee on any issue. The Design Review Committee may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

No comments were received.

4. CONSENT AGENDA: ALL ITEMS LISTED BELOW WITHIN THE CONSENT AGENDA ARE CONSIDERED ROUTINE BY THE DESIGN REVIEW COMMITTEE AND MAY BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT THE ITEM MAY BE MOVED TO THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE

A MOTION WAS MADE BY COMMITTEE MEMBER STOKES, SECONDED BY COMMITTEE MEMBER HARTHCOCK, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**YEA: 3-** COMMITTEE MEMBER STOKES, COMMITTEE MEMBER HARTHCOCK, COMMITTEE MEMBER CONDRA

**NAY: 0**

**Approved: 3-0**

- 4.A. [2022-925](#) THE MINUTES OF THE DESIGN REVIEW COMMITTEE WORKSHOP OF OCTOBER 13, 2022 AND THE MINUTES OF THE DESIGN REVIEW COMMITTEE MEETING OF OCTOBER 13, 2022.

5. REGULAR AGENDA:

- 5.A. [2022-926](#) CONSIDER A PROPOSED SIGN VARIANCE FOR CRESTMONT PRIVATE WEALTH, LOCATED AT 602 S. MAIN ST. (KCAD 21609) TO ALLOW FOR A FREESTANDING MONUMENT SIGN THAT DOES NOT MEET THE MINIMUM HEIGHT REQUIREMENT OF 18 INCHES FOR THE MONUMENT BASE AS STATED IN THE UNIFIED DEVELOPMENT CODE, SECTION 9.7.C.9, STANDARDS BY SIGN TYPE FOR FREESTANDING SIGNS. TAKE NECESSARY ACTION.

Chairman Taylor asked that the minutes reflect a typo in the agenda; the correct address is 604 South Main Street.

Mr. Ryann Bass, City Environmental Planner/Urban Forester, presented the proposed variance.

Sam McGee, owner and tenant, spoke regarding their need for the requested variance.

A MOTION WAS MADE BY COMMITTEE MEMBER STOKES, SECONDED BY COMMITTEE MEMBER HARTHCOCK, TO APPROVE THE PROPOSED SIGN VARIANCE FOR CRESTMONT PRIVATE WEALTH, LOCATED AT 602 S. MAIN ST. (KCAD 21609) TO ALLOW FOR A FREESTANDING MONUMENT SIGN THAT DOES NOT MEET THE MINIMUM HEIGHT REQUIREMENT OF 18 INCHES FOR THE MONUMENT BASE AS STATED IN THE UNIFIED DEVELOPMENT CODE, SECTION 9.7.C.9, STANDARDS BY SIGN TYPE FOR FREESTANDING SIGNS. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**YEA: 3-** COMMITTEE MEMBER STOKES, COMMITTEE MEMBER HARTHCOCK, COMMITTEE MEMBER CONDRA

**NAY: 0**

**Approved: 3-0**

Ms. Laura Haning, Planning Director, introduced new Assistant Planning Director, Mr. Nathan Crane to the Committee.

#### 6. ADJOURNMENT

Chairman Taylor adjourned the Design Review committee at 6:10 p.m.

---

Chairman

#### CERTIFICATION

I hereby certify that the above notice of meeting was posted on the 5th day of  
December, 2022 at 5:00 p.m.

---

Vice Chairman