

**MINUTES**  
**HISTORIC LANDMARK COMMISSION MEETING**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 NORTH MAIN STREET**  
**Tuesday, October 1, 2024 - 5:30 PM**

Minutes of the Historic Landmark Commission Meeting of October 1, 2024, at 5:30 p.m.

**Present: 6** - Chairman Justin Boerner, Commissioner Joe Bateman, Commissioner Michael Nichols, Commissioner Lynnese Graves, Commissioner Cesar Hance, Commissioner Patti Mainz

**Absent: 1** - Vice Chair Sally Pena

**Staff Present:** Franci Linder, Sara Varvarigos, Heather Wood, Lesley Gastelum

**Recognized/Registered Guests:** Jake Fox, Jeff Fox

1. CALL TO ORDER – 5:30 PM

Chairman Boerner called the Historic Landmark Commission to order at 5:30 p.m.

2. CONFLICT OF INTEREST

No conflicts were declared.

3. PUBLIC COMMENTS: This is the opportunity for visitors and guests to address the Historic Landmark Commission on any issue. The Historic Landmark Commission may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

Chairman Boerner opened public comments at 5:30 p.m.

No comments were received.

Chairman Boerner closed public comments at 5:30 p.m.

4. CONSENT AGENDA: All items listed below within the Consent Agenda are considered routine by the Historic Landmark Commission and may be enacted with one motion. There will be no separate discussion of items unless a Commission Member or citizen so requests, in which event the item may be moved to the general order of business and considered in its normal sequence.

A motion was made by Commissioner Bateman, seconded by Commissioner Nichols, to approve the consent agenda as presented.

The motion carried by the following vote:

**Yea: 5** - Commissioner Mainz, Commissioner Bateman, Commissioner Hance, Commissioner Graves, Commissioner Nichols

**4.A.** [2024-504](#) Consider approval of the minutes of the Historic Landmark Commission meeting of September 3, 2024.

5. REGULAR AGENDA:

**5.A.** [2024-505](#) Consider a roof replacement permit request for the structure located at 723 N Main Street. The applicant is Kimberly Lopez (Kendall County Roofing) on behalf of Zorro Oro LLC, Owner.

Sara Varvarigos, City Planner II, presented the proposed certificate of appropriateness for a roof replacement permit.

A motion was made by Commissioner Mainz, seconded by Commissioner Bateman, to approve a roof replacement permit request for the structure located at 723 N Main Street.

The motion carried by the following vote:

**Yea: 5** - Commissioner Mainz, Commissioner Bateman, Commissioner Hance, Commissioner Graves, Commissioner Nichols

6. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF – No discussion or action may take place.

There were no additional comments from the commission or staff.

7. ADJOURNMENT

Chairman Boerner adjourned the Historic Landmark Commission at 5:36 p.m.

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Chairman

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Secretary