

	<div data-bbox="1235 218 1474 457"> <p><b>District Impacted</b></p> <p><input type="checkbox"/> 1 = Anzollitto</p> <p><input type="checkbox"/> 2 = Woolard</p> <p><input type="checkbox"/> 3 = Boyd</p> <p><input type="checkbox"/> 4 = Cisneros</p> <p><input type="checkbox"/> 5 = Colvin</p> <p><input type="checkbox"/> X All</p> </div> <p style="text-align: center;"><b>AGENDA ITEM SUMMARY</b></p>
<p><b>DESCRIPTION</b></p>	<p>CONSIDER RESOLUTION NO. 2016-R76; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND RVI PLANNING FOR A CEMETERY FEASIBILITY STUDY.</p>
<p><b>STAFF'S RECOMMENDED ACTION (be specific)</b></p>	<p>Consider Resolution No. 2016-R76; Authorizing The City Manager To Enter Into And Manage An Agreement Between The City Of Boerne And RVi Planning For A Cemetery Feasibility Study Not To Exceed \$15,000.</p>
<p><b>CONTACT PERSON</b></p>	<p>Danny Zincke</p>
<p><b>SUMMARY</b></p>	<p>The City of Boerne currently operates a municipal cemetery with 562 remaining lots to sell and on average sells 100 lots per year. This rate is expected to increase as the population grows and as people begin to realize the space at the existing historic cemetery is almost full. Staff estimates 4-5 years remaining until lots are sold out.</p> <p>City Council has several options to consider. Locate and purchase land for a new cemetery, build on land currently owned by the city, or allow a private developer to build a cemetery and not build additional municipal cemetery space at this time.</p> <p>The city currently owns a 14 acre piece of property located on the south end of Northrup Park that may be feasible to be used for a cemetery. This study will look at the property to determine its feasibility for use as a cemetery. If it is deemed usable, the study will provide some possible conceptual layouts to determine yield and probable cost. The goal is for this information to be considered during City Council's decision making process on how to proceed.</p> <p>Staff issued a Request For Qualifications and received submittals from 5 interested firms: Luck Design, Tim Hansen, RVi Planning, ACD Architects, and Meridian Green Works. The submittals were reviewed and scored. Staff then interviewed the top three scorers, RVi Planning, Tim Hansen, and ACD Architects. Staff then compiled scores from the interviews and unanimously selected RVi Planning as its recommendation to City Council. In June of 2016 The City Council approved staff's recommendation and directed staff to enter into negotiations. Staff explored with RVi the most effective and efficient way to proceed and have drafted the attached agreement to perform</p>

	the study for a price to exceed \$15,000.
<b>COST</b>	\$15,000
<b>SOURCE OF FUNDS</b>	Cemetery Fund
<b>ADDITIONAL INFORMATION</b>	

This summary is not meant to be all inclusive. Supporting documentation is attached.

**Form Revised 6/1/16**