

**MINUTES**  
**HISTORIC LANDMARK COMMISSION MEETING**  
**BOERNE POLICE AND MUNICIPAL COURT COMPLEX, 124 OLD SAN ANTONIO ROAD**  
**Tuesday, September 4, 2018 - 5:30 PM**

HLC Members Present: Shanna Bergmann, Justin Boerner, Ben Adam, Mike Nichols, Stephen Kerr, Tabitha Cuevas, Robert Newey, Sherri Jo Adams

HLC Members Absent: Cesar Hance

City Staff Present: Barrett Squires, (IT Services), Laura Talley (Planning Director), Susana Ramos (Planner III), Stephanie Kranich (Planning Assistant), Larry Woods, Jannette Teague, Paul Barwick

Guests: Tommy Mathews, Maureen Llanas

CALL TO ORDER – 5:30 PM

Chairman Adam called the Historic Landmark Commission meeting to order at 5:31 P.M.

PUBLIC COMMENTS:

There were none.

CONFLICT OF INTEREST DECLARATION

Chairman Adam and Commissioner Bergmann both declared a conflict of interest on items #3, #4, #5 and #6.

APPROVAL OF MINUTES

[2018-602](#) Request for approval of the Historic Landmark Commission meeting minutes of August 7, 2018.

**COMMISSIONER NICHOLS MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL OF THE HISTORIC LANDMARK COMMISSION MEETING MINUTES OF AUGUST 7, 2018. COMMISSIONER KERR SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

ACTION ITEMS:

1. [2018-594](#) Request for approval for a Certificate of Appropriateness for a 4' x 8' free standing sign located at 108 Oak Park (Boerne Visitor

Center). Take necessary action.

Ms. Susana Ramos explained the request for a 4' x 8' free standing sign made of MDO on vinyl. The sign request is for the temporary location of the Boerne Visitor Center. Staff is supportive and recommends approval.

**COMMISSIONER KERR MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 4' X 8' FREE STANDING SIGN LOCATED AT 108 OAK PARK (BOERNE VISITOR CENTER). COMMISSIONER ADAMS SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

2. [2018-596](#) Request for approval for a 32" x 48" free-standing sign located at 103 E. Kronkosky (Law Office of Maureen K. Llanas). Take necessary action.

Ms. Susana Ramos explained the request for a 32" x 48" free standing sign built of aluminum with a vinyl covering.

**COMMISSIONER BOERNER MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A 32" X 48" FREE-STANDING SIGN LOCATED AT 103 E. KRONKOSKY (LAW OFFICE OF MAUREEN K. LLANAS), WITH THE CONDITION THAT THE FONT OF THE PHONE NUMBER MATCH THE WEBSITE FONT ON THE SIGN. COMMISSIONER KERR SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

3. [2018-597](#) Request for approval for a Certificate of Appropriateness for a 5' x 10' wall sign located at 236 S. Main Street, Suite B (Tusculum Brewing Company). Take necessary action.

Ms. Susana Ramos explained the wall sign request for a 5' x 10' single-sided, vinyl printed sign. Staff is supportive and recommends approval.

Mr. Tommy Mathews, owner of the business, described the sign.

**COMMISSIONER CUEVAS MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 5' X 10' WALL SIGN LOCATED AT 236 S. MAIN STREET, SUITE B (TUSCULUM BREWING COMPANY). COMMISSIONER ADAMS SECONDED THE MOTION. THE MOTION CARRIED 5-0. (CHAIRMAN ADAM AND COMMISSIONER BERGMANN ABSTAINED).**

4. [2018-598](#) Request for approval for a Certificate of Appropriateness for a 5' x 10' wall sign located at 236 S. Main Street, Suite B (Tusculum Brewing Company). Take necessary action.

Ms. Susana Ramos explained the request for the 5' x 10' wall sign. The sign would be single-sided and made of vinyl.

**COMMISSIONER NICHOLS MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 5' X 10' WALL SIGN LOCATED AT 235 S. MAIN STREET, SUITE B (TUSCULUM BREWING COMPANY). COMMISSIONER NEWAY SECONDED THE MOTION. THE MOTION CARRIED 5-0. (CHAIRMAN ADAM AND COMMISSIONER BERGMANN ABSTAINED).**

5. [2018-599](#) Request for approval for a Certificate of Appropriateness for a 31" x 84" wall sign located at 236 S. Main Street, Suite A (Tusculum Halle). Take necessary action.

Ms. Susana Ramos explained the request for the 31" x 84" wall sign, made of vinyl. Staff is supportive and recommends approval.

**COMMISSIONER KERR MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 31" X 84" WALL SIGN LOCATED AT 236 S. MAIN STREET, SUITE A (TUSCULUM HALLE). COMMISSIONER CUEVAS SECONDED THE MOTION. THE MOTION CARRIED 5-0. (CHAIRMAN ADAM AND COMMISSIONER BERGMANN ABSTAINED).**

6. [2018-600](#) Request for approval for a Certificate of Appropriateness for a 31" x 84" awning sign located at 236 S. Main Street, Suite A (Tusculum Halle). Take necessary action.

Ms. Susana Ramos explained the request for the 31" x 84" awning sign which will be a double-sided sign. Staff is supportive and recommends approval.

**COMMISSIONER CUEVAS MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL FOR A CERTIFICATE OF APPROPRIATENESS FOR A 31" X 84" AWNING SIGN LOCATED AT 236 S. MAIN STREET, SUITE A (TUSCULUM HALLE). COMMISSIONER NICHOLS SECONDED THE MOTION. THE MOTION CARRIED 5-0.**

7. [2018-603](#) Request for approval of a Building Permit for a TXDOT Streetscape Enhancement Project located on the right-of-way in front of 210, 248 and 282 N. Main Street. Take necessary action.

Ms. Susana Ramos introduced Paul Barwick who explained the building permit request.

Mr. Paul Barwick, spoke on behalf of the TXDOT representative, explained the approval request for a building permit. Boerne received a grant award of \$160,000 in 2016 and the project will be bided out and managed by TXDOT. The improvements will include replacing the handrail in front of the Dienger and the walkway redone to be ADA compliant with the proper grade to meet ADA requirements. There will be a proposed rock wall in front of the Boerne Visitor Center which will curve around the corner of Lohmann.

**COMMISSIONER KERR MADE A MOTION TO APPROVE THE REQUEST FOR APPROVAL OF A BUILDING PERMIT FOR A TXDOT STREETSCAPE ENHANCEMENT PROJECT LOCATED ON THE RIGHT-OF-WAY IN FRONT OF 210, 248 AND 282 N. MAIN STREET. COMMISSIONER BERGMANN SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

**DISCUSSION ITEMS:**

Ms. Susana Ramos introduced Nick Colonna, the City's new Planning and Community Development Department's Assistant Director to the HLC Commission.

**ADJOURNMENT**

**COMMISSIONER BERGMANN MADE A MOTION TO ADJOURN THE MEETING. COMMISSIONER NICHOLS SECONDED THE MOTION. THE MOTION CARRIED 7-0.**

**THE MEETING ADJOURNED AT 6:01 P.M.**

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HLC Chairman

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HLC Secretary