

MINUTES
IMPACT FEE ADVISORY COMMITTEE MEETING
CITY COUNCIL CHAMBERS
124 Old San Antonio Road
Boerne, TX 78006
April 1, 2019 – 5:30 p.m.

Advisory Committee Members Present: Joe Davis, Richard Sena, Paula Hayward, Bob Cates, Cal Chapman, and Patrick Cohoon.

City Staff Present: Michael Mann, Andrea Rivera, and Sheldon Cravey.

CALL TO ORDER – 5:30 PM

Meeting was called to order 5:45 p.m.

Receive staff comments regarding capital improvements plan and land use projections.

Mike Mann explained that City Council has authorized HDR Engineering to update our impact fee plan. HDR will be looking at the capital improvements plan and land use projections and come up with a maximum fee. We will be asking the Impact Fee Advisory Committee at our next meeting to make a recommendation to City Council. Paula Hayward asked about a longer meeting next time. Mike said we can meet at 5 p.m. and it doesn't need to be before a Planning & Zoning meeting. Cal Chapman asked about a different utility system being expanded outside of town. Mike said impact fees are for the construction of new infrastructure to serve new development. The law is specific to that to qualify. Money can only be spent on projects included in the Capital Improvements Plan. Mike stated capital improvements have the capacity to provide for more development. Bob Cates asked about time table for receiving the

HDR draft report and Mike said it will be about three months. Bob Cates asked if they can get a preliminary report before the next meeting. Mike said we will get a draft report to the committee.

Approve minutes of November 5, 2018.

There was a motion to approve the minutes. Paula asked about attendees not listed on minutes. Mike said by law we are not required. We are only required to put together a committee of experience. Cal Chapman moved to approve the minutes and Patrick Cohoon seconded. All were in favor to approve the minutes 5-0.

ADJOURNMENT

Meeting was adjourned at 5:54 p.m.

Chair

Secretary