



AGENDA ITEM SUMMARY

District Impacted

- ☐ 1 = Anzollitto
- ☐ 2 = Woolard
- ☐ 3 = Boyd
- ☐ 4 = Cisneros
- ☐ 5 = Colvin
- ☒ X All

DESCRIPTION	CONSIDER ON FIRST READING ORDINANCE NO. 2016-43; AN ORDINANCE REPEALING AND REPLACING ORDINANCE NO. 2015-39 CAPTIONED "AN ORDINANCE ESTABLISHING AND REESTABLISHING FEES AND CHARGES FOR ACTIVITIES, GOODS AND SERVICES PROVIDED BY THE CITY; CONTAINING A PROVISION TO AUTHORIZE THE CITY MANAGER TO ESTABLISH FEES AND CHARGES IN CERTAIN CIRCUMSTANCES, CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT."
STAFF'S RECOMMENDED ACTION (be specific)	Consider On First Reading Ordinance No. 2016-43; An Ordinance Repealing And Replacing Ordinance No. 2015-39 Captioned "An Ordinance Establishing And Reestablishing Fees And Charges For Activities, Goods And Services Provided By The City; Containing A Provision To Authorize The City Manager To Establish Fees And Charges In Certain Circumstances, Containing Findings And Other Provisions Relating To The Subject."
CONTACT PERSON	Sandy Mattick
SUMMARY	<p>All Department Heads have reviewed the Fee Ordinance. At this time, we are bringing the recommended changes forward for Council's approval. The recommended changes have been highlighted on Exhibit A. Changes to existing fees are shown in the "Revised" column and proposed new fees are shown in the "New" column.</p> <p>The proposed changes and new fees will be effective January 1, 2017.</p>
COST	N/A
SOURCE OF FUNDS	N/A
ADDITIONAL INFORMATION	<p><u>Support for Revised and New Fees (Proposed)</u></p> <p>CIVIC CENTER All fees relating to the civic center have been removed from the ordinance.</p> <p>CEMETERY (page 4) Endowment Fee on Lot Sale – Proposed fee change from \$250 on all lots to \$250 endowment fee on a regular lot and \$50 endowment fee on an infant lot.</p> <p>When the Fee Ordinance was revised in 2015, the endowment fee on</p>

	<p>an infant lot was inadvertently left off. This revision will correct that.</p> <p>CODE ENFORCEMENT (page 6) Valet Parking Permit Fee – Proposed fee change from \$200 to \$50.</p> <p>Valet Parking Permit Annual Renewal Fee – Proposed fee change from \$100 to \$25.</p> <p>The newly proposed fees will adequately cover staff time required for the processing of the permits.</p> <p>LIBRARY (page 16) Lost Materials or Damaged Beyond Repair – Proposed change of wording from \$5 processing fee to \$5 service fee for processing, cataloging and/or postage</p> <p>LIBRARY (page 17) Conference Room Use (for-profit groups) – Proposed new fee of \$25 per hour for rental of the upstairs conference room by for-profit groups.</p> <p>PARKS (page 19, 20, & 22) Remove the Youth Swim Team fee, Swim Stroke Clinic fee, and Youth Track & Field Fee.</p> <p>In 2015, all fees for athletic programs were combined into one fee called Athletic and Recreation programs. These fees were inadvertently not removed during that change.</p> <p>PARKS (page 24) Main Plaza & City Parking Lots – Proposed fee change due to increasing personnel and maintenance costs. Weekday: City Resident from \$75 to \$100 Non-Resident from \$125 to \$150 Weekend: City Resident from \$175 to \$250 Non-Resident from \$225 to \$300</p> <p>PARKS (page 25) City Park Tournament Field Rental – Proposed to add camp to the fee name to now be City Park Tournament/Camp Field Rental</p> <p>PUBLIC RECORDS & DOCUMENTS (page 27) Non-Standard Size Copies – Proposed change to remove VHS video</p>
--	--

	<p>cassette and audio cassette from the options. Propose to change fee for re-writeable CD from \$5 to \$1, and add flash drive 4GB for \$5.</p> <p>UTILITIES (page 29) Account Activation Fee – Proposed fee to add \$17 fee for reclaimed water. This is the same account activation fee as all other utility services.</p>
--	---

This summary is not meant to be all inclusive. Supporting documentation is attached.

Form Revised 6/1/16