



Assisting Communities  
With Their I.S.O. Rating

Mike Pietsch, P.E. Consulting Services, Inc.

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May 10, 2018

Mr. Doug Meckel  
Fire Chief  
City of Boerne  
726 N. Main St.  
Boerne, TX 78006

Dear Chief Meckel:

Attached is a proposal for Mike Pietsch, P.E. Consulting Services, Inc. to perform their consulting services in conjunction with the City of Boerne' I.S.O. rating. The services outlined below would be required to: ***Prepare the I.S.O. Pre-Survey Packets (Phase II)*** for the City of Boerne. This packet requires an extensive amount of support data to document the answers the City of Boerne will provide via these packets. It will save the City Officials representing Boerne a considerable amount of time if my services are obtained to assist in filling out this packet.

This proposal for phase II includes only 1 site visit. If additional site visits are required by the City of Boerne please let my company know and the proposal will be adjusted.

The total of time and costs reflect actual consultant fee expenses. If you have any questions or need other information, please let me know.

Sincerely yours,

Mike Pietsch, P.E.  
Civil Engineer

MP/spp

# **PROPOSAL**

**TO  
PROVIDE  
CONSULTING SERVICES**

**TO**

**THE CITY OF BOERNE**

**To Prepare the I.S.O. Pre-Survey Packets  
(Phase II)**

**BY**

**MIKE PIETSCH, P.E. CONSULTING SERVICES, INC.**

**OF**

**GARLAND, TEXAS**

**May 10, 2018**

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**Proposal for The City of Boerne  
Prepare I.S.O. Pre-Survey Packet (Phase II)**

The following is a proposed estimate of the time and costs that would be associated with a consulting project with **Mike Pietsch, P.E. Consulting Services, Inc.** for the **City of Boerne**. The consulting team will consist of Mike Pietsch, P.E.

## **SCOPE OF CONSULTING SERVICES**

The proposed scope of work will consist of meeting with various officials from Boerne as follows in order to document the answers to the questions presented within I.S.O.'s pre-survey packet. The questions will cover the areas described below:

- **Correct ISO's Needed Fire Flow Report:**
- **Texas Exception**
  - Attendance at Fireman's Training School
  - Compressed Air Foam
  - Volunteer Certification
- **Fire Department:**
  - Apparatus Inventories
  - Pump Tests
  - Staffing
  - Training
  - Operational Considerations
  - Fire Station Locations
    - Locating apparatus to maximize the grading
    - Distribution of companies
- **Fire Service Communications**
  - Methods of alarm receipt
  - Number and training of dispatchers
  - Monitoring for Integrity
  - Emergency Power
  - Methods of dispatch
- **Water Department:**
  - Supply Facilities
  - Hydrant Distribution
  - Hydrant Inspection
  - Flow Testing – perform and/or analyze flow tests

- **Community Risk Reduction:**
  - Fire Marshal – Inspections and Investigations
    - Codes
    - Staffing
    - Certifications
    - Training
  - Public Fire Education
    - Staffing
    - Certifications
    - Training

## **COST REQUIREMENTS**

***If I prepare a Grading Summary and the corresponding List of Suggested Improvements for the City of Boerne:***

- Assimilating information in City of Boerne \$ 4,500
- Complete ISO Pre-Survey Packet – At home office \$ 9,000
- Expenses (hotel, meals, transportation, etc.) \$ 500

**Total \$ 14,000**

**The total cost to the City of Boerne will not exceed \$14,000 if my services are obtained to prepare a Grading Summary and corresponding List of Suggested Improvements.**

**This Proposal for Phase II includes just 1 site visit**

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### **PAYMENT AGREEMENT:**

The City of Boerne agrees to pay Mike Pietsch, P.E. Consulting Services, Inc. upon the conclusion of the consulting project (Phase II).

*Submitted by:*

*Mike Pietsch, P.E.  
Civil Engineer*

**Mike Pietsch, P.E. Consulting Services, Inc.  
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Garland, TX 75043-1311  
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**Proposal for The City of Boerne  
Prepare I.S.O. Pre-Survey Packet (Phase II)**



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With Their I.S.O. Rating

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May 10, 2018

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Fire Chief  
City of Boerne  
726 N. Main St.  
Boerne, TX 78006

Dear Chief Meckel:

Attached is a proposal for Mike Pietsch, P.E. Consulting Services, Inc. to perform their consulting services in conjunction with the City of Boerne' I.S.O. rating. The services outlined below would be required to: ***Assist the I.S.O. Field Representative (Phase III)*** during his survey of the City of Boerne.

This phase of my service is designed to assist the City of Boerne with the information transfer. I will be with the Field Representative during his entire survey. Since I trained many I.S.O. Field Representatives during my 28+ years with ISO, I know exactly what he requires. This will eliminate any confusion between the City of Boerne and the I.S.O. Field Representative. The information transfer will proceed effortlessly if I am involved. My involvement will save the City Officials serving the City of Boerne countless staff-hours and allow them to concentrate on their normal daily activities.

This proposal includes 1 site visit; to complete phase III. If additional site visits are required by the City of Boerne please let my company know and the proposal will be adjusted.

The total of time and costs reflect actual consultant fee expenses. If you have questions or need additional information, please let me know.

Sincerely yours,

Mike Pietsch, P.E.  
Civil Engineer

MP/spp

# **PROPOSAL**

**TO  
PROVIDE  
CONSULTING SERVICES**

**TO**

**THE CITY OF BOERNE**

**Assist the I.S.O. Field Representative  
During the I.S.O. Survey  
(Phase III)**

**BY**

**MIKE PIETSCH, P.E. CONSULTING SERVICES, INC.**

**OF**

**GARLAND, TEXAS**

**May 10, 2018**

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**Proposal for the City of Boerne  
Assist I.S.O. Field Representative (Phase III)**

The following is a proposed estimate of the time and costs that would be associated with a consulting project with **Mike Pietsch, P.E. Consulting Services, Inc.** for the **City of Boerne**. The consulting team will consist of Mike Pietsch, P.E.

## **SCOPE OF CONSULTING SERVICES**

Represent the City of Boerne during the I.S.O. field survey. Areas covered by the I.S.O. Field Representative are shown below:

- **Present ISO's Corrected Needed Fire Flow Report:**
- **Texas Exception**
  - Attendance at Fireman's Training School
  - Compressed Air Foam
  - Volunteer Certification
- **Fire Department:**
  - Apparatus Inventories
  - Pump Tests
  - Staffing
  - Training
  - Operational Considerations
  - Fire Station Locations
    - Locating apparatus to maximize the grading
    - Distribution of companies
- **Fire Service Communications**
  - Methods of alarm receipt
  - Number and training of dispatchers
  - Monitoring for Integrity
  - Emergency Power
  - Methods of dispatch
- **Water Department:**
  - Supply Facilities
  - Hydrant Distribution
  - Hydrant Inspection
  - Flow Testing – perform and/or analyze flow tests

- **Community Risk Reduction:**
  - Fire Marshal – Inspections and Investigations
    - Codes
    - Staffing
    - Certifications
    - Training
  - Public Fire Education
    - Staffing
    - Certifications
    - Training

## **COST REQUIREMENTS**

***If I prepare a Grading Summary, create a List of Suggested Improvements, and assist with completion of the Pre-Survey Packet for the City of Boerne:***

- Assist the I.S.O. Field Representative \$ 4,500
- Expenses (hotel, meals & transportation) \$ 500

**Total \$ 5,000**

**The total cost to the City of Boerne to Assist the I.S.O. Field Representative will not exceed \$5,000, if my services are obtained to assist with the completion of the Grading Summary, Suggested Improvements, and Pre-Survey Packet.**

**The Proposal for Phase III includes just 1 site visit.**

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### **PAYMENT AGREEMENT:**

The City of Boerne agrees to pay Mike Pietsch, P.E. Consulting Services, Inc. upon the conclusion of this phase of the consulting project (Phase III).

*Submitted by:*

*Mike Pietsch, P.E.  
Civil Engineer*

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**Proposal for the City of Boerne  
Assist I.S.O. Field Representative (Phase III)**