## **MEMORANDUM**



DATE: August 14, 2020

TML Health Benefits Pool Members – Region 7

FROM: Leah Simon, Board Secretary and General Counsel

RE: Official Ballots for 2020 Board of Trustee Election

Enclosed is the ballot for the 2020 Board of Trustees elections for your region's designated position, whose 3-year term of office will begin on October 1, 2020. Your ballot contains the names of all qualified persons submitted to be placed on the ballot. Please submit the signed certified ballot approved by your governing body no later than the deadline September 28, 2020.

## Ballots must:

certify that the vote was taken at an official meeting of the governing body;

be received no later than 5:00 p.m. (CST) on September 28, 2020, at TML Health Benefits Pool, 1821 Rutherford Lane, Suite 300, Austin, Texas 78754; and

as an option, be submitted to the Board Secretary by mail, by facsimile (512) 719-8349 or electronically to <u>BoardSecretary@tmlhb.org</u> prior to the deadline.

## What if I want to write-in a name?

You may write-in a person's name only if the elected or appointed official is otherwise duly qualified. Qualified individuals must either be an employee or elected official of an incorporated city within the state of Texas, which is a Member of the Pool at the time of their election. A qualified municipal "employee" must: 1) hold a position of Department Head or higher; 2) work at least 20 hours per week for an incorporated city; 3) be paid by the incorporated city with incorporated city funds; and 4) be hired and fired only by another incorporated city official or by the incorporated city's governing body. TML Health Trustees may not serve as both a voting member of TML Health's Board and as a voting member of the Texas Municipal League or the TML Intergovernmental Risk Pool Board of Trustees.

## How will votes be counted?

When more than two (2) candidates running, the person receiving the largest number of votes is elected.

If you have any questions, feel free to contact me at (512) 719-8349.

Attachments

