

MINUTES
SPECIAL CALLED HISTORIC LANDMARK COMMISSION MEETING
BOERNE CITY HALL
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 North Main Street
Thursday, February 23, 2023 - 5:30 PM

Minutes of the Historic Landmark Commission Meeting of February 23, 2023, at 5:30 p.m.

Present: 4- Chairman Ben Adam, Commissioner Justin Boerner, Commissioner Michael Nichols, Commissioner Patti Mainz

Late: 1- Commissioner Sally Pena

Absent: 2- Commissioner Cesar Hance, Commissioner Cali Redd

Staff Present: Laura Haning, Sara Bennett, Nathan Crane, Krystal Brown, Ariel Morin

Recognized/ Registered Guests: Ashley Ermis, Nikki Marone

1. CALL TO ORDER – 5:30 PM

Chairman Adam called the Historic Landmark Commission to order at 5:30 p.m.

2. CONFLICT OF INTEREST DECLARATION

No conflicts were declared.

3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Historic Landmark Commission on any issue. The Historic Landmark Commission may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

No comments were received.

Commissioner Pena arrived at 5:33 p.m.

4. CONSENT AGENDA: All items listed below within the Consent Agenda are considered routine by the Historic Landmark Commission and may be enacted with one motion. There will be no separate discussion of items unless a Commission Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

4.A. [2023-206](#) THE MINUTES OF THE HISTORIC LANDMARK COMMISSION
MEETING OF JANUARY 03, 2023.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY
COMMISSIONER BOERNER, TO APPROVE THE CONSENT AGENDA AS
PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER NICHOLS, COMMISSIONER BOERNER,
COMMISSIONER MAINZ, COMMISSIONER PENA

NAY: 0

APPROVED: 4-0

5. REGULAR AGENDA:

5.A. [2023-207](#) TO CONSIDER THE DEMOLITION REQUEST FOR STRUCTURES
LOCATED AT 302 LIVE OAK STREET (KAD 25995) (BISD/MARK
STAHL).

I. STAFF PRESENTATION

II. PUBLIC HEARING

III. MAKE RECOMMENDATION

Ms. Ariel Morin, City Planning Technician, presented the request for
demolition of a structure located at 302 Live Oak St. 2 responses
received, both in favor.

Chairman Adam opened the public hearing at 5:36 p.m.

No comments were received.

Chairman Adam closed the public hearing at 5:36 p.m.

Commissioner Boerner shared his findings from the site visit.

Chairman Adam shared his findings from the site visit.

Commissioner Pena shared her findings from the site visit.

A MOTION WAS MADE BY COMMISSIONER BOERNER, SECONDED BY COMMISSIONER PENA, TO APPROVE THE DEMOLITION REQUEST FOR A STRUCTURE LOCATED ON 302 LIVE STREET (KAD 25995) (BISD/MARK STAHL). THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER PENA, COMMISSIONER NICHOLS, COMMISSIONER MAINZ

NAY: 0

APPROVED: 4-0

6. [2023-208](#) TO CONSIDER A BUILDING PERMIT FOR EXTERNAL RENOVATIONS FOR A BUILDING LOCATED AT 123 JOHNS ROAD (PART OF KAD 24155) (BOERNE ISD ADMINISTRATION BUILDING).

Ms. Sara Bennett, City Planner II, presented the proposed certificate of appropriateness for items 6. and 7. it is a two part approval.

Ms. Nikki Marone, with Alamo Architects, presented the concept plan for BISD Academy & BISD Alternative Adult Center. Material and color samples proposed to be on the building were shared with the commission.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY COMMISSIONER BOERNER, TO CONSIDER A BUILDING PERMIT FOR EXTERNAL RENOVATIONS FOR A BUILDING LOCATED AT 123 JOHNS ROAD (PART OF KAD 24155) (BOERNE ISD ADMINISTRATION BUILDING) THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER NICHOLS,

COMMISSIONER MAINZ, COMMISSIONER PENA

NAY: 0

APPROVED: 4-0

7. [2023-209](#) TO CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR EXTERIOR PAINT COLORS FOR A BUILDING LOCATED AT 123 JOHNS ROAD (PART OF KAD 24155) (BOERNE ISD ADMINISTRATION BUILDING).

Ms. Sara Bennett, City Planner II, presented the proposed certificate of appropriateness for items 6. and 7. it is a two part approval.

Chairman Adam requested to see the swatches of the paint colors as previously presented.

A MOTION WAS MADE BY COMMISSIONER BOERNER, SECONDED BY COMMISSIONER MAINZ, TO CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR EXTERIOR PAINT COLORS FOR A BUILDING LOCATED AT 123 JOHNS ROAD (PART OF KAD 24155) (BOERNE ISD ADMINISTRATION BUILDING).THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER NICHOLS, COMMISSIONER MAINZ, COMMISSIONER PENA

NAY: 0

APPROVED: 4-0

8. [2023-210](#) TO CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR AN AWNING SIGN LOCATED AT 136 SOUTH MAIN STREET (KAD 50621) (JOLI BOUTIQUE/ASHLEY ERMIS).

Ms. Sara Bennett, City Planner II, presented the proposed certificate of appropriateness for items 8. and 9. it is a two part approval.

Chairman Adam clarified that this item is only considering the awning itself.

The Commission questioned the number of signs at the location and the materials of the sign.

Ms. Sara Bennett, City Planner II, expressed there is another sign above the awning and that sign was vinyl over wood.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY COMMISSIONER PENA, TO CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR AN AWNING SIGN LOCATED AT 136 SOUTH MAIN STREET (KAD 50621) (JOLI BOUTIQUE/ASHLEY ERMIS)THE MOTION CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER NICHOLS, COMMISSIONER MAINZ, COMMISSIONER PENA

NAY: 0

APPROVED: 4-0

9. [2023-211](#) TO CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A PROJECTING SIGN LOCATED AT 136 SOUTH MAIN STREET (KAD 50621) (JOLI BOUTIQUE/ASHLEY ERMIS).

Ms. Sara Bennett, City Planner II, presented the proposed certificate of appropriateness for items 8. and 9. it is a two part approval.

Chairman Adam explained that this item is for the same location 136 South Main Street and it is for a projecting sign.

A MOTION WAS MADE BY COMMISSIONER BOERNER, SECONDED BY COMMISSIONER MAINZ, TO CONSIDER A CERTIFICATE OF APPROPRIATENESS FOR A PROJECTING SIGN LOCATED AT 136 SOUTH MAIN STREET (KAD 50621) (JOLI BOUTIQUE/ASHLEY ERMIS)THE MOTION

CARRIED BY THE FOLLOWING VOTE:

YEA: 4- COMMISSIONER BOERNER, COMMISSIONER NICHOLS,
COMMISSIONER
MAINZ, COMMISSIONER PENA

NAY: 0

APPROVED: 4-0

10. DISCUSSION ITEM:

10.A. DEMOLITION REQUEST APPROVAL BY HISTORIC LANDMARK COMMISSION

Ms. Laura Haning, Director of Planning, presented the discussion item for the demolition approval by historic landmark commission.

The Commission discussed the demolition approval process and historic landmarks.

11. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF – No discussion or action may take place.

No comments were recieved.

12. ADJOURNMENT

Chairman Adams adjourned the Historic Landmark Commission at 6:15 p.m.

s/s Laura Haning

Administrative Officer

CERTIFICATION

**I hereby certify that the above notice of meeting was posted on the 2nd day of
March, 2023 at 5:00 p.m.**

s/s Ariel Morin

Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City Hall Complex is wheelchair accessible. Access to the building and special parking is available at the front entrance of the building. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the by calling the Planning and Community Development Office at 830-249-9511.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.