

# The PlayWell Group, Inc.

Toll Free: (800)726-1816 Fax: (505) 296-8900

## TEXAS CORPORATE OFFICE, SALES OFFICE & PROCESSING CENTER

203A State Highway 46 East  
Boerne, TX 78006

### Colorado Sales Office

11757 W. Ken Caryl Ave. Suite #F-231  
Littleton, CO 80127

### Arkansas Sales Office

6929 JFK Blvd., Suite 20-16  
N. Little Rock, AR 76116

### Oklahoma Sales Office

5030 North May, Suite 129  
Oklahoma City, OK 73112

### New Mexico Sales Office

9430 San Mateo Blvd NE Unit G  
Albuquerque, NM 87113

## TERMS AND CONDITIONS

### **INVOICE TERMS**

Tax funded and bonded projects only, Net 30 days. All other entities required 50% down and balance Net 30. All past due amounts will be subject to a finance charge in accordance with the Texas Prompt Payment Act, Chapter 2251, Texas Government Code.

***Delay of Installation (if applicable): If the Customer delays the installation, the stored product will be invoiced with a term of Net 30.***

### **OPEN ACCOUNT**

Credit terms are available to municipalities, government agencies, school systems, bonded contractors, and businesses (with prior approved credit). To establish credit your organization must have a satisfactory rating with Dun & Bradstreet and provide three credit references. To establish credit, your initial order must total at least \$10,000.00. 50% deposit is required on all orders from non-tax funded entities. Prepayment may be required for any order at The PlayWell Group, Inc. sole discretion.

### **METHODS OF PAYMENTS**

MasterCard, Visa, American Express, money order, checks. Sorry no C.O.D. orders.

### **FEDERAL/STATE GOVERNMENT AND CO-OP'S CONTRACT**

Available for Federal/State Government, Co-Op's and agency accounts on many items. Call your Sales Consultant for information.

### **SALES TAX**

Will be added to the invoice, except when a tax-exempt/resale certificate is furnished, or your entity qualifies in your state as tax exempt.

### **FREIGHT CHARGES/DELIVERY TERMS**

All shipments are F.O.B factory, except where specifically stated otherwise. Delivery of materials is up to eight weeks from the order date, plus a few days for transit, unless otherwise noted. Every effort is made to comply with scheduled shipping dates: however, The PlayWell Group, Inc. is not liable for any loss or damage arising out of delay in delivery of any of its products due to causes beyond the control of the Company.

### **DAMAGE/SHORTAGE CLAIMS**

All claims for concealed loss or damage to product must be noted on the Bill of Lading or delivery ticket and reported immediately to our Customer Service Department. All claims for product damage and shortage via common carrier must be promptly made by consignee (customer) direct to The PlayWell Group's Customer Service Department. When reporting damage, be sure to hold all containers and packing materials for inspection (claims should be filed within 15 days of receipt of shipment).

### **RETURNS/CANCELLATIONS**

No merchandise is to be returned without first obtaining written authorization from The PlayWell Group, Inc. Please provide invoice number, date and reason for your return. Any authorized merchandise must be carefully packed and in saleable condition to be accepted for return. A 25% (of list price) re-stocking charge plus freight to and from the manufacturer applies on all returned merchandise when error is not the fault of The PlayWell Group. All returned merchandise must be shipped insured and freight prepaid. Orders cancelled prior to shipment will be charged 10% of list price. Once the material has been installed, no refund will be granted.

### **FREIGHT CARRIER INFORMATION**

All freight is shipped unassembled via common carrier. Made via common carrier to the end user, the customer is responsible for unloading all deliveries.

### **COLOR CHOICES**

Be sure to specify color selections when ordering. Please sign attached Color Selection Form (if applicable).

### **INSTALLATION**

Installation/Prices are not included on this Quotation. A separate installation quotation must be included with your order if installation is required.

### **PLAYGROUND SURFACING WARNING**

All play equipment must be installed over impact absorbing surface. Go to [www.cpsc.gov](http://www.cpsc.gov) for more information.

**PRODUCT WILL BE ORDERED IMMEDIATELY UPON RECEIPT OF WRITTEN APPROVALS. Please email or fax all pages.**

**Sales Quote #:** \_\_\_\_\_ **Purchase Order #:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

