City of Boerne	AGENDA ITEM SUMMARY
AGENDA DATE	3/10/2020
DESCRIPTION	CONSIDER RESOLUTION NO. 2020-R15; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND PENGUIN SUITS FOR 2020 PARKS AND RECREATION GUIDE BOOKS. (Additional work outside of the original scope)
STAFF'S RECOMMENDED ACTION (be specific)	Approve Or Deny Resolution No. 2020-R15; Authorizing An Amendment To The Agreement With Penguin Suits For An Additional Amount Of \$314.20 For Design, Printing, And Distribution Of The 2020 Parks And Recreation Guide Book For A Total Not To Exceed \$26,314.20.
CONTACT PERSON	Lissette Jimenez
SUMMARY	The Boerne Parks and Recreation department produces prints and distributes an annual guidebook highlighting programs, facilities and community events for the City of Boerne. The book is mailed to all City of Boerne residents each year and copies are available at various locations and events throughout the year. The agreement was approved by City Council on August 27, 2019, however, when the motion to approve was made it stated, "not to exceed \$26,000." The final invoice came in \$314.20 above the approved amount; therefore, we are bringing it back to City Council to approve charges which were for additional pages outside the original scope of work. Staff is requesting the approval of the additional funds to pay the \$314.20.
COST	\$314.20
SOURCE OF FUNDS	Budgeted in 2019- 2020 Parks Fund
ADDITIONAL INFORMATION	

This summary is not meant to be all inclusive. Supporting documentation is attached.