City of Boerne	AGENDA ITEM SUMMARY District Impacted
AGENDA DATE	January 8, 2019
DESCRIPTION	CONSIDER RESOLUTION NO. 2019-R01; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT WITH PENGUIN SUITS, INC. FOR THE 2019 PARKS AND RECREATION GUIDE BOOKS
STAFF'S RECOMMENDED ACTION (be specific)	Approve Resolution No. 2019-R01; Approval of an additional amount of \$1,397.13 to Penguin Suits, Inc. for the design, printing, and distribution of the 2019 Parks and Recreation Guide Book, for a total of \$27,397.13.
CONTACT PERSON	Danny Zincke, Community Services Director
SUMMARY	In September 2018 the Boerne City Council approved the agreement for the design, printing, and distribution of the 2019 Boerne Parks and Recreation Guidebook in the amount not to exceed \$26,000.00. During the design process the book increased from 72 pages included in the agreement to 76 pages. The increased cost to produce and print these additional pages across 8,200 books is \$1,397.13. This brings the total cost of the project to \$27,397.13 which is still less than the \$28,725 in revenue created by selling advertising in the book. The charter requires all purchases over \$15,000 even when budgeted to be approved by City Council. Since this expenditure, even though less than \$15,000 by itself, is an addition to an existing council approved expense that is over \$15,000 it must be brought back for approval.
COST	\$1,397.13 for a total of \$27,397.13
SOURCE OF FUNDS	2018/2019 Parks budget- Advertising
ADDITIONAL INFORMATION	

This summary is not meant to be all inclusive. Supporting documentation is attached.