

**MINUTES**  
**HISTORIC LANDMARK COMMISSION MEETING**  
**BOERNE POLICE AND MUNICIPAL COURT COMPLEX, 124 OLD SAN ANTONIO ROAD**  
**Tuesday, March 5, 2019 - 5:30 PM**

HLC Members Present: Shanna Bergmann, Justin Boerner, Ben Adam, Mike Nichols, Stephen Kerr, Tabitha Cuevas, Robert Newey, Sherri Jo Adams

HLC Members Absent: Cesar Hance

City Staff Present: Barrett Squires, (IT Services), Laura Talley (Planning Director), Stephanie Kranich (Planning Assistant), Nick Colonna (Assistant Planning Director), Dan Blankenship (Assistant City Manager)

Guests: Guy Sanders, Elana Tucker

**CALL TO ORDER – 5:30 PM**

Chairman Adam called the Historic Landmark Commission meeting to order at 5:30 P.M.

**PUBLIC COMMENTS:**

There were none.

**CONFLICT OF INTEREST DECLARATION**

There were none.

**APPROVAL OF MINUTES**

[2019-227](#) Request for approval of the Historic Landmark Commission meeting minutes of February 5th, 2019.

**COMMISSIONER KERR MADE A MOTION TO APPROVE THE HISTORIC LANDMARK COMMISSION MEETING MINUTES OF FEBRUARY 5TH, 2019. COMMISSIONER BERGMANN SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

**ACTION ITEMS:**

1. [2019-217](#) Request for approval for a Certificate of Appropriateness for a 10' 9" x 7'.6" self-supported commercial complex sign located at 153

S. Main Street, (Shops at 153 Main). Take necessary action.

Mr. Nick Colonna explained the request for the 10' 9" X 7' 6" self-supported commercial complex sign. City Council has already approved a variance to the sign height. The business signs will be panels which will be removable and made of a plexi material. The complex sign structure holding the panels will be made out of metal. The sign is already existing at the business. The commercial complex sign has no base but attached to the wall by a single metal pole. If any business changes within the building a new application for the specific business's signage panel will be required and reviewed by HLC. Staff is supportive and recommends approval.

**COMMISSIONER KERR MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 10' 9" X 7'.6" SELF-SUPPORTED COMMERCIAL COMPLEX SIGN LOCATED AT 153 S. MAIN STREET, (SHOPS AT 153 MAIN). COMMISSIONER BOERNER SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

2.     [2019-218](#)     Request for approval for a Certificate of Appropriateness for an 18" X 30" wall sign located at 153 S. Main Street, (Shops at 153 Main). Take necessary action.

Mr. Nick Colonna explained the request for a wall sign which will be painted directly onto the wall in the same area as the complex sign. Staff is supportive and recommends approval.

**COMMISSIONER BOERNER MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR AN 18" X 30" WALL SIGN LOCATED AT 153 S. MAIN STREET, (SHOPS AT 153 MAIN). COMMISSIONER BERGMANN SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

3.     [2019-222](#)     Request for approval for a Certificate of Appropriateness for exterior color selection located at 711 S. Main Street, (Phyllis Browning Company). Take necessary action.

Mr. Nick Colonna explained the request for exterior color selection for the paint color for both the front and side entrance door. Staff is supportive and recommends approval.

**COMMISSIONER CUEVAS MADE A MOTION FOR APPROVAL OF THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR EXTERIOR COLOR SELECTION LOCATED AT 711 S. MAIN STREET, (PHYLLIS BROWNING COMPANY). COMMISSIONER ADAMS SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

4. [2019-223](#) Request for approval for a Certificate of Appropriateness for a 4' x 6' Free standing sign located at 720 North Main Street (Southern Voice Vintage). Take necessary action.

Mr. Nick Colonna explained the request for a free standing sign that currently already exists. The sign will be limited to two fonts and only have two colors. Staff is supportive and recommends approval.

**COMMISSIONER NICHOLS MADE A MOTION FOR APPROVAL FOR THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 4' X 6' FREE STANDING SIGN LOCATED AT 720 NORTH MAIN STREET (SOUTHERN VOICE VINTAGE) WITH THE CONDITION THAT THE FONT BE LIMITED TO TWO, THE FIRST FONT BEING OF THE 'NOW OPEN AND VINTAGE' AND THE OTHER FONT BEING 'SOUTHERN VOICE' AND THERE TO BE TIMELINE OF COMPLETION FOR THE NEW POSTED SIGN SET FOR A 30 DAY DEADLINE. COMMISSIONER KERR SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

5. [2019-224](#) Discussion items:
- a. Unified Development Code Update
  - b. Mural Discussion 265 S. Main Street

Mr. Nick Colonna updated the HLC Commission on the Unified Development Code process of developing a new system combining codes and making sure they work systematically together. The consultant company selected for the update is Mosaic. The process of updating the UDC and implementation process is estimated to take a year and a half.

Mr. Nick Colonna also updated the HLC Commission regarding the mural being painted on Main Street which was approved back in 2015. Each of the letters will contain a painted building that exists around Boerne.

6. [2019-225](#) Comments from Commission/Legal Counsel/Staff - No discussion or action may take place.

There were none.

**ADJOURNMENT**

Chairman Adam adjourned the Historic Landmark Commission meeting  
at 6:10 P.M.

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HLC Chairman

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HLC Secretary