

**MINUTES**  
**HISTORIC LANDMARK COMMISSION MEETING**  
**BOERNE POLICE AND MUNICIPAL COURT COMPLEX, 124 OLD SAN ANTONIO ROAD**  
**Wednesday, January 9, 2019 - 5:30 PM**

HLC Members Present: Shanna Bergmann, Cesar Hance, Justin Boerner,  
Mike Nichols, Stephen Kerr, Tabitha Cuevas, Robert Newey

HLC Members Absent: Ben Adam, Sherri Jo Adams

City Staff Present: Barrett Squires, (IT Services), Laura Talley (Planning  
Director), Susana Ramos (Planner III), Stephanie Kranich (Planning  
Assistant), Nick Colonna (Assistant Planning Director), Dan Blankenship  
(Assistant City Manager), Paul Barwick (Special Projects Director)

Guests: Lisa Sallick

**CALL TO ORDER – 5:30 PM**

Vice Chairman Boerner called the Historic Landmark Commission  
meeting to order at 5:30 P.M.

**PUBLIC COMMENTS:**

There were none.

**CONFLICT OF INTEREST DECLARATION**

There were none.

**APPROVAL OF MINUTES**

[2019-116](#) Request for approval of the Historic Landmark Commission  
meeting minutes of December 4, 2018.

**COMMISSIONER KERR MADE A MOTION TO APPROVE THE HISTORIC  
LANDMARK COMMISSION MEETING MINUTES OF DECEMBER 4, 2018.  
COMMISSIONER NICHOLS SECONDED THE MOTION. THE MOTION CARRIED  
7-0.**

**ACTION ITEMS:**

1. [2019-117](#) Request for approval for a Certificate of Appropriateness for a 48”  
x 96” wall sign located at 455 S. Main Street, Suite 3 (Forever Fit  
Boerne). Take necessary action.

Ms. Susana Ramos explained the request for a 48" X 96" wall sign. The wall sign will be on the side of the property and will be digitally produced on max metal. The owner agreed to reduce the font to two styles. Staff is supportive and recommends approval.

Ms. Lisa Sallick, owner of the business, explained the design of the sign and stated there will only be two fonts and will adjust the bottom leaf color to only be Kelly Green.

**COMMISSIONER NICHOLS MADE A MOTION TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR A 48" X 96" WALL SIGN LOCATED AT 455 S. MAIN STREET, SUITE 3 (FOREVER FIT BOERNE), WITH THE CONDITION THE FONTS ARE REDUCED TO TWO STYLES AND THE COLOR SELECTION OF THE BOTTOM SHADOW OF THE LEAF IS CHANGED TO ONLY KELLY GREEN. COMMISSIONER NEWHEY SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

2. [2019-118](#) Request for approval for a Building permit for a demolition of a structure located at 248 N. Main Street (Dr. Tony Dacy, DDS).  
Take necessary action.

Item requested was withdrawn.

3. [2019-119](#) Request for approval for a Certificate of Appropriateness for exterior color selection for a metal roof and downspout/collector box located at 282 N. Main Street (Boerne Visitor's Center). Take necessary action.

Ms. Susana Ramos explained the request for a certificate of appropriateness for exterior color selection for a roof and downspout/collector box.

Mr. Paul Barwick, Director of Special Projects, stated the color request for the roof will be a medium bronze color. The color of the downspout/collector box will be also be metal and in the same medium bronze color.

**COMMISSIONER KERR MADE A MOTION TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR EXTERIOR COLOR SELECTION FOR A METAL ROOF AND DOWNSPOUT/COLLECTOR BOX LOCATED AT 282 N. MAIN STREET (BOERNE VISITOR'S CENTER). COMMISSIONER CUEVAS SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

4. [2019-120](#) Request for approval for a Certificate of Appropriateness for lighting located at 282 N. Main Street (Boerne Visitor's Center).  
Take necessary action.

Mr. Paul Barwick explained the certificate of appropriateness for lighting. The color of the metal will match the previously approved down lighting fixtures. There will be eight fixtures total around both the front and the rear of the building. The lighting will be LED with a lower rating to provide a warmer looking light.

**COMMISSIONER KERR MADE A MOTION TO APPROVE A CERTIFICATE OF APPROPRIATENESS FOR LIGHTING LOCATED AT 282 N. MAIN STREET (BOERNE VISITOR'S CENTER). COMMISSIONER BERGMANN SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

5. [2019-132](#) Comments from Commission/Legal Counsel/Staff - No discussion or action may take place.

Mr. Nick Colonna discussed the outreach and asked for volunteers of the HLC Commission to be apart of a future meeting for the Historic Designation process. Commissioner Boerner stated he would be open to volunteering as well as Commissioner Nichols to be apart of the meetings.

#### ADJOURNMENT

Vice Chairman Boerner adjourned the Historic Landmark Commission meeting at 5:47 P.M.

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HLC Chairman

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HLC Secretary