



## AGENDA ITEM SUMMARY

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| <b>Agenda Date</b>  | <i>November 14, 2023</i>  |   |  |
| <b>Requested Action</b>   | CONSIDER RESOLUTION NO. 2023-R81; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND KIMLEY-HORN AND ASSOCIATES, INC. FOR FISCAL YEAR 2024 ON-CALL TRAFFIC ENGINEERING FOR AN AMOUNT NOT TO EXCEED \$35,000.00.   |   |  |
| <b>Contact Person</b>   | Jeffrey Carroll – Engineering & Mobility Director   |   |  |
| <b>Background Information</b>   | <p>The City takes measures every year to continue transportation planning for local streets and major thoroughfares within the City.</p> <p>Kimley-Horn and Associates, Inc. is an engineering firm which has worked with the City for on-call traffic engineering for numerous years and also the firm that helped prepare the City’s Mobility Master Plan.</p> <p>The attached proposal includes continuing three efforts: (1) traffic engineering studies including warrants for traffic control devices including stop signs, traffic signals, etc.; (2) Citywide traffic operations evaluations to update the City’s traffic models and prepare conceptual schematics for street and intersection improvements; and (3) data collection required for tasks 1 and 2 above. Staff negotiated a fee for the scope of work for an amount not to exceed \$35,000. Due to other contracts with Kimley-Horn this will bring our annual payment to them over the \$50,000 threshold.</p> <p>This task was allocated in the approved budget and staff concurs this is appropriate compensations and recommends Council authorize the City Manager to contract with Kimley-Horn and Associates, Inc.</p> |   |  |
| <b>Item Justification</b>   | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Legal/Regulatory Obligation<br/> <input type="checkbox"/> Reduce Costs<br/> <input type="checkbox"/> Increase Revenue<br/> <input checked="" type="checkbox"/> Mitigate Risk<br/> <input checked="" type="checkbox"/> Master Plan<br/> <input type="checkbox"/> Recommendation         </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Infrastructure Investment<br/> <input type="checkbox"/> Customer Pull<br/> <input checked="" type="checkbox"/> Service Enhancement<br/> <input type="checkbox"/> Process Efficiency<br/> <input type="checkbox"/> Other: _____<br/>           _____         </td> </tr> </table>   | <input type="checkbox"/> Legal/Regulatory Obligation<br><input type="checkbox"/> Reduce Costs<br><input type="checkbox"/> Increase Revenue<br><input checked="" type="checkbox"/> Mitigate Risk<br><input checked="" type="checkbox"/> Master Plan<br><input type="checkbox"/> Recommendation | <input type="checkbox"/> Infrastructure Investment<br><input type="checkbox"/> Customer Pull<br><input checked="" type="checkbox"/> Service Enhancement<br><input type="checkbox"/> Process Efficiency<br><input type="checkbox"/> Other: _____<br>_____ |
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| <b>Strategic Alignment</b><br><i>(Example: C2 – Customer Feedback, B1 – Data Driven Decision)</i> | F2 – Investing in and maintaining high-quality infrastructure systems and public assets.<br>B1 – Utilizing data to drive smart decision making. |
| <b>Financial Considerations</b>   | Proposed amount is within Engineering & Mobility department budget for fiscal year 2024.  |
| <b>Citizen Input/Board Review</b>   | N/A   |
| <b>Legal Review</b>   | N/A   |
| <b>Alternative Options</b>  | N/A   |
| <b>Supporting Documents</b>   | Kimley-Horn Proposal  |