



AGENDA ITEM SUMMARY

District Impacted

- ☐ 1 = Wolosin
- ☐ 2 = Woolard
- ☐ 3 = Scott
- ☐ 4 = Fowler
- ☐ 5 = Macaluso
- ☒ X All

AGENDA DATE	<i>September 10, 2019</i>
DESCRIPTION	CONSIDER RESOLUTION NO. 2019-R138; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOERNE AND KENDALL COUNTY FOR HEALTH SANITARIAN SERVICE.
STAFF'S RECOMMENDED ACTION (be specific)	Approve Resolution No. 2019-R138; Entering into an Interlocal Agreement with Kendall County for Health Sanitarian Service in an amount of \$49,480.50.
CONTACT PERSON	Jeff Thompson, Deputy City Manager & General Manager of Utilities
SUMMARY	<p>Beginning in the early 2000's, the City and County entered into an Interlocal Agreement for the County to inspect establishments that provide food services to the public both inside the City limits as well as within Kendall County. Over the past several years, the work load for the Sanitarian has increased substantially which has necessitated the need for two, full-time sanitarians.</p> <p>The fees collected from permits and inspections are subtracted from the expense budget and then the cost/net expense is split between the two entities. The County just recently increased the permit fees, which decreased the amount we will pay this year by approximately \$11,000.00. Our portion for the 2020 FY will be \$49,480.50. Below is the breakdown for your review.</p>

	Heath Inspector Budget FY 2020 October 1, 2019 - September 30, 2020	
	Salary Health Sanitarian	\$ 64,401.00
	Salary Health Sanitarian	\$ 57,629.00
	Benefits (Including Longevity)	\$ 30,968.00
	Office Supplies	\$ 2,500.00
	Postage	\$ 300.00
	Fuel & Oil	\$ 1,200.00
	Operating	\$ 2,500.00
	Telephone	\$ 25.00
	Conference/Training	\$ 1,800.00
	Vehicle Repair & Maintenance	\$ 650.00
	Dues	\$ 250.00
	Property & Liability Insurance	\$ 738.00
	Vehicle Purchase	\$ -
	Total FY20 Expense Budget	\$ 162,961.00
	Total FY 20 Revenue Projection	\$ 64,000.00
	Net Expenses	\$ 98,961.00
	<i>Cost to City of Boerne</i>	<i>\$ 49,480.50</i>
	<p>The Interlocal Agreement for Sanitarian Services was passed by Commissioners Court at their August 26th meeting. The City Council is requested to approve the Resolution authorizing the City Manager authority to execute the Interlocal Agreement.</p>	
COST	\$49,480.50	
SOURCE OF FUNDS	Code Enforcement General Fund – Budgeted Item	
ADDITIONAL INFORMATION	Interlocal Agreement	

This summary is not meant to be all inclusive. Supporting documentation is attached.