

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 North Main Street**  
**Boerne, TX 78006**  
**APRIL 14, 2026 – 6:00 PM**

Minutes of the Regular Called City Council Meeting of April 14, 2026.

**Present:** 5 - Mayor Frank Ritchie, Mayor Pro Tem Ty Wolosin, Council Member Kyle Mickelsen, Council Member Bret A. Bunker, and Council Member Joseph Macaluso

**Absent:** 1 - Council Member Joe Bateman

**Staff Present:** Crystal Barrera, Mike Brinkmann, Jeff Carroll, Lori Carroll, Brittney Garcia, Glenn Garcia, Taylor Hill, Terry Nolan, Mike Raute, Bryan Russell, Chris Shadrock, Michael Sharp, Andrea Snouffer, Kristy Stark, Chastity Valdes, Andrew Wilkinson, and Danny Zincke. City Attorney Mick McKamie attended via Zoom.

**Recognized / Registered Guests:** No guests registered.

**1. CALL TO ORDER – 6:00 PM**

Mayor Ritchie called the City Council Meeting to order at 6:00 p.m.

Mayor Ritchie called on Pastor Robert Weber with St. John Lutheran Church to provide the Invocation.

Mayor Ritchie led the Pledge of Allegiance to the United States Flag and to the Texas Flag.

**2. CONFLICTS OF INTEREST**

No conflicts were declared.

### **3. RECOGNITIONS:**

#### **A. RECOGNITION OF CITY OF BOERNE ELECTRIC DEPARTMENT FOR RECEIPT OF THE 2025 APPA SAFETY AWARD OF EXCELLENCE.**

Mayor Ritchie called on Andrea Snouffer, Utilities Administrative Supervisor, to recognize the Electric Department for receiving national recognition as the recipient of the 2025 APPA Safety Award of Excellence and earning the prestigious Diamond designation. This award highlights the department's exceptional programs that promote safe work practices and foster a strong culture of safety within the organization. Ms. Snouffer introduced the electric department staff in the audience.

#### **B. RECOGNITION OF THE CITY OF BOERNE GAS DEPARTMENT FOR RECEIVING AN EXCELLENT PERFORMANCE RATING IN THE TML RISK POOL GAS UTILITY SURVEY FOR THE HIGHEST LEVEL OF SAFE OPERATION PRACTICES.**

Ms. Snouffer continued by recognizing the Gas Department for receiving an excellent performance rating in the Texas Municipal League Intergovernmental Risk Pool assessment, reflecting the highest level of safe operational practices. The Gas Department received a perfect score. Ms. Snouffer also recognized Gas Department staff who were present in the audience.

### **4. PUBLIC COMMENTS:**

No comments were received.

### **5. CONSENT AGENDA:**

Council Member Macaluso asked that agenda item D. be pulled from the Consent Agenda for discussion.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE THE CONSENT AGENDA ITEMS A. THROUGH C. AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Mayor Pro Tem Wolosin, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**A. CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR CALLED CITY COUNCIL MEETING AND THE SPECIAL CALLED JOINT CITY COUNCIL AND PLANNING AND ZONING COMMISSION MEETING OF MARCH 24, 2026.**

THE MINUTES WERE APPROVED.

**B. CONSIDER RESOLUTION NO. 2026-R17; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE TEXAS, ESTABLISHING A CAPITAL IMPROVEMENTS ADVISORY COMMITTEE; PROVIDING FOR ITS PURPOSE, COMPOSITION, TERMS, AND DUTIES; AND PROVIDING AN EFFECTIVE DATE**

THE RESOLUTION WAS APPROVED.

**C. CONSIDER RESOLUTION NO. 2026-R18; A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE 0.0635 ACRES, 0.3181 ACRES PERMANENT DRAINAGE EASEMENT, AND 0.1035 ACRES TEMPORARY CONSTRUCTION EASEMENT, ALL LOCATED IN THE M.I. LEAL SURVEY 180, ABSTRACT 298, IN THE CITY OF BOERNE, KENDALL COUNTY, TEXAS AND ALL BEING A PORTION OF THAT CALLED 8.5 ACRE TRACT OF LAND AS DESCRIBED BY DEED RECORDS IN DOCUMENT VOLUME 1034, PAGE 607, OFFICIAL PUBLIC RECORDS OF KENDALL COUNTY, TEXAS. (Tracts required for the Adler Road drainage project)**

THE RESOLUTION WAS APPROVED.

**D. CONSIDER RESOLUTION NO. 2026-R19; A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH HDR ENGINEERING, INC. FOR CONSTRUCTION CONTRACT ADMINISTRATION FOR THE RECLAIMED WATER FACILITIES EXPANSION PROJECT AT THE OLD SAN ANTONIO ROAD**

**WASTEWATER TREATMENT AND RECYCLING CENTER (WWTRC)  
FOR AN AMOUNT NOT TO EXCEED \$ 231,060.**

Council Member Macaluso asked for clarification regarding potable reuse and whether there are plans to integrate it, expressing concern about potential duplicate spending. Utilities Engineer Andrew Wilkinson explained that the amended agreement before the Council pertains to the expansion project for reclaimed water facilities and noted that potable reuse will require further analysis for future consideration. Utilities Director Mike Brinkmann confirmed that the process would be evaluated as a long-term component of the system and would more likely require more treatment process that would require evaluation over time.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY COUNCIL MEMBER MICKELSEN, TO APPROVE RESOLUTION NO. 2026-R19; A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH HDR ENGINEERING, INC. FOR CONSTRUCTION CONTRACT ADMINISTRATION FOR THE RECLAIMED WATER FACILITIES EXPANSION PROJECT AT THE OLD SAN ANTONIO ROAD WASTEWATER TREATMENT AND RECYCLING CENTER (WWTRC) FOR AN AMOUNT NOT TO EXCEED \$ 231,060. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Mayor Pro Tem Wolosin, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**REGULAR AGENDA:**

**6. RESOLUTIONS:**

A. RECEIVE BIDS AND CONSIDER RESOLUTION NO. 2026-R20; A RESOLUTION AWARDING THE CONTRACT FOR 2026 STREET RECONSTRUCTION TO \_\_\_\_\_, AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT FOR AN AMOUNT NOT TO EXCEED \$\_\_\_\_\_.

Mayor Ritchie called on Engineering and Mobility Director Jeff Carroll. Director Carroll stated that this is the fourth year of the City’s patching program and noted that the project requires specialized equipment, making it not cost-effective for the City to purchase its own. He reported that six bids were received, with Texas Materials Group, Inc. submitting the lowest bid, and added that the company has received positive references from other cities. Director Carroll further stated that staff found it noteworthy that the project cost came in lower than last year, despite expectations of higher pricing due to increased diesel costs. As a result of the lower bid, staff is requesting a 25% increase to allow for patching of additional areas and keeping within the budgeted amount.

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY MAYOR PRO TEM WOLOSIN, TO RECEIVE BIDS AND APPROVE RESOLUTION NO. 2026-R20; A RESOLUTION AWARDDING THE CONTRACT FOR 2026 STREET RECONSTRUCTION TO TEXAS MATERIALS GROUP, INC. AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT FOR AN AMOUNT NOT TO EXCEED \$343,438.13. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Mayor Pro Tem Wolosin, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**B. RECEIVE BIDS AND CONSIDER RESOLUTION NO. 2026-R21; A RESOLUTION AWARDDING THE CONTRACT FOR CONSTRUCTION OF THE RECLAIMED WATER FACILITIES EXPANSION PROJECT TO \_\_\_\_\_, AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT FOR AN AMOUNT NOT TO EXCEED \$\_\_\_\_\_.**

Mayor Ritchie called on Utilities Engineer Andrew Wilkinson, who displayed a map of the Wastewater Treatment and Recycling Center and highlighted the area of the reclaimed water system. He explained the scope of the expansion project and reported that eight bids were received, with Avila Construction Group submitting the lowest bid. After checking references, staff received positive feedback on the company. Mr. Wilkinson stated that the project is expected to be completed within 300 days.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY MAYOR PRO TEM WOLOSIN, THAT THIS RESOLUTION BE APPROVED RECEIVE BIDS AND CONSIDER RESOLUTION NO. 2026-R21; A RESOLUTION AWARDED THE CONTRACT FOR CONSTRUCTION OF THE RECLAIMED WATER FACILITIES EXPANSION PROJECT TO AVILA CONSTRUCTION GROUP AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT FOR AN AMOUNT NOT TO EXCEED \$5,300,000.00. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 4 - Mayor Pro Tem Wolosin, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

### **7. COMMENTS FROM COUNCIL – No discussion or action may take place.**

Council Member Bunker stated that he serves as the Region 20 Director Coordinator for the Citizen Bee, a Texas law-related education program. He shared that the recent competition resulted in three Champion High School students earning first, second, and third place honors. The first-place student will advance to the state competition to compete against students from across Texas. He also reminded the audience that the Boerne ISD art show is on display at the library through May 1 and encouraged everyone to attend. Additionally, he noted that the dedication of the Victory or Death Travis Letter will take place on April 21 at the historic courthouse and advised attendees to expect a cannon blast during the event.

Mayor Ritchie expressed appreciation to those in attendance and conveyed his gratitude to the City's Utilities Department for consistently going above and beyond, commending them for their outstanding work. He also extended his thanks to all City staff for their continued dedication and service.

### **8. ADJOURNMENT**

Mayor Ritchie adjourned the meeting at 6:22 p.m.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary