

MINUTES
REGULAR CITY COUNCIL MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 North Main Street
Boerne, TX 78006
MAY 12, 2026 – 6:00 PM

Present: 6 - Mayor Frank Ritchie, Mayor Pro Tem Ty Wolosin, Council Member Joe Bateman, Council Member Kyle Mickelsen, Council Member Bret A. Bunker, and Council Member Joseph Macaluso

Staff Present: Ben Thatcher, Sarah Buckelew, Jeff Carroll, Lori Carroll, Bria Jackson, Lissette Jimenez, Abigail Knott, Danielle Montes, Terry Nolan, Steve Perez, Mike Raute, Kristy Stark, Chastity Valdes, Andrew Wilkinson, and Danny Zincke. City Attorney Mick McKamie attended virtually.

Registered/Recognized Guests: Stuart Blend and Heather McNeal

1. CALL TO ORDER – 6:00 PM

Mayor Ritchie called the meeting to order at 6:00 p.m.

Mayor Ritchie asked Student Pastor Pearson Segina with Currey Creek Church to provide the Invocation.

Mayor Ritchie led the Pledge of Allegiance to the United States Flag and to the Texas Flag.

2. ADMINISTER OATH OF OFFICE - COUNCIL MEMBER DISTRICTS 1 AND 3.

Mayor Ritchie called on City Secretary Lori Carroll to administer the Oath of Office to Ty Wolosin, City Council Member District 1 and Kyle Mickelsen, City Council Member District 3.

3. CONSIDER THE ELECTION OF THE OFFICE OF MAYOR PRO-TEM FOR MAY 2026 - MAY 2027.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY COUNCIL MEMBER BUNKER, TO ELECT TY WOLOSIN TO THE OFFICE OF MAYOR PRO-TEM FOR MAY 2026 - MAY 2027. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

4. PROCLAMATION PUBLIC SERVICE RECOGNITION WEEK, HONORING THE DEDICATION AND CONTRIBUTIONS OF PUBLIC SERVANTS, AND RECOGNIZING THEIR COMMITMENT TO SERVING THE COMMUNITY.

Mayor Ritchie read aloud the proclamation proclaiming Public Service Recognition Week, May 3 through May 9. He expressed appreciation to city staff and all public servants for the work they do behind the scenes.

6. PUBLIC COMMENTS:

Stuart Blend, 243 Miraval expressed concerns with traffic on Highway 46 East near Esperanza.

7. CONSENT AGENDA:

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

- A. **CONSIDER THE APPROVAL OF THE MINUTES OF THE REGULAR CALLED CITY COUNCIL MEETING OF APRIL 28, 2026.**

THE MINUTES WERE APPROVED.

- B. **CONSIDER APPROVAL OF THE CITY'S UPDATED STRATEGY MAP.**

THE APPROVAL OF THE CITY'S UPDATED STRATEGY MAP.

- C. **CONSIDER RESOLUTION NO. 2026-R24; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING THE SUBMISSION OF A CRIMINAL JUSTICE GRANT PROGRAM FISCAL YEAR 2027 APPLICATION TO THE OFFICE OF THE GOVERNOR FOR FUNDING FROM THE RIFLE-RESISTANT BODY ARMOR GRANT PROGRAM (BAGP), RESCINDING THE PREVIOUSLY DESIGNATED AUTHORIZED OFFICIAL, AND DESIGNATING A NEW AUTHORIZED OFFICIAL FOR SUCH PURPOSE. (Grant #5841101)**

THE RESOLUTION WAS APPROVED.

REGULAR AGENDA:

8. PRESENTATIONS, PUBLIC HEARINGS, AND ORDINANCES:

- A. **RECEIVE THE SECOND QUARTER FINANCIAL AND INVESTMENT REPORT FOR THE PERIOD ENDED MARCH 31, 2026.**

Mayor Ritchie called on Finance Director Sarah Buckelew to provide an overview of the second quarter financial report and the investment report. She stated that revenues are on track; sales tax and ad valorem tax are meeting budget; other governmental and utility revenues are on track; and expenses are in check for all funds. Discussion ensued regarding permit revenues. Director Buckelew explained that utility permits fall under utility revenues. She also provided a comparison of sales tax revenues over the last two years, stating that the city is on track with budget projections, but revenues are not as high as in previous years.

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER MICKELSEN TO RECEIVE AND APPROVE THE SECOND QUARTER FINANCIAL AND INVESTMENT REPORT FOR THE PERIOD ENDED MARCH 31, 2026. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

9. RESOLUTIONS:

- A. CONSIDER RESOLUTION NO. 2026-R25; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, ADOPTING THE CITY OF BOERNE COMPREHENSIVE SAFETY ACTION PLAN (CSAP); REAFFIRMING THE CITY'S GOAL ZERO COMMITMENT TO ELIMINATE ROADWAY FATALITIES AND SERIOUS INJURIES; AND DIRECTING IMPLEMENTATION IN ACCORDANCE WITH THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM REQUIREMENTS.**

Mayor Ritchie called on City Engineer Abigail Knott to provide an overview of the Safe Streets and Roads for All (SS4A) grant. She stated that the city submitted the grant application in 2024 and was notified in late 2024 that the application had been successfully awarded. She reviewed the project timeline, five-year crash data results, and high injury network statistics. Engineer Knott explained that the city established a high injury network identifying areas for future safety projects and potential code updates, which will help target future infrastructure improvements. She reviewed the five intersections and three corridors identified for targeted infrastructure projects. She also reviewed proposed systemic countermeasures, non-infrastructure projects, and policy and procedure recommendations. She noted that the grant application process required multiple community engagement efforts. In addition, the consultant attended Market Days to gather feedback from citizens. Adoption of the Comprehensive Safety Action Plan (CSAP) will allow the city to move forward into the implementation phase.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, THAT THIS RESOLUTION BE APPROVED CONSIDER RESOLUTION NO. 2026-R25; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, ADOPTING THE CITY OF BOERNE COMPREHENSIVE SAFETY ACTION PLAN (CSAP); REAFFIRMING THE CITY'S GOAL ZERO COMMITMENT TO ELIMINATE ROADWAY FATALITIES AND SERIOUS INJURIES; AND DIRECTING IMPLEMENTATION IN ACCORDANCE WITH THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM REQUIREMENTS. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

B. CONSIDER RESOLUTION NO. 2026-R26; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR A SAFE STREETS AND ROADS FOR ALL (SS4A) FY 2026 IMPLEMENTATION GRANT; AFFIRMING THAT THE COMPREHENSIVE SAFETY ACTION PLAN ADOPTED THIS DATE CONSTITUTES THE CITY'S QUALIFYING ACTION PLAN; COMMITTING THE REQUIRED NON-FEDERAL LOCAL MATCHING FUNDS; AND PROVIDING FOR RELATED MATTERS.

City Engineer Knott continued with an overview of the next phase of the Safe Streets for All (SS4A) grant program. She explained that prior mobility plans provide the city with a framework and map for future transportation improvements. She reviewed citizen survey responses, the planning process, and noted that the grant operates on an 80/20 cost-share basis. Engineer Knott presented proposed project locations, including supplemental planning of a citywide Safe Routes to School Plan. She reviewed proposed implementation items identified through citizen input, crash data analysis, the 2018 Master Plan, the 2023 Mobility Master Plan, and the city's goal of creating a safe and walkable downtown area. Discussion ensued regarding the proposed roundabout at Main Plaza, concerns that left-turn lanes could create additional safety issues, and the estimated costs associated with the proposed projects.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE RESOLUTION NO. 2026-R26; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR A SAFE STREETS AND ROADS FOR ALL (SS4A) FY 2026 IMPLEMENTATION GRANT; AFFIRMING THAT THE COMPREHENSIVE SAFETY ACTION PLAN ADOPTED THIS DATE CONSTITUTES THE CITY'S QUALIFYING ACTION PLAN; COMMITTING THE REQUIRED NON-FEDERAL LOCAL MATCHING FUNDS; AND PROVIDING FOR RELATED MATTERS. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

C. CONSIDER RESOLUTION NO. 2026-R27; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND FREESE AND NICHOLS, INC. FOR THE ADLER ROAD AND DRAINAGE IMPROVEMENTS PROJECTS.

City Engineer Knott continued with the Adler Road and drainage improvement projects. She explained the two ongoing projects with Freese and Nichols for culvert crossings and road widening on Adler Road. The initial design scope focused on roadway widening, drainage, and sidewalks. As the design advanced, it became clear that there are additional opportunities to enhance the corridor. She reviewed the proposed amendments to the agreement and stated the goal is to improve safety, address drainage concerns, and ensure long-term infrastructure performance without the need for additional corrective work later. Design completion is anticipated in Spring 2027.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER MACALUSO, TO IMPROVE RESOLUTION NO. 2026-R27; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND FREESE AND NICHOLS, INC. FOR THE ADLER ROAD AND DRAINAGE IMPROVEMENTS PROJECTS FOR AN ADDITIONAL \$1,648,483.00 WITH A NOT TO EXCEED TOTAL COST OF \$3,266,535.00. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

D. CONSIDER RESOLUTION NO. 2026-R28; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A PROFESSIONAL SERVICES CONTRACT WITH QUIDDITY ENGINEERING, LLC FOR DESIGN SERVICES FOR THE AMMANN ROAD WATER TRANSMISSION MAIN PROJECT FOR AN AMOUNT NOT TO EXCEED \$127,000.

Mayor Ritchie called on Utilities Engineer Andrew Wilkinson. He provided background information on the Ammann Road water transmission main project. Due to a county right-of-way rule change, parallel utilities under roadways are prohibited. The contract with Quiddity Engineering LLC includes professional design services to accommodate relocating the water main alignment within easements along either the north or south side of Ammann Road, depending on the outcome of the necessary easement acquisitions.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BATEMAN, TO APPROVE RESOLUTION NO. 2026-R28; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A PROFESSIONAL SERVICES CONTRACT WITH QUIDDITY ENGINEERING, LLC FOR DESIGN SERVICES FOR THE AMMANN ROAD WATER TRANSMISSION MAIN PROJECT FOR AN AMOUNT NOT TO EXCEED \$127,000. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

E. CONSIDER RESOLUTION NO. 2026-R29; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF FAIR OAKS RANCH FOR THE SHARED GBRA WATER MAIN EXTENSION ALONG AMMANN ROAD.

Engineer Wilkinson continued and provided background information on the

interlocal agreement with City of Fair Oaks Ranch for the shared Guadalupe-Blanco River Authority water main extension. He reviewed the location map and explained the community partnership with the City of Fair Oaks Ranch and the terms of the interlocal agreement.

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER MICKELSEN, THAT THIS RESOLUTION BE APPROVED CONSIDER RESOLUTION NO. 2026-R29; A RESOLUTION AUTHORIZNG THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF FAIR OAKS RANCH FOR THE SHARED GBRA WATER MAIN EXTENSION ALONG AMMANN ROAD.. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

10. OTHER:

A. DISCUSSION REGARDING THE NAMING PROCESS FOR THE NEW COMMUNITY PARK CURRENTLY UNDER CONSTRUCTION AT THE NORTHSIDE COMMUNITY PARK SITE.

Mayor Ritchie called on Parks and Recreation Director Lissette Jimenez. She explained that, in accordance with the city's park naming policy, staff was seeking council feedback regarding the naming of the new park on Adler Road. She provided an update on the status of the park and explained that, in order to move forward with signage, a name for the park must be determined. She also reviewed the site history and noted there would be opportunities to name individual features such as a field, pavilion, or other amenities.

Director Jimenez presented four options for council consideration. Mayor Ritchie expressed support for Option 4. Council Member Bunker also supported Option 4, noting that community recommendations should meet the established requirements. Council Member Macaluso stated a preference against naming civic structures after individuals and favored a simple name with "Boerne" front and center. Council Members Bateman and Mickelsen supported Option 4, and Mayor Pro Tem Wolosin also supported Option 4 stating the community should help determine the name.

It was the consensus of the council to move forward with Option 4. City Manager Ben Thatcher stated that staff would develop a plan and tool for public input.

B. DISCUSSION REGARDING PROPOSED GAS RATE UPDATE.

Mayor Ritchie called on Finance Director Sarah Buckelew to review the results of the gas rate study and proposed rate structure. She discussed the purpose of the rate review, noting that the last gas rate study was completed in 2014 and the last rate update occurred in 2016. She emphasized the importance of ensuring the rate plan is equitable for all customers. Director Buckelew stated that infrastructure needs total approximately \$9.3 million over the next five years, driven largely by increased demand associated with newer technologies such as tankless water heaters. She explained that the city currently utilizes a single rate structure for both residential and commercial customers and is proposing a new three-tier rate structure. She reviewed the projected impacts of the proposed rate increases on residential and commercial customers. Director Buckelew stated that the next step would be council consideration of the first reading of the gas rate ordinance on June 9. She explained that implementation would require approximately two months to complete system setup, allowing the new rates to become effective in August. She also reviewed partnership opportunities available to assist customers needing financial assistance. Council Member Macaluso stressed the importance of maintaining infrastructure, noting the potential safety risks associated with the gas system.

Mayor Ritchie called on to City Manager Ben Thatcher to provide a few updates. CM Thatcher stated that he anticipates the second council meeting in May may be canceled. He also updated the council on the new decorations being installed around town commemorating the America 250 anniversary celebration. In addition, he read a statement regarding the network announcement of a new Bravo television show that is expected to be filmed in and around Boerne.

11. COMMENTS FROM COUNCIL – No discussion or action may take place.

Council Member Bunker stated that the end of the school year is approaching and noted there are three more days of Advanced Placement (AP) testing remaining.

Mayor Pro Tem Wolosin stated that the Boerne Champion Chargers baseball team is in the playoffs. He expressed appreciation to the council members for once again electing him to serve as Mayor Pro Tem and also thanked the community for electing him to a three-year council term.

Council Member Mickelsen also expressed appreciation for being elected to a three-year term.

Mayor Frank Ritchie thanked Mayor Pro Tem Wolosin and Council Member Mickelsen for stepping forward to run for council again. He also expressed appreciation to city staff, all public servants for their service to our community and City Manager Ben Thatcher for his statement regarding the Bravo television show announcement.

12. ADJOURNMENT

Mayor Ritchie adjourned the meeting at 7:36 p.m.

APPROVED:

Minutes of the Regular Called City Council Meeting of May 12, 2026.

ATTEST:

City Secretary