



PETER LEWIS  
ARCHITECT + ASSOCIATES

November 29, 2018

Mr. Paul Barwick, Special Projects Director  
City of Boerne  
402 E. Blanco  
Boerne, TX 78006

RE: Additional Professional Design Services Proposal  
Convention & Visitors Bureau Facility and Lohmann Street Parking Lot Improvements Project

Dear Paul:

Thank you for the continuing opportunity to be of service to the City of Boerne!

At your request we have prepared this Proposal to provide Additional Professional Design Services during the Construction Contract Administration for the referenced Project.

Architectural Services: Based upon JM Lowe's revised Construction Schedule, we anticipate attending 4 additional Project Meetings and providing Office Construction Administration Services associated with them.

Civil Engineering Services: Matkin-Hoover Engineering and Surveying provided coordination of site and utility services between the Visitors Center and TXDOT Main Street improvements, which were not in their original Scope of Service and will be providing Construction Administration Services related to Site improvements.

Our Fixed Fee for these Additional Professional Design Services will be Six thousand and no dollars (\$6,000.00)

This Additional Services Proposal generally describes the Services to be provided and their associated Fees. If we are in agreement on both of these items, please indicate so by signing and returning one original of this letter for our files. In the meantime, if you have any questions or need additional information, please do not hesitate to call me.

Very truly yours,

Peter W. Lewis, Architect  
Principal

Accepted for City of Boerne

Date