



## AGENDA ITEM SUMMARY

<b>Agenda Date</b>	FEBRUARY 24, 2026
<b>Requested Action</b>	APPROVE RESOLUTION NO. 2026-R13; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ARCHITECTURAL SERVICES CONTRACT BETWEEN THE CITY OF BOERNE AND HOEFER WELKER, LLC FOR THE BOERNE POLICE DEPARTMENT ANIMAL SHELTER PROJECT FOR AN AMOUNT NOT TO EXCEED \$47,500.
<b>Contact Person</b>	STEVE M. PEREZ, CHIEF OF POLICE
<b>Background Information</b>	<p>This agreement is a standard architectural services contract between the City of Boerne and Hoefer Welker, LLC for the design of the Boerne Police Department – Animal Shelter project.</p> <p>Under the contract, the Boerne, acting as the Owner, formally retains Hoefer Welker, LLC to provide professional architectural services. The project involves planning and designing an animal shelter facility associated with the Boerne Police Department. The City identifies Police Chief Steve Perez as its primary representative, while Hoefer Welker designates its own project representative.</p> <p>Overall, this contract formalizes a conventional design–bid–build delivery approach. Hoefer Welker designs the facility, the City procures a contractor through competitive sealed proposals, and the architect supports the City through both bidding and construction administration. The structure emphasizes professional accountability, risk management through insurance, and clear separation of roles among the City, architect, and future contractor.</p>
<b>Strategic Alignment</b>	<p>C1- Offering quality customer experiences.</p> <p>F2- Investing in and maintaining high-quality infrastructure systems and public assets.</p>
<b>Financial Considerations</b>	<p>Fee and Payment Terms - \$47,500.00</p> <p>Compensation invoiced and received under this Agreement will be credited to the compensation agreed upon in the formal agreement.</p> <p>Payments for services shall be made monthly upon presentation of the</p>

	Architect's invoices for any services rendered.
<b>Citizen Input/Board Review</b>	N/A
<b>Legal Review</b>	
<b>Alternative Options</b>	
<b>Supporting Documents</b>	Resolution No. 2026-R13 Agreement Between Owner and Architect (Hofer Welker)