

**RESOLUTION NO. 2020-R41**

**A RESOLUTION OF THE CITY OF BOERNE, TEXAS ESTABLISHING A CHARTER REVIEW COMMISSION AND APPOINTING MEMBERS TO SERVE ON THE COMMISSION; AND ISSUING THE COMMISSIONS CHARGE**

**WHEREAS**, it is the desire of City Council to begin the review of the City's Charter to review the operations of city government under the Charter and determine whether revisions should be made; and

**WHEREAS**, it is the desire of the City Council to appoint five (6) citizens to the Charter Review Commission and two (2) additional members to be added at the discretion of the Commission; and

**WHEREAS**, it is the desire of the City Council to issue a Charge to the Charter Review Commission, Exhibit A, to assist the Charter Review Commission in making recommendations to the City Council for consideration by the City Council to be submitted to the voters at an election called for such purpose to be held November 3, 2020;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS:**

**Section 1.** That the above findings are hereby true and correct and are incorporated herein in their entirety.

**Section 2.** That the Charter Review Commission is charged with the responsibility of reviewing the City Charter and whether revisions should be made for the purpose of making recommendations to the City Council for amendments to be approved by the voters at an election called for such purpose to be held on November 3, 2020.

**Section 3.** That the following shall be appointed to serve on the Charter Review Commission: Lance Pettigrew, Christina Bergmann, Jeff Haberstroh, Stan Leech, Jimmy Locke, Linda Zartler and two additional members to be added at the discretion of the Commission.

**Section 4.** That the City Council requests that the Commission complete their work and present to the City Council a written report on the findings and recommendations by July 14, 2020.

**Section 5.** That this Resolution shall become effective immediately upon approval by the City Council of the City of Boerne, Texas.

PASSED and APPROVED on this the \_\_\_\_ day of June, 2020.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

Exhibit A



City Council Charge to the Charter Review Commission  
June 9, 2020

**Introduction:** The City Charter is a document prepared by the citizens of the City to provide direction to the City government regarding how the City will function. Periodically, this document must be reviewed to ensure that it is current and that it properly reflects the desires and directions of the community.

**Charge:** The Charter Review Commission is charged as follows:

1. To elect a Chair and Vice-Chair and adopt rules of procedure for the work of the Commission.
2. To establish a schedule and time for meetings, ensuring that the meetings will be open to the public.
3. To review the current City Charter pursuant to the following:
  - a. To bring the Charter into conformance with federal and state law where conflicts or inconsistencies exist.
  - b. To revise the Charter in an effort to clarify sections where confusion or ineffectiveness exists and to condense as necessary or possible.
  - c. To consider all provisions of the Charter as the Charter Review Commission may determine necessary.
  - d. To prepare recommendations, in the form of amendments to the Charter for placement on the November 3, 2020 ballot.
  - e. In order to ensure placement on the November 3, 2020 ballot, the report of recommended amendments should be submitted to the City Council for preparation by the July 14, 2020 City Council Meeting.

**Council and Staff Support:** The Charter Review Commission may call on City Council Members and members of City Staff for advice and expertise as desired. The City Attorney shall provide legal services to the Commission and the City Secretary shall prepare agendas and minutes of the meetings. Once appointed, the Commission will operate independently from Council direction and input.

**Subsequent Council Action:** Following the Charter Review Commission's submission of recommended Charter amendments to the City Council, Council will consider such amendments and will vote to consider which amendments or any others are placed on the ballot for consideration by the electorate.