



AGENDA ITEM SUMMARY

District Impacted

- ☐ 1 = Wolosin
- ☐ 2 = Woolard
- ☐ 3 = Scott
- ☐ 4 = Fowler
- ☐ 5 = Macaluso
- ☒ All

AGENDA DATE	<i>November 12, 2019</i>
DESCRIPTION	RECEIVE BIDS AND AWARD CONTRACT FOR MOVING SERVICES FROM EXISTING CITY HALL TO NEW CITY HALL AND CONSIDER RESOLUTION NO. 2019-R173; AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND _____ FOR MOVING SERVICES FROM EXISTING CITY HALL TO NEW CITY HALL.
STAFF'S RECOMMENDED ACTION (be specific)	Receive bids and approve Resolution No. 2019-R173; awarding contract to Move Logistics, Inc. in the amount of \$15,995.00.
CONTACT PERSON	Linda S. Zartler, Assistant City Manager
SUMMARY	<p>In anticipation of the move into the new City Hall, Staff has solicited bids for moving some furniture, materials, records and miscellaneous equipment items from our current location to the new building.</p> <p>A mandatory pre-bid conference was held with prospective moving companies. 5 companies were in attendance; All Points Texas, Armstrong Relocation & Companies, Arrow Moving & Storage, EDC Moving Systems and Move Logistics, Inc. During the pre-bid conference the companies were shown the building that currently house the contents to be moved, along with pictures of specific furniture that will be taken. Out of the five companies, only 2 turned in bids for the project.</p> <p>After reviewing the proposals from both firms, Staff is recommending awarding the proposal to Move Logistics, Inc. Both parties met all the requirements in the proposal, however Move Logistics, Inc. was the low bidder, and also provided a detailed plan for the move.</p>
COST	\$15,995.00
SOURCE OF FUNDS	Issued bonds
ADDITIONAL INFORMATION	

This summary is not meant to be all inclusive. Supporting documentation is attached.