

	<div data-bbox="1247 218 1484 457"> <p><b>District Impacted</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 1 = Wolosin</li> <li><input type="checkbox"/> 2 = Woolard</li> <li><input type="checkbox"/> 3 = Scott</li> <li><input type="checkbox"/> 4 = Boddie</li> <li><input type="checkbox"/> 5 = Macaluso</li> <li><input checked="" type="checkbox"/> All</li> </ul> </div> <p style="text-align: center;"><b>AGENDA ITEM SUMMARY</b></p>
<b>Agenda Date</b>	<i>June 22, 2021</i>
<b>Requested Action</b>	<p>CONSIDER RESOLUTION NO. 2021-R22; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT FOR ADDITIONAL SERVICES TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND MOSAIC PLANNING AND DEVELOPMENT SERVICES, INC. FOR THE BOERNE UNIFIED DEVELOPMENT CODE FOR AN AMOUNT NOT TO EXCEED \$19,500.00. <i>(Additional coordination, outreach, and meetings for the Unified Development Code)</i></p>
<b>Contact Person</b>	<p>Laura Haning, Planning and Community Development Director</p>
<b>Background Information</b>	<p>When the last contractual amendment for Mosaic was approved by City Council in April, staff stated our belief that the cost adjustment for the UDC project would be sufficient to finish the project. There have been, however, some unforeseen project needs that have arisen.</p> <p>The last amendment was proposed to cover technical advisory services, outreach, mapping and additional meetings/ presentations. Just prior to the approval of the contract amount the Planning and Zoning Commission established a subcommittee to help with public outreach. The subcommittee requested that staff put together materials that would help clarify for the public the zoning and overlay districts. These “At-A-Glance” sheets turned out to be very beneficial and made it much easier for the public to understand how they would be affected by the zoning changes. The documents are very detailed and ended up taking a lot of Mosaic’s time and technical expertise to put together.</p> <p>As has been previously stated, there were over 20 subcommittee meetings and staff hired a temporary employee, who Carissa worked directly with, to accommodate getting the At-A-Glance sheets completed.</p> <p>While the sheets were a good idea and will be extremely beneficial in helping people understand the new rules, the majority of the money set aside to work on the handbook was used to create these documents. The handbook, including these graphical sheets, will be instrumental in making the text document user friendly; one of the goals in the compilation of this ordinance.</p>

	<p>Creating the handbook as originally scoped will require continued work on content creation and layout, modification to existing illustrations, and coordination with City Staff. The handbook will be organized into sections that can function as standalone documents for future use by City Staff for communication with developers and with the public. The layout will be graphic in nature.</p> <p><b>Background:</b>  February 2019: Approved contract with Carissa Cox of Mosaic to assist the City with the update and consolidation of ordinances into a Unified Development Code (UDC). It was broken up into two Phases; consolidation of ordinances and handbooks –  Phase 1 - \$135,400</p> <p>September 2019: Additional scope was added to incorporate overlay districts, LID and stormwater regulations. - \$120,000 and  Phase 2 – \$ 51,900</p> <p>April 2021: New scope of services that included additional advisory services, meetings, mapping, and particularly more detailed materials - \$26,400.</p> <p>Current: New scope of services to complete the handbook as originally proposed - \$19,500</p> <p>The new total for the Mosaic contract, if approved, will be \$353,200.</p>
<b>Item Justification</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="checkbox"/> Legal/Regulatory Obligation  <input type="checkbox"/> Reduce Costs  <input type="checkbox"/> Increase Revenue  <input type="checkbox"/> Drive Down Risk  <input type="checkbox"/> Master Plan Recommendation </div> <div style="width: 48%;"> <input type="checkbox"/> Infrastructure Investment  <input type="checkbox"/> Customer Demand  <input type="checkbox"/> Service Enhancement  <input type="checkbox"/> Process Efficiency  <input checked="" type="checkbox"/> Other: <u>Additional scope of service</u> </div> </div>
<b>Financial Considerations</b>	
<b>Citizen Input/Board Review</b>	
<b>Legal Review</b>	
<b>Alternative Options</b>	

<b>Supporting Documents</b>	Supporting documentation is attached
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