



AGENDA ITEM SUMMARY

District Impacted

- ☐ 1 = Wolosin
- ☐ 2 = Woolard
- ☐ 3 = Vacant
- ☐ 4 = Vacant
- ☐ 5 = Handren
- ☒ All

AGENDA DATE

April 9, 2019

DESCRIPTION

CONSIDER RESOLUTION NO. 2019-R29; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT WITH CISCO-EAGLE FOR THE PURCHASE AND INSTALLATION OF STORAGE MEZZANINE FLOORING AND SHELVING FOR THE UTILITIES WAREHOUSE.

STAFF'S RECOMMENDED ACTION (be specific)

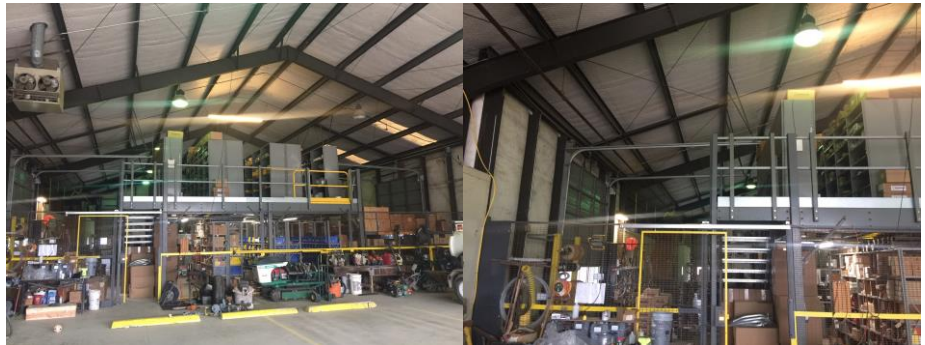
Approve Resolution No. 2019-R29; Authorizing to enter into an agreement with Cisco-Eagle for the purchase and installation of storage mezzanine flooring and shelving to increase inventory capacity at the utilities warehouse in an amount not to exceed \$20,503.68.

CONTACT PERSON

Michael Mann – Utilities Director

SUMMARY

Inside the utilities warehouse on Esser Road is an access-controlled “cage” in which we store our smaller newly purchased materials used for maintenance and construction of utility infrastructure. This facility has helped us organize our inventories and provided additional security for these valuable items.



When the cage was installed, the ends of the second floor mezzanine were left open to accommodate the type of roll-up doors that were previously in place. We are in need of additional space due to increases in materials that we must keep on-hand.

The current fiscal year budget includes funding for the purchase and installation of additional flooring and shelving to expand the mezzanine level in one end. We propose to purchase the additional materials from the same supplier from which we purchased the original enclosure to help ensure compatibility of the structure. The installed price of these materials is \$20,503.68. There will be an

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| | <p>additional expense (under a separate contract) to modify the roll-up door to accommodate the structural change. The total of all of this work will be done within the total allocated budget of \$25,000.</p> <p>Staff recommends the Council authorize the purchase and installation of storage mezzanine flooring and shelving from Cisco-Eagle at a cost of \$20,503.68.</p> |
| COST | \$20,503.68 |
| SOURCE OF FUNDS | Split between Water and Gas Operating Funds |
| ADDITIONAL INFORMATION | |

This summary is not meant to be all inclusive. Supporting documentation is attached.