



AGENDA ITEM SUMMARY

District Impacted

- ☐ 1 = Wolosin
- ☐ 2 = Woolard
- ☐ 3 = Scott
- ☐ 4 = Fowler
- ☐ 5 = Macaluso
- ☒ X All

AGENDA DATE

May 14, 2019

DESCRIPTION

CONSIDER RESOLUTION NO. 2019-R42; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT FOR BUILDING ENVELOPE CONSULTING SERVICES BETWEEN THE CITY OF BOERNE AND RABA KISTNER CONSULTING, INC. FOR CONSTRUCTION OBSERVATION SERVICES AND TESTING OF THE NEW CITY HALL BUILDING.

STAFF'S RECOMMENDED ACTION (be specific)

Approve Resolution No. 2019-R42; Authorizing an agreement for Building Envelope Construction Observation and Testing Between the City of Boerne and Raba Kistner Consultants, Inc. for the New City Hall Project in an amount not to exceed \$40,910.00.

CONTACT PERSON

Linda S Zartler, Assistant City Manager

SUMMARY

In the specifications of the City Hall Project a requirement was identified for the observation and inspection of the building envelope to ensure proper waterproofing be documented for the building, roof and window installation.

Per State Law any purchases made in excess of \$50,000 must be secured either through Requests for Qualifications (RFQ) or through a formal bidding process. As this is professional services, it is exempt from the bidding process. As the City of Boerne has been using the services of Raba Kistner through a previous RFQ, it was determined to move forward with a request for a proposal for their services. The amount of the professional service is also under the state requirement of \$50,000. However, the City of Boerne's Home Rule Charter requires expenditures in excess of \$15,000 be approved by the City Council.

The expense for this service has been set aside in the Owner's Contingency allocated amount. The City has been using Raba Kistner for the testing of construction materials observation and testing service for the new City Hall. They have qualified personnel that can perform the observation and testing for the building envelope as well. The services they would provide would cover the roofing, monitoring the waterproofing for the walls and the windows. They have estimated the cost for the testing and observation at \$40,910.00. A detailed proposal is attached.

COST

Not to exceed \$40,910.00

SOURCE OF FUNDS

City Hall Construction Contingency

ADDITIONAL INFORMATION	Staff recommends the approval of the agreement.
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This summary is not meant to be all inclusive. Supporting documentation is attached.