



AGENDA ITEM SUMMARY

Agenda Date	April 8, 2025
Requested Action	APPROVE RESOLUTION NO. 2025-R25; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND KIMLEY-HORN AND ASSOCIATES, INC., FOR CONSULTING SERVICES FOR THE SAFE STREETS FOR ALL (SS4A) GRANT PROJECT FOR AN AMOUNT NOT TO EXCEED \$300,000.00
Contact Person	Jeffrey Carroll – Engineering & Mobility Director
Background Information	<p>The safety of the City’s traveling public is addressed in several existing planning documents. The 2018 Comprehensive Plan includes multiple pedestrian-related action items. Additionally, the Kendall County Boerne Fair Oaks (KCBFO) Transportation Committee and the City’s Mobility Master Plan have provided recommendations to enhance mobility and safety.</p> <p>The federal government offers Safe Streets for All (SS4A) funding opportunities to support planning and demonstration projects aimed at preventing deaths and serious injuries on both rural and urban roads. This initiative promotes more walkable and connected communities.</p> <p>In 2022 City staff, with help from a consultant, submitted a \$17 million grant application project to improve the River/Herff intersection. Unfortunately, this grant application was unsuccessful.</p> <p>In 2024 the SS4A program issued a notice of funding opportunities for grant submittals. In April of 2024, staff submitted SS4A grant application to perform a planning grant with the following tasks:</p> <ul style="list-style-type: none">• Update the City’s existing Safety Action Plan to comply with all federal requirements.• Conduct a downtown pedestrian safety action plan to address pedestrian fatalities and series injuries near the city center.• Conduct intersection-focused road safety audits at intersections identified as crash hotspots.

	<p>In November 2024, the City was awarded a \$300,000 planning grant, with 80% of the funding reimbursed by the Federal Highway Administration (FHWA).</p> <p>In December of 2024, Council authorized City Manager to enter into agreement with FHWA for the SS4A project.</p> <p>As required by federal requirements, In December of 2025 City staff issued a Request for Qualifications (RFQ) seeking Statement of Qualification (SOQ) from qualified firms to provide consulting services to perform the services as proposed in the grant application.</p> <p>The city received three Statement of Qualifications (SOQs) from Kimley-Horn, Freese and Nichols, and Goodman Corporation. A selection committee reviewed the 3 submittals for compliance with the RFQ submittal requirements.</p> <p>In March 2025, staff notified Kimley-Horn that their submittal was deemed most advantageous to the City, as determined by the selection committee. Contract negotiations then commenced.</p> <p>Kimley-Horn is a consulting firm that has been working with Boerne on-call traffic issues for many years and prepared the city's Traffic Impact Assessment (TIA) ordinances and Mobility Master Plan (MMP).</p> <p>City staff has reviewed the proposed contract and confirmed that the scope of work aligns with the SS4A grant application and that the compensation is appropriate. Staff recommends that the Council authorize the City Manager to manage a contract with Kimley-Horn.</p>
Strategic Alignment <i>(Example: C2 – Customer Feedback, B1 – Data Driven Decision)</i>	<p>F2 – Investing in and maintaining high-quality infrastructure systems and public assets.</p> <p>B2 – Advancing master plan recommendations</p>
Financial Considerations	<p>Federal grant provides reimbursement of 80% of funds for the project such that city is only responsible for 20%.</p>
Citizen Input/Board Review	<p>Pedestrian Safety projects on Main street was identified as KCBFO Transportation committee project #63</p> <p>Pedestrian Safety of key downtown intersections is Action # 3.2.5 of the City's 2018 Masterplan</p>

Legal Review	N/A
Alternative Options	N/A
Supporting Documents	Resolution No. 2025-R25 Agreement