



AGENDA ITEM SUMMARY

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| Agenda Date | July 8, 2025 |
| Requested Action | APPROVE RESOLUTION NO. 2025-R47; A RESOLUTION OF THE CITY OF BOERNE AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A CONTRACT BETWEEN THE CITY OF BOERNE AND KIMLEY-HORN AND ASSOCIATES, INC. FOR CONSTRUCTION CONTRACT ADMINISTRATION SERVICES FOR THE AMMANN ROAD GROUND STORAGE TANK AND PUMP STATION PROJECT FOR AN AMOUNT NOT TO EXCEED \$145,000. |
| Contact Person | Andrew Wilkinson – Utilities Engineer Michael Mann – Utilities Director |
| Background Information | <p>The Utilities Capital Improvements Plan includes three coordinated projects to receive and distribute additional water from the GBRA Western Canyon Project. These projects include:</p> <ol style="list-style-type: none">1. A new ground storage tank and pump station located on Ammann Road, just northwest of the City of Fair Oaks Ranch2. A delivery pipeline for GBRA to transport water to that site3. A City pipeline delivering water from the new facility to the easternmost portion of Boerne's potable water distribution system in George's Ranch <p>The first of these projects, the Ammann Road Ground Storage Tank and Pump Station, was awarded to Pesado Construction on June 24, 2025. The project includes the construction of a one-million-gallon storage tank and a pump station with three high-service pumps and provisions for a future fourth pump.</p> <p>Kimley-Horn and Associates served as the design engineer for the project and has proposed a professional services contract to provide construction contract administration during the build phase. These services are recommended to ensure the project is constructed according to design specifications, complies with applicable building codes and state requirements, and meets the City's long-term operational needs.</p> |

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| | <p>The scope of services includes:</p> <ul style="list-style-type: none"> • Responding to contractor questions regarding the design drawings • Reviewing and processing change order requests • Performing inspections of structural and electrical components • Reviewing technical submittals • Preparing construction documentation • Assisting with project closeout and providing as-built drawings upon completion <p>Any unused services will not be billed and will be reflected as cost savings upon project completion.</p> <p>Staff recommends that the City Council authorize the City Manager to execute this agreement with Kimley-Horn for a total amount not to exceed \$145,000. A copy of the proposal is attached for Council review.</p> |
| Strategic Alignment | <p>F2 – Investing in and maintaining high-quality infrastructure systems and public assets.</p> <p>B2 – Advancing master plan recommendations.</p> |
| Financial Considerations | <p>Funding for these professional services is available through the Water Impact Fee Fund.</p> |
| Citizen Input/Board Review | <p>N/A</p> |
| Legal Review | <p>N/A</p> |
| Alternative Options | <p>The City could attempt to perform these construction administration tasks using existing staff; however, the complexity and workload would likely require hiring additional professional personnel.</p> |
| Supporting Documents | <p>Resolution No. 2025-R47 Proposal from Kimley-Horn and Associates, Inc.</p> |