



## AGENDA ITEM SUMMARY

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| <b>Agenda Date</b>            | April 22, 2025   |
| <b>Requested Action</b>       | RECEIVE BIDS AND APPROVE RESOLUTION NO. 2025-R26; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AWARDING THE CONTRACT FOR CITY OF BOERNE MOWING FY 2025 TO BRIGHTVIEW LANDSCAPE SERVICES FOR AN AMOUNT NOT TO EXCEED \$98,696; AND AUTHORIZING THE CITY MANAGER TO MANAGE AND EXECUTE THE RELATED CONTRACT WITH A NOT TO EXCEED TOTAL CONSTRUCTION COST OF \$113,501.   |
| <b>Contact Person</b>         | Jeffrey Carroll – Engineering & Mobility Director  |
| <b>Background Information</b> | <p>In previous years, the City's Street Department was responsible for mowing city rights-of-way, open spaces, and drainage areas. To improve efficiency, the City introduced a seasonal mowing contract in Fiscal Year 2023. This change has been successful, allowing Street Department crews to focus more on road and sidewalk repairs.</p> <p>In the Fiscal Year 2025 approved budget, the City expanded the mowing contract funds to include more areas, such as additional rights-of-way and parks, with scheduled monthly mowing. The contract also includes an option to extend for two more years, with a 3% annual increase in unit costs.</p> <p>Because the total cost of the contract exceeds \$50,000, state law requires a competitive bidding process. The City advertised the project on March 30 and April 6. On April 15, we received four bids ranging from \$98,010.75 to \$222,400.</p> <p>One bid, submitted by Green World Care, appeared to be the lowest at first. However, after correcting mathematical errors in the bid, it was no longer the lowest. The lowest valid bid came from BrightView Landscape Services.</p> |

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|  | <p>The project was originally budgeted for \$192,897. To make the most of these funds, staff recommends slightly expanding the scope of work. We propose increasing the contract amount by up to 15%, which equals \$113,500.20, to include more mowings or additional areas not originally covered.</p> <p>Under Texas law, the City is allowed to increase the scope of work by up to 25% without needing to rebid the project. Staff plans to negotiate a scope increase of 10% and reserve 5% as a contingency for any unexpected needs.</p> <p>After reviewing references and the bid documents, City staff recommends awarding the mowing contract to <b>BrightView Landscape Services</b> in the amount of <b>\$113,500.20</b>.</p> |
| <b>Strategic Alignment</b><br>(Example: C2 – Customer Feedback, B1 – Data Driven Decision) | F2 – Investing in and maintaining high-quality infrastructure systems and public assets.   |
| <b>Financial Considerations</b>  | Contractor performing mowing is more cost advantageous than City efforts and allows Street and Parks staff to work on other priority projects.   |
| <b>Citizen Input/Board Review</b>  | N/A  |
| <b>Legal Review</b>  | N/A  |
| <b>Alternative Options</b>   | N/A  |
| <b>Supporting Documents</b>  | Resolution No. 2025-R26<br>Bid Tabulation Summary<br>Mowing Agreement<br>Mowing Exhibit and Scope of Services  |