



## AGENDA ITEM SUMMARY

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| <b>Agenda Date</b>            | September 23, 2025   |
| <b>Requested Action</b>       | APPROVE RESOLUTION NO. 2025-R68; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOERNE AND CITY OF FAIR OAKS RANCH FOR THE USE OF THE CITY OF BOERNE ANIMAL CONTROL FACILITY.  |
| <b>Contact Person</b>         | Chief Steve Perez  |
| <b>Background Information</b> | <p>Each year since 2000, the City of Boerne has signed an interlocal agreement with the City of Fair Oaks Ranch. This agreement provides for Animal Control Services, specifically pertaining to the housing of strays and pets picked up by the City of Fair Oaks Ranch inside their city limits.</p> <p>The City of Boerne provides housing and care for these animals during the designated holding period. Once the required holding period has passed, the City of Fair Oaks Ranch releases any unclaimed animals to the City of Boerne for final disposition.</p> <p>For these services, the City of Fair Oaks Ranch pays a minimum of 10% of the annual “operational costs” if the % of animals brought in by the City of Fair Oaks is 10% or less of the total animals brought into the shelter. Should they bring in more than 10%, then the fee matches the percentage of animals brought into the shelter. They must also pay an additional fee per animal that an owner does not claim and must be released to the City of Boerne for disposition.</p> <p>For this agreement, “operational costs” are calculated for 1.5 employees (salaries and benefits), utilities, food, cleaning supplies, and facility maintenance. For the current term, the “operational cost” was \$294,761.00, resulting in an annual minimum fee of <b>\$29,476.00</b>.</p> |
| <b>Strategic Alignment</b>    | <p>Safety and Security</p> <p>C3 Collaborating with community partners to enhance quality of life.</p>   |

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| <b>Financial Considerations</b>   | Since the agreement adjusts the fee the City of Fair Oaks pays the City of Boerne based on usage, there is little to no financial impact to the budget.  |
| <b>Citizen Input/Board Review</b> | N/A  |
| <b>Legal Review</b>               | The agreement was reviewed by the legal team.  |
| <b>Alternative Options</b>        | <ul style="list-style-type: none"> <li>• Deny the agreement and inform the City of Fair Oaks Ranch to procure other means to house their animals.</li> <li>• Authorize staff to negotiate a different agreement with the City of Fair Oaks Ranch for Animal Control Services.</li> </ul> |
| <b>Supporting Documents</b>       | Resolution No. 2025-R68<br>Copy of the proposed agreement with the City of Fair Oaks Ranch for Animal Control Services.  |