

AGENDA
DESIGN REVIEW COMMITTEE MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 NORTH MAIN STREET
Thursday, September 12, 2024 - 6:00 PM

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE: THE DESIGN REVIEW COMMITTEE MAY, AS PERMITTED BY LAW, ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY MATTER LISTED BELOW AS AUTHORIZED BY TEXAS GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY)

1. CALL TO ORDER – 6:00 PM

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG
(HONOR THE TEXAS FLAG, I PLEDGE ALLEGIANCE TO THEE, TEXAS – ONE STATE UNDER
GOD, ONE AND INDIVISIBLE.)

MOMENT OF SILENCE

2. CONFLICT OF INTEREST

3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Design Review Committee on any issue. The Design Review Committee may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

4. CONSENT AGENDA: All items listed below within the Consent Agenda are considered routine by the Design Review Committee and may be enacted with one motion. There will be no separate discussion of items unless a Committee Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

4.A. [2024-484](#) Consider approval of the minutes of the Design Review Committee meeting of August 8, 2024.

Attachments: [Official Meeting Minutes 24-0808](#)

5. REGULAR AGENDA ITEMS:

5.A. [2024-485](#) Untable a request for a variance to Chapter 9, Section 9-7.9, General Sign Standards, of the Unified Development Code,

located at 208 W Bandera Rd (KAD 24353), to reduce the 8 ft. setback to 0 ft. for a monument sign. (Jaci Clemons, on behalf of St. Mark’s Presbyterian Church)

- 5.B. [2024-486](#) Consider a request for a variance to Chapter 9, Section 9-7.9, General Sign Standards, of the Unified Development Code, located at 208 W Bandera Rd (KAD 24353), to reduce the 8 ft. setback to 0 ft. for a monument sign. (Jaci Clemons, on behalf of St. Mark’s Presbyterian Church)

- Attachments:**
- [AIS - DRC - Variance 208 West Bandera 9.12.24](#)
 - [Att 1 - Location Map Aerial Map](#)
 - [Att 2 - Site Plan](#)
 - [Att 3 - Existing and Proposed Sign and Details](#)
 - [Att 4 - Applicant's Justification Letter for Sign Variance Request](#)
 - [Att 5 - Applicant's St Mark Analysis of 8 Foot Setback Variance Request- S](#)
 - [Att 6 - Site Staking Explanation](#)
 - [Att 7 - Applicant's Site Photos of Potential Sign Locations 08292025](#)

6. COMMENTS FROM COMMITTEE/LEGAL COUNSEL/STAFF – NO DISCUSSION OR ACTION MAY TAKE PLACE.

7. ADJOURNMENT

s/s Franci Linder

Administrative Officer

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the 6th day of September, 2024 at 5:00 p.m.

s/s Heather Wood

Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City Hall Complex is wheelchair accessible. Access to the building and special parking is available at the front entrance of the building. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the by calling the Planning and Community Development Office at 830-248-1501.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.