



## AGENDA ITEM SUMMARY

### District Impacted

- ☐ 1 = Anzollitto
- ☐ 2 = Woolard
- ☐ 3 = Tye
- ☐ 4 = Cisneros
- ☐ 5 = Handren
- ☒ All

<b>AGENDA DATE</b>	<i>November 13, 2018</i>								
<b>DESCRIPTION</b>	CONSIDER ON SECOND READING ORDINANCE NO. 2018-42; AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2017-82 CAPTIONED "AN ORDINANCE ESTABLISHING AND REESTABLISHING FEES AND CHARGES FOR ACTIVITIES, GOODS AND SERVICES PROVIDED BY THE CITY; CONTAINING A PROVISION TO AUTHORIZE THE CITY MANAGER TO ESTABLISH FEES AND CHARGES IN CERTAIN CIRCUMSTANCES, CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT."								
<b>STAFF'S RECOMMENDED ACTION (be specific)</b>	Approve on second reading Ordinance No. 2018-42; Repealing and replacing Ordinance No. 2017-82 and establishing and reestablishing fees and charges for activities, goods and services provided by the city.								
<b>CONTACT PERSON</b>	Sandy Mattick, Finance Director								
<b>SUMMARY</b>	<p>All Department Heads have reviewed the Fee Ordinance. At this time, we are bringing the recommended changes forward for Council's approval. The recommended changes have been highlighted on Exhibit A. Changes to existing fees are shown in the "Revised" column and proposed new fees are shown in the "New" column.</p> <p>The proposed changes and new fees will be effective January 1, 2019.</p>								
<b>COST</b>	N/A								
<b>SOURCE OF FUNDS</b>	N/A								
<b>ADDITIONAL INFORMATION</b>	<p><u>Support for Revised and New Fees (Proposed)</u></p> <p><b>CODE ENFORCEMENT (pages 5-12)</b></p> <p>Code enforcement is increasing a number of permit fees. These fee increases are necessary due to growth in the City creating increasing demands on the department and continued increases in operational costs. The code enforcement department compared our fees with other municipalities to help determine the increases and to ensure that our fees are comparable.</p> <p>Code enforcement is also adding the following new permit fees:</p> <table> <tr> <td>Electrical: Solar panels</td><td>\$70.00</td></tr> <tr> <td>Electrical: Cell or antenna tower</td><td>\$21.50</td></tr> <tr> <td>Plumbing: Drip Irrigation System (Residential)</td><td>\$35.00</td></tr> <tr> <td>Plumbing: Drip Irrigation System (Commercial)</td><td>\$40.00</td></tr> </table>	Electrical: Solar panels	\$70.00	Electrical: Cell or antenna tower	\$21.50	Plumbing: Drip Irrigation System (Residential)	\$35.00	Plumbing: Drip Irrigation System (Commercial)	\$40.00
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	<p style="text-align: right;">Plumbing: Floor/Mop Sink/Fountain <span style="float: right;">\$3.75</span></p> <p>See attached sheet that details all of the proposed changes.</p> <p><b>LIBRARY (page 19)</b>  Overdue CDs/DVDs/Playaways – Proposed fee change from \$1.00 to \$0.25 per day per item as the library now has a larger inventory of these items making the higher fee unnecessary.</p> <p><b>LIBRARY (page 20)</b>  Scanning – Proposed fee change from \$1.00 per page to \$0.25 per page in order to make this fee the same as the photocopies fee.</p> <p>Fax Service – Proposed fee change from \$1.00 per page to \$2.50 for every 25 pages as the library advisory board considers this a service and would like the fee to be more like a service charge.</p> <p>Proctoring – Proposed fee change from \$5.00 for all proctoring to \$10.00 for students (primary, secondary, and college) and \$20.00 for professionals due to the staff time required to proctor exams.</p> <p><b>PARKS (page 26)</b>  Propose adding back the lake pavilion rental fee that was inadvertently removed in a prior year.</p> <p>Boerne City Lake Park Pavilion Rental - Daily Rental: \$100 Mon. - Thur. w/ \$100 deposit, \$150 Fri. - Sun. w/ \$100 deposit. All non-City residents will be charged a gate fee. Pre-payment of gate fee for non-City residents can be arranged at the current rate; Cancellation Fee: 2 weeks prior to rental - \$25 administrative fee; Less than 2 weeks - 25% of rental plus \$25 administrative fee No shows/ no refund.</p> <p><b>PLANNING AND DEVELOPMENT (page 40)</b>  Re-zoning application fee – Proposed fee change from \$650.00 plus \$50.00 per acre to \$650.00 with no per acre charge. The current fee (with the additional per acre amounts) has a significant cost to the small property owner. Removing the per acre fee keeps the cost comparable for everyone.</p> <p><b>PLANNING AND DEVELOPMENT (page 42)</b>  Historic Landmark Commission Processing Fee – Proposed new fee of \$150.00 for Certificate of Appropriateness Application review. This fee is being requested due to the amount of staff time required to review applications to the Historic Landmark Commission.</p>
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This summary is not meant to be all inclusive. Supporting documentation is attached.