

June 18, 2019  
Communications Board Meeting Agenda  
Board Members

James Kohler, Chief of Police, City of Boerne  
Doug Meckel, Fire Chief, City of Boerne  
Darrel Lux, Kendall County Judge  
Al Auxier, Kendall County Sheriff  
Jeff Fincke, Kendall County Emergency Management Coordinator  
Scott Rubin, Chief of Police, City of Fair Oaks Ranch  
Tim Moring, Lieutenant, City of Fair Oaks Ranch

**Board Agenda**

I. Call to order 10:08 a.m.

II. Recognize any Guests

In attendance: James Kohler, Al Auxier, Scott Rubin, Doug Meckel, Jeff Fincke, Tobin Maples. Guests: Nathan Taylor, Asst. Chief of Police Jeff Page and Maria Guerrero. Absent: Darrell Lux and Tim Moring.

III. Budget for FY 2018/2019

a. Discussion was had on percentages each entity is expected to pay (COB: 40%, KC: 42%, FOR: 18%)

b. Reminded everyone no equipment will be installed or purchased in dispatch center without board or IT director approval.

c. Informed board that \$324,965.00 is balance in Rainy Day Fund.

d. Purchase computer server and cameras for BISD campuses. James Kohler made a motion to purchase BISD cameras and computer server out of Reserve Funds (\$70,060). A second was received from Fire Chief Doug Meckel and motion passed unanimously.

e. Discuss adding a new dispatcher. Jeff Fincke made a motion in favor of adding a new dispatcher, Chief Rubin made the second, and motion passes unanimously.

III. Adjourn 10:59 a.m.



Draft 2

General Fund Budget Worksheet

DISPATCH		FY 2019-2020				2018-2019 YTD thru 3/31	2018-2019 Estimate	2019-2020 Preliminary	Comments
		2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Adopted			
001-110-601000	SALARIES	574,849	562,470	660,769	685,129	809,465	348,867	767,507	887,864
	COLA/Ment/Bonus					21,046			35,515
001-110-601500	OVERTIME	17,367	87,585	32,341	20,471	20,304	7,063	15,338	20,000
001-110-605010	SOCIAL SECURITY CONTRI	42,105	48,636	51,082	53,179	66,676	26,301	57,863	72,168
001-110-605050	RETIREMENT CONTRIBUTION	106,041	125,420	130,708	136,228	165,600	67,613	141,988	179,242
001-110-606100	GROUP INSURANCE CONTR	69,997	83,865	86,769	113,555	122,357	54,503	114,457	134,593
001-110-606600	INSURANCE - WORKERS' COMP	1,320	947	4,573	3,949	5,000	2,576	5,153	5,500
	TOTAL PERSONNEL	811,679	908,924	966,242	1,012,510	1,231,210	506,923	1,102,504	1,334,882
001-110-630200	BUILDING/GROUND MAINTENANCE	2,573	5,943	608	5,239	2,000	2,000	2,000	2,000
001-110-631100	EQUIPMENT MAINTENANCE	6,875	7,869	38,975	2,605	8,000	7,187	8,000	8,000
001-110-633100	SOFTWARE MAINT.	9,738	11,102	9,340	16,622	14,729	14,729	14,729	16,622
	TOTAL MAINTENANCE	19,186	24,915	48,923	24,467	24,729	7,187	24,729	26,622
001-110-660600	COPPER/POSTAGE EQUIPMENT								
001-110-662100	INSURANCE	12,210	12,770	5,298	5,291	5,388	2,747	5,494	5,388
001-110-663000	UNEN & LAUNDRY			12,180	12,251	13,000	6,103	12,205	13,000
001-110-663410	OFFICE EXPENSE	6,566	6,962	6,525	6,729	6,000	1,892	6,000	250
001-110-664500	TECHNOLOGY RENTALS					420			420
001-110-665000	SCHOOL/CONFERENCES/MEEETIN	2,484	471	1,010	654	3,500	1,055	1,200	3,500
001-110-666000	TELEPHONE, COMMUNICATIONS	19,233	19,962	10,497	10,363	15,511	5,655	11,309	15,511
001-110-666300	UTILITIES	5,629	934	826	1,705	5,000	983	1,500	1,500
	TOTAL GENERAL EXPENSES	46,122	41,100	36,336	37,204	50,019	18,652	42,958	50,569
001-110-803410	CAP OUTLAY-EQUIPMENT	5,390	58,593	-	51,232	-	1,400	1,400	70,060
001-110-804810	CAP OUTLAY - SOFTWARE	5,657	7,198	12,300	4,147	2,000	1,095	1,095	2,000
001-110-850000	CAP OUTLAY - UNDER \$5000	248	-	959	55,379	2,000	2,495	2,495	72,060
	TOTAL CAPITAL OUTLAY	11,295	65,791	13,259	55,379	2,000	2,495	2,495	72,060
	DISPATCH TOTAL	888,283	1,040,729	1,064,760	1,129,559	1,307,958	535,257	1,172,686	1,484,453

1,414,073 OK

\$8,000 BIRD camera feed and resource station  
\$62,060 Cloudstic Server; rany day fund



# **Communications Board Meeting**

## **Board Members**

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Tobin Maples, City of Fair Oaks Ranch  
Tim Moring, Lt., City of Fair Oaks Ranch

**Board Agenda**

- I. Call to order (Time\_\_\_\_\_)
- II. Recognize any Guests

### III. Budget for FY 2019/2020

#### a. Percentages for determination of budget.

COB: 40%; KC: 42%; FOR: 18%

- b. IT: Reminder, no equipment will be installed or purchased in dispatch center without board and IT director approval.
- c. \$324,965.00 in Reserve Funds (3 entities)
- d. Discuss purchasing computer to view BIRD cameras with Rainy Day Funds.
- e. Need to discuss adding a new dispatcher \$51K includes salary plus benefits. Numbers show we are 2.1 dispatchers down.

#### IV. Next Meeting if required

#### V. Adjourn (Time: \_\_\_\_\_)

# All Calls for Service

## 5 Year Average

### April 1, 2015 – March 31, 2019

	COB	KC	FOR	Total
<sup>14/15</sup>	19,381 (39%)	22,392 (46%)	7,303 (15%)	49,076
<sup>15/16</sup>	20,675 (40%)	23,114 (44%)	8,160 (16%)	51,949
<sup>16/17</sup>	28,970 (47%)	24,574 (40%)	7,633 (13%)	61,177
<sup>17/18</sup>	20,434 (40%)	22,580 (44%)	8,087 (16%)	51,101
<sup>18/19</sup>	<u>20,741 (40%)</u>	<u>21,695 (42%)</u>	<u>9,461 (18%)</u>	<u>51,897</u>
5yr	41.2%	43.2%	15.6%	100%
avg				

## FY Budget Percentage

18/19

CFS:BPD: 20,741 (40%)    KC: 21,695 (42%)    FOR: 9,461 (18%)    51,897

### 2018-2019

■	KC	\$593,910.66 (42%)	Total Budget 1,414,073.00
■	COB	\$565,629.20 (40%)	
■	FOR	\$254,533.14 (18%)	

### 2017-2018

■	KC	\$574,237.40 (44%)	Total Budget 1,305,085.00
■	COB	\$522,034.00 (40%)	
■	FOR	\$208,813.60 (16%)	

### 2016-2017

■	KC	\$468,532.24+IT=\$490,261.17 (44%)	Total of Budget: 1,006,502.00
■	COB	\$425,938.40+IT=\$447,667.33 (40%)	Total + Supv+1 new: 1,064,846.00
■	FOR	\$170,375.36+IT=\$192,104.29 (16%)	Total + IT: 1,130,032.79
■	IT Specialist to be paid 1/3 each - 21,728.93 per entity		

### 2015-2016

■	KC	\$462,990.92+IT=\$484,719.85 (46%)	Total of Budget: 1,006,502.00
■	COB	\$392,535.78+IT=\$414,264.71 (39%)	Total + IT: 1,071,688.79
■	FOR	\$150,975.30+IT=\$172,704.23 (15%)	
■	IT Specialist to be paid 1/3 each - 21,728.93 per entity		

### 2014-2015

■	KC	\$410,528.16+IT=430,922.82 (42%)	Total of Budget: 977,448.00
■	COB	\$400,753.68+IT=421,148.34 (41%)	Total+IT: \$1,038,631.98
■	FOR	\$166,166.16+IT=186,560.82 (17%)	
■	IT Specialist to be paid 1/3 each - \$20,394.66 per entity		

Currently \$324,965 in Communications Reserve Fund