



AGENDA ITEM SUMMARY

District Impacted

- ☐ 1 = Wolosin
- ☐ 2 = Woolard
- ☐ 3 = Scott
- ☐ 4 = Boddie
- ☐ 5 = Macaluso
- ☐ All

Agenda Date	October 26, 2021
Requested Action	Approve Resolution No. 2021-R61; authorizing the City Manager to enter into and manage an Interlocal Agreement with Fair Oaks Ranch, Texas for animal control services.
Contact Person	Danny Zincke – Asst. City Manager
Background Information	<p>Each year since 2000, the City of Boerne has signed an interlocal agreement with the City of Fair Oaks Ranch. This agreement provides for Animal Control Services, specifically pertaining to the housing of strays and pets picked up by the City of Fair Oaks Ranch inside their city limits.</p> <p>The City of Boerne provides housing and care for these animals during the designated holding period. Once the required holding period has passed, the City of Fair Oaks Ranch releases any unclaimed animals to the City of Boerne for final disposition.</p> <p>For these services the City of Fair Oaks Ranch pays a minimum of 10% of the annual “operational costs” as long as the % of animals brought in by the City of Fair Oaks is 10% or less of the total animals brought into the shelter. Should they bring in more than 10% then the fee matches the percentage of animals brought into the shelter. They must also pay an additional fee per animal that is not claimed by an owner and that has to be release to the City of Boerne for disposition.</p> <p>For this agreement “operational costs” are calculated on 1.5 employees (salaries and benefits), utilities, food, cleaning supplies, and facility maintenance. For the current term the “operational cost” was \$143,130.20 resulting in an annual minimum fee of \$14,313.02.</p> <p>This year the City of Fair Oaks requested a few minor changes to the agreement. In Sec. III par 2 – they requested to add “The owner must present to an employee of the FACILITY a signed FOR Return To Owner Form, a photo ID, and a printed receipt showing payment of fees to FOR in order to pick up their animal.” In par 4 – they requested to add “BOERNE</p>

	<p>will attempt to notify FOR to obtain authorization prior to taking the animal to the vet, however, if an agent of FOR cannot be reached, the FACILITY Supervisor will have the final say.” In Sec. V par 2 they requested to change sixty (60) days notice to ninety (90) days notice.</p> <p>Once the changes were made and approved by the City of Boerne’s Legal Team, the document was approved and signed by the City of Fair Oaks.</p>
Item Justification	<div> <div> <input type="checkbox"/> Legal/Regulatory Obligation <input type="checkbox"/> Reduce Costs <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Mitigate Risk <input type="checkbox"/> Master Plan Recommendation </div> <div> <input type="checkbox"/> Infrastructure Investment <input type="checkbox"/> Customer Pull <input type="checkbox"/> Service Enhancement <input type="checkbox"/> Process Efficiency <input checked="" type="checkbox"/> Other: <u>Inter-agency cooperation.</u> </div> </div>
Financial Considerations	<p>Since the agreement adjusts the fee the City of Fair Oaks pays the City of Boerne based on usage there is little to no financial impact to the budget.</p>
Citizen Input/Board Review	<p>N/A</p>
Legal Review	<p>City Attorney Quirk has worked with staff to draft/review the agreement.</p>
Alternative Options	<ul style="list-style-type: none"> • Deny the agreement and inform the City of Fair Oaks Ranch to procure other means to house their animals. • Authorize staff to negotiate a different agreement with the City of Fair Oaks Ranch for Animal Control Services.
Supporting Documents	<ul style="list-style-type: none"> • Copy of the proposed agreement with the City of Fair Oaks Ranch for Animal Control Services.