

AGENDA
ETHICS REVIEW COMMISSION MEETING
BOERNE CITY HALL
Executive Conference Room
447 North Main Street
Boerne, TX 78006

July 24, 2024 – 6:30 PM (Immediately following Ethics Training)

1. CALL TO ORDER – 6:30 PM

2. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

- 3. [2024-388](#) ANNUAL ELECTION OF VICE CHAIR AND SECRETARY.
- 4. [2024-387](#) CONSIDER APPROVAL OF THE MINUTES OF JULY 18, 2023,
 ETHICS REVIEW COMMISSION MEETING.

Attachments: [Minutes.23.0718](#)

5. COMMENTS FROM ELECTED OFFICIAL/COMMISSIONERS/STAFF.

6. ADJOURNMENT

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the 19 day of July,
2024 at 11:15 a.m.

s/s Lori A. Carroll
City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City Hall is wheelchair accessible. Access to the building and special parking is available at the northeast entrance of the building. Requests for auxiliary aides and special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 830-249-9511.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

MINUTES
ETHICS REVIEW COMMISSION MEETING
BOERNE CITY HALL
Executive Conference Room
447 North Main Street
Boerne, TX 78006
July 18, 2023 – 4:30 PM

Minutes of the Ethics Review Commission Meeting of July 18, 2023.

Present: **3** - Chairman Carlin Friar, Commissioner Ken Dunbar, and
Commissioner Denver G. McCarty, Jr.

Absent: **3** - Vice Chairman Ben Walker, Secretary Darren Smith, and
Commissioner Robert Lee.

Staff Present: Ben Thatcher, Mick McKamie, and Lori Carroll

Recognized Guests: Mayor Frank Ritchie

1. CALL TO ORDER – 4:30 PM

Chairman Friar called the meeting to order at 4:40 p.m.

2. PUBLIC COMMENTS:

No public comments were received.

3. [2023-538](#) ANNUAL ELECTION OF VICE CHAIR AND SECRETARY.

Chairman Friar stated that at the last meeting, the Commission Members who were present elected Ben Walker as Vice Chair and Darren Smith as the Secretary.

A MOTION WAS MADE BY COMMISSIONER MCCARTY, SECONDED BY COMMISSIONER DUNBAR TO ELECT BEN WALKER AS VICE PRESIDENT AND DARREN SMITH AS SECRETARY. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYE: 3: CHAIRMAN FRIAR, COMMISSIONER DUNBAR, AND COMMISSIONER MCCARTY.

4. [2023-539](#) CONSIDER APPROVAL OF THE MINUTES OF THE SEPTEMBER 1, 2022, ETHICS REVIEW COMMISSION MEETING.

A MOTION WAS MADE BY COMMISSIONER MCCARTY, SECOND BY COMMISSIONER DUNBAR TO APPROVED THE MINUTES OF THE SEPTEMBER 1, 2022, ETHICS REVIEW COMMISSION MEETING. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYE: 3: CHAIRMAN FRIAR, COMMISSIONER DUNBAR, AND COMMISSIONER MCCARTY.

5. COMMENTS FROM ELECTED OFFICIAL/COMMISSIONERS/STAFF.

Chairman Friar asked Mayor Ritchie if he had any comments. Mayor Ritchie stated being new to the position he is learning city operations. He is excited to be part of the community and being involved in the direction the city is moving. Mayor Ritchie expressed appreciation to the Commission for their service.

Chairman Friar asked City Manager Ben Thatcher for comments. City Manager Thatcher expressed appreciation to the Commission for being willing to serve. Fortunately, the commission has not been called on for any ethics violations. City Manager Thatcher stated that city staff has established an anonymous tip line for employees to use if they see any violations. The Human Resources department will get involved as well as the City Attorney if necessary. The city is an organization of high values and integrity.

Chairman Friar mentioned that a letter was sent last year with a ethics violation complaint from an individual, however nothing came of it. City Attorney Mick McKamie stated that the attorney's office is the gatekeeper of ethics complaints and will notify and advise the commission if there is a need

to move forward.

6. ADJOURNMENT

Chairman Friar adjourned the Ethics Review Commission at 4:52p.m.

Approved:

Chairman

Attest:

City Secretary