

	<div data-bbox="1235 218 1474 457"> <p>District Impacted</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 = Wolosin <input type="checkbox"/> 2 = Woolard <input type="checkbox"/> 3 = Scott <input type="checkbox"/> 4 = Fowler <input type="checkbox"/> 5 = Macaluso <input checked="" type="checkbox"/> All </div> <p style="text-align: center;">AGENDA ITEM SUMMARY</p>
AGENDA DATE	<i>September 24, 2019</i>
DESCRIPTION	CONSIDER RESOLUTION NO. 2019-R147; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND MOSAIC PLANNING AND DEVELOPMENT SERVICES FOR EXTENDING THE TIMELINE OF THE UNIFIED DEVELOPMENT CODE PHASE I AND INCLUDE PHASE 2.
STAFF'S RECOMMENDED ACTION (be specific)	Approve Resolution No. 2019-R147; authorizing an amendment to the agreement with Mosaic Planning and Development Services to extend the timeline of the UDC Phase I to include Overlay Districts and approval of Phase 2 for an additional amount not to exceed \$171,900.00.
CONTACT PERSON	Laura Talley, Planning and Community Development Director
SUMMARY	<p>The original budget set aside in 2019 for the creation of the UDC was \$100,000. In February of 2019, after discussion and consideration by Council it was determined that a complete update should incorporate other items that were initially not part of the project. This effort is one of the City's top priorities and it became evident that the City needed to increase funding to deliver the best product, specifically, to create a UDC that updates and brings together a variety of City Ordinances to ensure they align with the Master Plan.</p> <p>To accomplish this, it was recommended that we break the project into two Phases and increase the budget to allow for further detail.</p> <p>Phase 1: Includes editing of multiple ordinances and content generation, required illustrations, technical review of the lighting plan, zoning map amendment, third-party legal review and UDC training. The original timeline for Phase 1 was to be completed and adopted by October 2019. Cost: \$135,400</p>

	<p>Phase 2: Includes an appendix of illustrations, UDC handbook and training. Phase 2 is to be completed by March 2020. Cost: \$51,900</p> <p>While working with the Steering Committee through ordinance reviews, it has become apparent that the timeline originally chosen was aggressive. The level, amount of detail and coordination is considerable. We are now coordinating with multiple other consultants regarding specific content that needs to be incorporated into the ordinances and the Steering Committee has requested more detail regarding Overlay Districts. The inclusion of Overlay Districts will assist the City with enforcement of specific design criteria and protection of certain areas that are of historic and architectural importance. Staff and the Steering Committee are recommending that the timeline be adjusted, and the budget be increased in order to accomplish those goals.</p> <p>Timeline extension.....\$20,750</p> <ul style="list-style-type: none"> - 5 additional steering committee meetings - Special sessions with Planning & Zoning Commission - Special session with City Council and one additional City Council meeting - Developer focus group - 5 additional project management meetings <p>Overlay Districts.....\$56,000</p> <ul style="list-style-type: none"> - 6 additional overlay district (text) <p>Illustrations for Overlays.....\$30,000</p> <ul style="list-style-type: none"> - 6 additional overlay district (illustrations) <p>Coordination of Content for Added Consultants.....\$ 6,400</p> <ul style="list-style-type: none"> - Stormwater and Historic District <p>This would provide a proposed budget increase of \$113,150. The Overlay District text and illustrations could require more detail as we review those further. Staff would recommend an increase in budget for Phase 1 not to exceed an additional \$120,000 to the original 135,400. This would bring the total for Phase 1 to \$155,400. We are also requesting an extension to the timeline for Phase 1 to be completed in March of 2020. Phase 2, which was addressed in the February presentation to Council was not approved in the first Resolution. We are now seeking approval for Phase 2 in the amount of \$51,900. Phase 2 timeline would also be adjusted for completion in July of 2020.</p>
COST	

SOURCE OF FUNDS	
ADDITIONAL INFORMATION	

This summary is not meant to be all inclusive. Supporting documentation is attached.