

HISTORIC DISTRICT IMPROVEMENT PROGRAM APPLICATION FORM

Please return completed with necessary attachments and signature to the Planning Department no later than the fifteen (15) days prior to the first Tuesday of each month. For information, please contact the Planning Department.

Applicant Name: MICHAEL MAZOUX Date: 1 4-23
Applicant Mailing Address: 141 TEXAI CEDAR TR 78006
Applicant Phone: 7/0 861 9378 Email: MEMAZOUR COUTLOOK-COM
Property Ownership Entity (if different from Applicant):
Property Address: 448 S. MAIN
Project Architect/General Contractor (if applicable)
Project Estimated Start and Completion Dates: DEC 2025
Type of Work: (circle all that apply) Paint ● Masonry ● Cleaning/Paint Removal ● Awning/Canopy ● Window Repair/Replacement ● Roof Repair/Replacement ● Foundation Repair ● Interior ADA Improvement that is part of the structure (accessibility structures, elevators, restroom improvements, widening doorways) ● Building/Fire Code Improvements (such as electrical and plumbing upgrades and fire exits) ● Other (detail below): Other:
List Details of Planned Project Improvements for Program Grant (attach additional details if necessary): RIPLACE FNONT DOOR #8,560
REPACE WINDOWS IN DINING AREA \$27,900 PAINT EX/IN OF BUILDING \$19,800
TOTAL COST OF PROPOSED PROJECT IMPROVEMENTS: GRANT AMOUNT REQUEST (based on sliding scale): # 56, 260 # 10, 000

litigation, and (4) is free of all municipal liens, judgments and encumbrances of any kind.

Attach with all required plans/drawings, construction/material estimates, color samples of paint/material, and photographs of project's exterior conditions prior to planned project improvements.

I attest that at the time of this Application, property to be improved; (1) does not have any delinquent municipal ad valorem taxes, (2) is current on all municipal utility payments; (3) is not listed in part or whole in any current

Applicant's/Representative Signature

1/- 4-25

Date



HISTORIC DISTRICT IMPROVEMENT PROGRAM AGREEMENT FORM

Please return completed with necessary attachments and signature to the Planning Department at 447 N. Main St. no later than the fifteen (15) days prior to the first Tuesday of each month. For information, please contact the Planning Department.

☐ I have met with the City Program representative for the Historic District Improvement Program, and I fully understand the Program procedures and details established by the City.
have read the Program Application Form.
I attest that at the time of this Agreement that the property to be improved (1) does not have any delinquent municipal ad valorem taxes; (2) is current on all municipal utility payments; (3) is not listed in part or whole in any current litigation, and (4) is free of all municipal liens, judgments and encumbrances of any kind.
I have not received, nor will I receive insurance monies for this project.
I understand that if I am awarded a grant by the City, any deviation from the approved project may result in the partial or total withdrawal of the Program grant. If the project is substantial altered within one (1) year from construction, I may be required to reimburse the City immediately for a prorated amount of the grant, based on extent of alteration to the improved property that qualified for Program funding.
I understand and agree that any misrepresentation on this application form will result in immediate denial of request for the Program grant and the inability to re-apply for same. Should such misrepresentation be discovered after an award of funds, then I shall forfeit and/or return any Program funds.
448 S. MAIX
Property Address 1/- 4-25
Applicant's Representative Signature Date
(If approved) HLC Approval Date



HISTORIC DISTRICT IMPROVEMENT PROGRAM APPLICATION & INSTRUCTIONS

If you have any Historic District Improvement Program application or historic design and review questions, please contact the Planning Department at (830) 249-1501. If you have any building or sign permit questions, please contact the Permitting and Code Compliance Department.

HISTORIC DISTRICT IMPROVEMENT PROGRAM DETAILS (please read carefully):

The City of Boerne (City) Historic District Improvement Program (Program) is a matching partial reimbursement grant opportunity for commercial properties located within the limits of the Historic District (District). Any proposed improvements or additions to any properties within the District shall first require approval by the Historic Landmark Commission (HLC) before a request for a Program grant can be considered.

New buildings and improvements that are already completed or covered by insurance are not eligible for this Program. Property to be considered for the Program shall; not have any delinquent ad valorem taxes, be free of all municipal and county liens, judgments and encumbrances of any kind. The property must remain free of all municipal and county liens, judgments or encumbrances of any kind at the time the project is complete and reimbursement request is made. The Applicant must also be current on all city utilities for the subject property and the property must not be listed in part or whole in any current litigation.

Qualifying Program Improvements Include the following:

- Exterior improvements to façade;
- Roof repair/replacement;
- Foundation repair/replacement;
- Interior ADA improvements that are part of the structure such as accessibility structures, elevators, restroom improvements and widening of doorways;
- Building/Fire Code Improvements such as electrical and plumbing upgrades and fire exits; and
- Complementary building additions

Maximum Matching Funds - Sliding Scale up to \$14,500

Proposed Project Budget	Maximum Reimbursement Match
0-\$24,999	\$1:1 up to \$5,000 max.
\$25,000-\$49,999	\$7,500
\$50,000-\$74,999	\$10,000
\$75,000-\$99,999	\$12,250
\$100,000 and above	\$14,500

Application Program Scoring

Applications will be considered based on the building's historic significance as either contributing or non-contributing to the District, integrity ranking of original architectural elements of the building, type of proposed building improvements, and the estimated project cost. Please contact the Planning Department to get details of the building's historic significance, contributing/non-contributing status and integrity ranking. A minimum score of 20 points is required to qualify for Program consideration. Applications will be scored as follows:

A. Contributing/	Non-Contributing & Int	egrity (High/Med/Low)
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Contributing Structure/High & Med	10
Contributing Structure/Low	8
Non-Contributing Structure	6
New Structure	4

B. Type of Improvements

Existing Bldg. Façade/Roof/Found.	10
Existing Bldg. ADA/Elect./Plumb	8
Existing Bldg. Addition	6
New Structure	4

C. Estimated Project Budget

(\$50,000 and up)	10
(\$25,000-\$49,999)	8
(\$15,000-\$24,999)	6
(\$0-\$14,999)	4

All Program grants are available throughout the City's fiscal year; on a first come, first serve basis until total annual Program budgeted funds are allocated. Applications will be reviewed based on Boerne Unified Development Code Chapter 3, Section 3.11 Historic District and the Boerne Historic Design Guidelines and approved by HLC before any eligible work may begin. If application is approved, any deviation from the approved project scope may result in the total or partial withdrawal of the Program grant and will require reapproval from the HLC.

1. Determine eligibility: Discuss project plans with the Planning Department staff. Boerne Unified Development Code Chapter 3, Section 3.11 Historic District and the Boerne Historic Design Guidelines should be a reference guide when making any proposed improvements to properties in the District. Both the UDC and guidelines are available online at the City website www.ci.boerne.tx.us.

- 2. Complete and sign Application Form. Application must include a list of proposed improvements, plans/elevations of proposed improvements by the project architect or contractor of the entire proposed project work to be done. Color samples of all final paint, fixtures, material selections must be included with the application to be reviewed and approved by the HLC.
- 3. Submit the completed Application Form: Submit all itemized work estimates, drawings, and material/color samples of the proposed work to the Planning Department no later than fifteen (15) days prior to the first Tuesday of each month to be placed on the HLC agenda.
- 4. The approval process will include without limitation the following:
 - (a) All projects must meet current building standards and codes, as well as building permit requirements.
 - (b) The HLC meets at 5:30 p.m. every first Tuesday of the month, Applicant or Applicant's Representative is required to attend and present their project to the HLC for review and recommendation.
 - (c) The HLC shall consider only applications which have been properly and fully completed and which contain all information required in the application or requested by staff.
 - (d) The HLC has sole discretion in awarding grants. The HLC considers the following; grant amount requested, grant funds available for the Program, condition of the structure, scope and effectiveness of the proposed work, and overall quality and character of the proposed work.
 - (e) Applicants receiving majority approval by the HLC shall complete the work described in the application within one (1) year from the date the grant is approved by HLC. If the Applicant is unable to complete work within that period, the Applicant may submit a written request to the City Manager for an extension to the completion date provided the extension request is made thirty (30) days prior to the one (1) year time limit. The City Manager shall not be obligated to allow extensions but may do so for good cause determined solely by the City Manager. The extension, if granted, shall be for the term and conditions determined exclusively by the City Manager. The City Manager's determination on a request for an extension is final and may not be appealed. If the Applicant is not granted an extension for the one (1) year completion date, the grant funds shall be forfeited.
 - (f) As a condition of this Program and as part of the application process, the Applicant consents and shall allow City inspections to determine whether the grant should be awarded. If the grant is awarded to the Applicant, the City shall be allowed regular access to the building to determine whether the work is or is not in compliance with the application, city municipal codes and any ordinances applicable to the work approved and contemplated in the application.
 - (g) An Applicant does not have a right to receive Program grant funds. The HLC and City staff shall consider any application within its discretionary authority to determine what grant amount would be in the best interest of the Program. The review criteria

- may include, but shall not be limited to; historical appropriateness, compatible architectural design, streetscape objectives, and overall enhancement of the Historic District. Once awarded, the Applicant does not have a right to the grant funds until and unless all conditions of the Program have been satisfactorily met.
- (h) The Applicant shall be required to furnish exterior photographs of the project as part of the application and also after the work is completed, as a condition of final grant reimbursement. Should the work not comply with the application, the Applicant will forfeit all grant monies.
- (i) Commercial properties must be current on all City property taxes and City utility payments prior to any Program reimbursement payments and the Applicant is required to obtain all applicable City permits and City approvals before the grant is awarded.
- (j) An Applicant who submits an application that was denied a grant by the HLC shall not be eligible to re-submit a grant application for the same project for six (6) months from the date the prior application was declined by the HLC.
- (k) Applicant shall not be allowed to submit an application for the same property within three (3) years from the date a previous Program grant awarded by the HLC.
- 5. Submit Reimbursement Request Form: When the entire project has been satisfactorily completed and reviewed, the Applicant or Applicant's representative shall present the Planning Department with copies of all paid invoices, including copies of cancelled checks and/or credit card receipts, and pictures of the completed work for a single reimbursement payment of the approved funding amount.
- **6. Appeal Process:** There is no appeal process, all completed applications will be reviewed and an award or denial decision made by the HLC.
- 7. Repayment: If awarded a Program grant, any deviation from the approved project may result in the partial or total forfeit of the Program grant funds. If the project is substantially altered within one (1) year from commencement of work, the City may require reimbursement immediately from the Applicant for the full amount of the Program grant.

HISTORIC DISTRICT IMPROVEMENT PROGRAM CHECKLIST & IMPROVEMENT TIPS

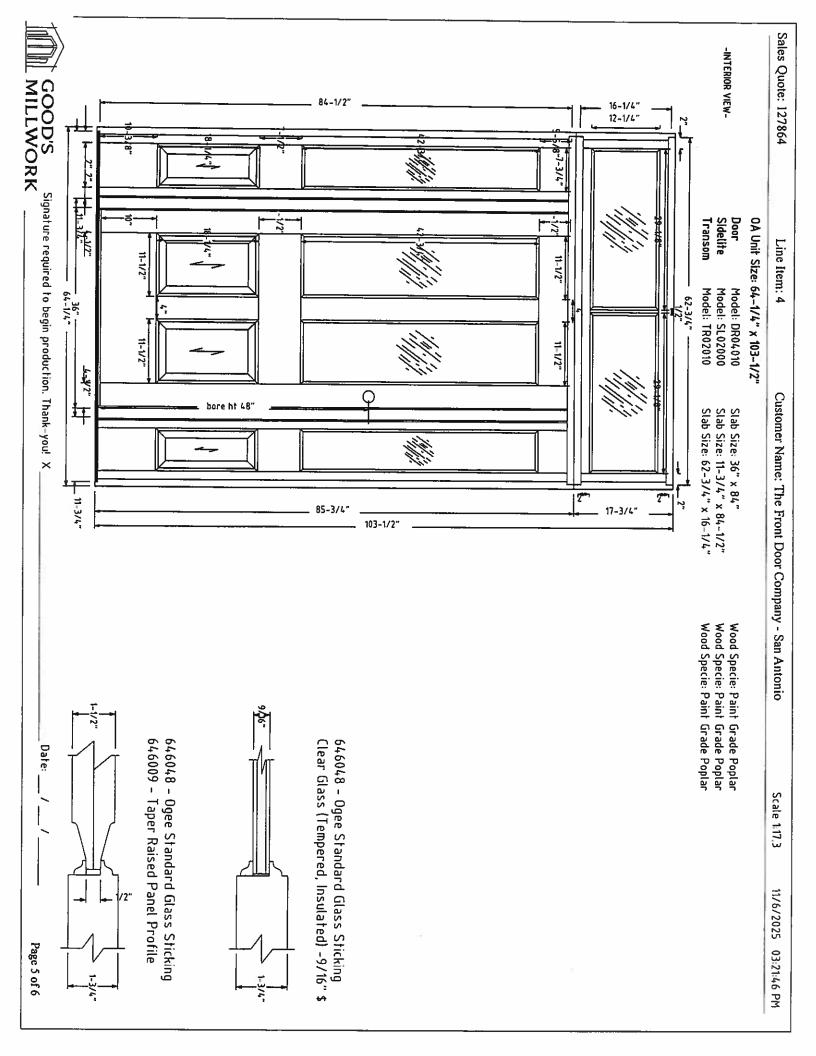
Checklist

Use this form as a Checklist to follow all steps needed to complete the Program Application to receive approval.

Ц	Meet with City staff of the Planning Department to determine eligibility and to walk
	through Program Application Instructions.
	At the same time of the initial application meeting, or subsequent to this meeting, meet
	with Planning Department staff to discuss any questions or concerns regarding historic
	preservation issues.
	Verify with municipal and county offices that ad valorem taxes are current.
	Complete Application form and sign Agreement form. (Also include required attachments,
	HLC application, project drawings and specification, material selections, photographs of
	project exterior where work is to be done)
	Return completed Application with required attachments no later than fifteen (15) days prior
	to the first Tuesday of the month to the Planning Department to be added to the next HLC
	meeting agenda.
	Attend and present Program Application to HLC for recommendation.
	Project work must be completed within one (1) year from date of HLC Application approval.
同	Upon completion of project, complete and submit the Reimbursement Request Form with
_	required documentation.

Improvement Tips

- Carefully examine old buildings for termites, wood rot and general deterioration and roof, foundation and structural items should be given priority over cosmetic improvements.
- Before rehabilitating a building façade, take a careful look at the structural aspects of the building.
- Develop a design that is compatible with neighboring buildings
- The top brick cornices that rise above the roof deteriorate rapidly unless they are capped with metal, terra cotta, stone or concrete.
- When mortar is missing or in poor repair, moisture will enter the walls and eventually may cause structural damage.
- Deteriorated mortar should be removed to a depth of at least three-fourths of an inch and replaced with new mortar that matches the old in color, texture and striking of the joint.
- Do not sandblast. Chemicals and/or water can remove dirt and paint without damaging the surface of the building.
- Do not paint too often; many times a building only needs mild washing, if the building has stone or brick that has never been painted, do not create a maintenance problem by painting it.
- Existing architectural details, including old wood doors, windows, ceilings, and trim work add to the character of a building and its resale value. Repair these features rather than remove them.
- Wood windows are reasonable to repair, if a specialist in window repair can be found. If the windows are missing, custom-made windows can be ordered for replacement in old buildings.



The Front Door Company 12402 West Ave. San Antonio, Tx 78216 (210) 340-3141 Phone (210) 340-3142 Fax www.thefrontdoorco.com info@thefrontdoorco.com



Where First Impressions Begin.

Proposal

Date	Quote #
11/5/2025	42086

QUOTE GOOD FOR 30 DAYS

Customer Name / Address

Cibolo Creek Brewing Co. 448 S. Main St. Boerne, TX 78006

smazour@outlook.com

Option with pull plate on exterior

Cus	Customer Phone Customer Alt. Phone Customer Fax Salesperson					Terms	
210-393-8736 Ryan 50% Dow				wn, Balance Upon Receipt			
Qty		Des	scription			Price Ea.	Total
1	Door size: 3-0 X 7- Material/ Wood spec Description: 2-LITE Glass: CLEAR INS Grill: NONE Handing: LH OUTS	CUSTOM WOOD DOOR Door size: 3-0 X 7-0 X 1-3/4 Material/ Wood species: PAINT GRADE POPLAR Description: 2-LITE OVER 2-PANEL DOOR Glass: CLEAR INSULATED, TEMPERED Grill: NONE Handing: LH OUTSWING					
2	Bore: SINGLE BORE FOR DEADBOLT, 2-3/8" BACKSET, 48" ON CENTER FROM BOTTOM OF DOOR CUSTOM WOOD SIDELITE SASH Size: 1-0 X 7-0 X 1-3/4 Material/ Wood species: PAINT GRADE POPLAR Description: 1-LITE OVER 1-PANEL SIDELITE Glass: CLEAR INSULATED, TEMPERED Grill: NONE						
1	CUSTOM WOOD TRANSOM SASH Size: 5-0 X 1-4 X 1-3/4 Material/ Wood species: PAINT GRADE POPLAR Description: 1-LITE TRANSOM Glass: CLEAR INSULATED, TEMPERED Grill: NONE						
1	Net Unit Size: 64-1. Jamb Depth: 5-1/2" Jamb Material: PAII Handing: LH OUTS Threshold: 5" BRO	. NT GRADE FRAMESAVER SWING NZE LOW PROFILE IL RUBBED BRONZE) ***BALL I IT GRADE T GRADE NO		TANGULAR TRANS	SOM	1,660.00	1,660.00

Subtotal

Sales Tax (8.25%)

Total

ALL CREDIT CARDS ARE SUBJECT TO A 3% SURCHARGE.











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Ifhere First Impressions Begin.

Proposal

Date	Quote #
11/5/2025	42086

QUOTE GOOD FOR 30 DAYS

Customer Name / Address	Ship To
Cibolo Creek Brewing Co. 448 S. Main St. Boerne, TX 78006	
smazour@outlook.com	

Customer Phone Customer Alt. Phone Customer Fax Salesperson 210-393-8736 Ryan 50% D		Customer Alt. Phone	Customer Fax	Salesperson		Terms	
		50% Dov	n, Balance U	pon Receipt			
Qty	Description			· · · · · · · · · · · · · · · · · · ·	Price Ea.	Total	
1	EMTEK DOOR PULL Model: TUSCANY BRONZE TWIST 8" C-TO-C 86069CS Finish: MEDIUM BRONZE Length: 8" CENTER TO CENTER Back-to-Back (Y or N): NO Door Thickness: 1-3/4" Special Instructions:					175.00	175.00
1	EMTEK DEADBOL Model: CLASSIC T Keyway Type (Sgl. Q Finish: MEDIUM B Backset (2-3/8" or 2: Door Thickness: 1-	.T TUSCANY BRONZE 8471 Cyl. or Dbl. Cyl.): SINGLE CYLIN RONZE !-3/4"): 2-3/8"				110.00	110.001
1	EMTEK PETAL PU	SH PLATE 86181, MEDIUM BRO	NZE			169.00	169.00
1	EMTEK PETAL PUI	LL PLATE 86182, MEDIUM BRO	NZE			169.00	169.007
•	24" - 48", DOOR W Finish: ALUMINUM	DOOR CLOSER (INTERIOR AND EIGHTS 30-260 LBS I	EXTERIOR) ADJUSTABI	LE SIZE 1-6, DOOF	WIDTH	160.00	160.007
1	EXTRACT AND INSTALL SINGLE DOOR, TWO SIDELITES, AND TRANSOM WITH JAMB***Installation may result in incidental damage to surrounding areas - repair of items outside our trade is not quoted, including but not limited to tile, flooring, mortar, stucco, drywall, paint, and alarm systems.				stallation including	995.00	995.001
1	INSTALLATION OF	CLOSER	•			100.00	100.00
1		HAUL OFF / DISPOSAL FAINMENT AND REMEDIATION	CCC			50.00	50.007
•		TAIMMENT AND SEMEDIATION	FCC			250.00	250.007
	***NO PAINTING Q ***LEAD TIME APP						
						1	
se revi	ew the information and v	verify quantities and selections to ensu	re accuracy. Any revisions of	Su	ıbtotal		\$7,908.00

Please review the information and verify quantities and selections to ensure accuracy. Any revisions or cancellations after the order is placed may be subject to additional fees and/or restocking fees. No returns or refunds for prefinished, prehung, or custom products.

Attention: Warranty for any wood door will be void if: (1) the door gets any direct sun or does not have adaquate overhang protecting it, or (2) the door is not stained and sealed or painted within 48 hours of receipt on all six sides using a high quality exterior finish or exterior-grade paint. Refer to

http://thefrontdoorco.com/resources/warranty-info/ for complete warranty.

Accepted by (Print Name)

Signature Date





 Subtotal
 \$7,908.00

 Sales Tax (8.25%)
 \$652.41

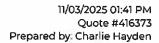
 Total
 \$8,560.41

ALL CREDIT CARDS ARE SUBJECT TO A 3% SURCHARGE.







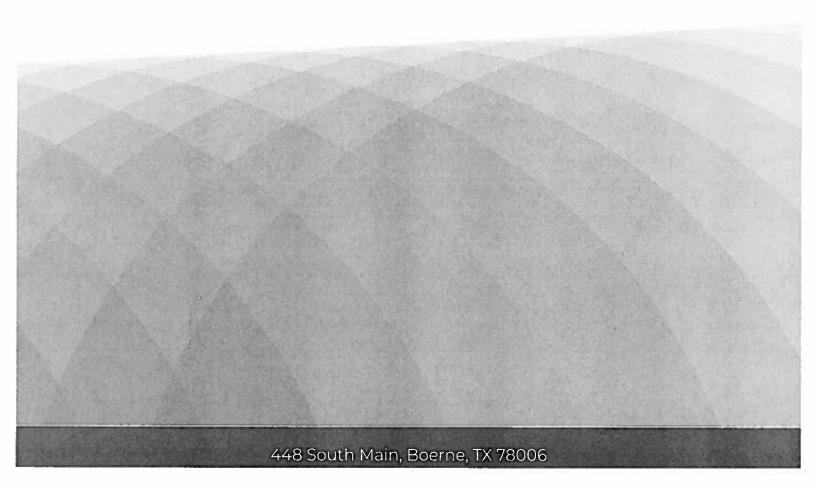




Josh Mazour Project

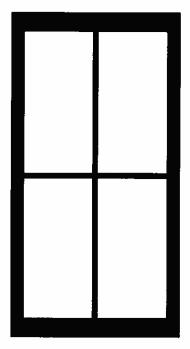
Great to meet you Josh! I have included the framing and sheathing for thebittom of the front windows. This project may be subject to lead containment charges. This is a wood pocket install which means the exterior and interior trim is preserved for its original look. This proposal does not include any permits if needed. Those will be secured by the property owner.

Let me know if you have any questions!



Windows Summary

Vendo Quote Line Item #	Quantity	Line Item Name	Product Type Name	Measurement Type	Overall Frame Height	Overall Frame Width	Tempered
1	1	Front	Infinity Insert Rectangl e	Frame Size	65	34	No
2	1	Front	Infinity Insert Rectangl e	Frame Size	65	34	No
3	1	Left	Infinity Insert Rectangl e	Frame Size	77	34	No
4]	Left	Infinity Insert Rectangl e	Frame Size	77	34	No
5	1	Right	Infinity Insert Rectangl e	Frame Size	77	34	No
6	1	Right	Infinity Insert Rectangl e	Frame Size	77	34	No
7	1	Front	Infinity Insert Rectangl e	Frame Size	65	34	No
8	1	Front	Infinity Insert Rectangl e	Frame Size	65	34	No



Exterior Visualization Drawing



Quantity 1

Options

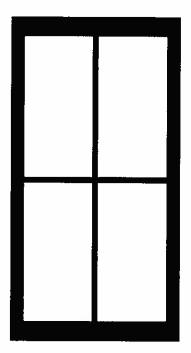
Description:	Infinity Insert Rectangle
Overall Frame Width:	34
Overall Frame Height:	65
Glass Surface:	Low E3
Tempered:	No
Obscure:	None
Perimeter Bar Color:	Silver
Grille Type:	1 1/8" SDL
Grille Pattern:	Rectangular
Snap Trim Width:	This is snap trim for two widths, at the top and the bottom.
Snap trim Height:	This is snap trim for two heights, on each side

Frame and Sheath Bottom of Window:

:				
Interior Visualization Drawing				

Front Quantity 1

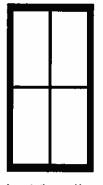
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Overall Frame Width:	34
Overall Frame Height:	65
Glass Surface:	Low E3
Tempered:	No
Obscure:	None
Perimeter Bar Color:	Silver
Grille Type:	1 1/8" SDL



Exterior Visualization Drawing

Grille Pattern:	Rectangular
Snap Trim Width:	This is snap trim for two widths, at the top and the bottom.
Snap trim Height:	This is snap trim for two heights, on each side

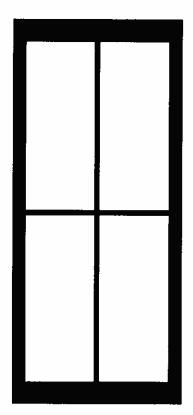
Frame and Sheath Bottom of Window:



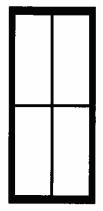
Interior Visualization Drawing

Left Quantity 1

Description:	Infinity Insert Rectangle
Overall Frame Width:	34
Overall Frame Height:	77
Glass Surface:	Low E3
Tempered:	No
Obscure:	None
Perimeter Bar Color:	Silver
Grille Type:	1 1/8" SDL
Grille Pattern:	Rectangular



Exterior Visualization Drawing



Interior Visualization Drawing

Left Quantity 1

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This is snap trim for two heights, on each

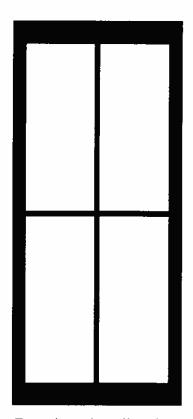
top and the bottom.

Options

Snap Trim Width:

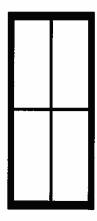
Snap trim Height:

Description:	Infinity Insert Rectangle	
Overall Frame Width:	34	
Overall Frame Height:	77	
Glass Surface:	Low E3	
Tempered:	No	
Obscure:	None	



Exterior Visualization Drawing

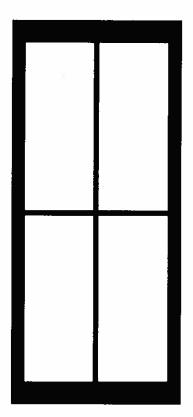
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Interior Visualization Drawing

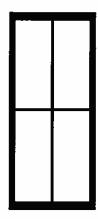
Right	Quantity '
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Description:	Infinity Insert Rectangle
Overall Frame Width:	34
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Glass Surface:	Low E3
Tempered:	No
Obscure:	None



Exterior Visualization Drawing

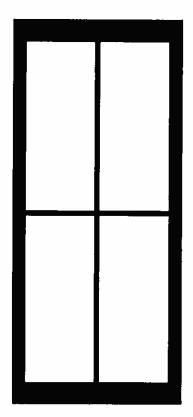
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Interior Visualization Drawing

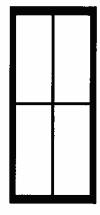
Right Quantity 1

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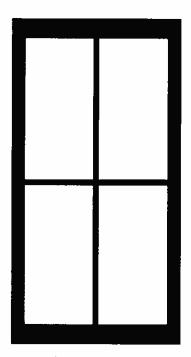
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Interior Visualization Drawing

Front Quantity 1

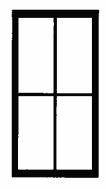
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Description:	Infinity Insert Rectangle
Overall Frame Width:	34
Overall Frame Height:	65
Glass Surface:	Low E3
Tempered:	No
Obscure:	None



Exterior Visualization Drawing

Perimeter Bar Color:	Silver
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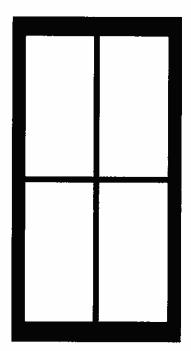
Frame and Sheath Bottom of Window:



Interior Visualization Drawing

Front Quantity 1

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Overall Frame Width:	34
Overall Frame Height:	65
Glass Surface:	Low E3
Tempered:	No
Obscure:	None
Perimeter Bar Color:	Silver
Grille Type:	1 1/8" SDL
Grille Pattern:	Rectangular



Snap Trim Width:

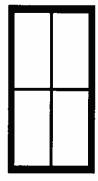
This is snap trim for two widths, at the top and the bottom.

Snap trim Height:

This is snap trim for two heights, on each

Frame and Sheath Bottom of Window:

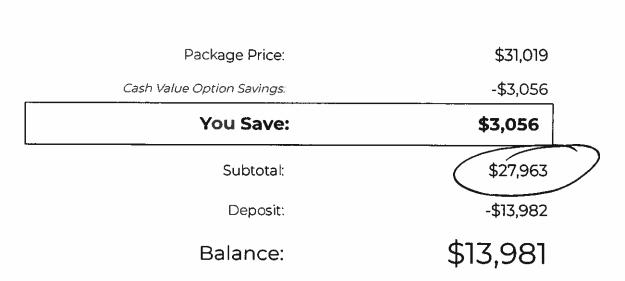
Exterior Visualization Drawing



Interior Visualization Drawing

Additional Project Details

Install Set Up:	Quantity 1	
Travel > 20 miles:	Quantity 1	



1

Cibolo Creek Brewing

Painting Proposal

	customer name:	M-S-M Holdings Inc.	Contractor: Stanzione construction	
	Address:	448 Main street	Address: 27926 Wild Bloom	_
	City/State:	Boerne, Tx. 78006	City/State: S. A.Texas 78260	_
	Sq. Ft.:	n/a	Contact: Darren Stanzione	
Alternate S	Sq. Ft if applicable	N/a	Phone: (210) 414-6921	—
	Branch#	n/a	FAX: (830) 438-3318	_
	Projected Start:	n/a	Proposal date	_
Proj	ected Completion:	n/a	Plan Date: N/a	
	Customer contact:	M-S-M Holdings Inc.	Invoice Date Date: Nov. 10, 2025	_
	Customer: Phone:		Construction Coordinator: Darren Stanzione	_
	customer Email:		CC Email: stanzioneinc@hotmail	l_com
DESCRIPTION	AMOUNT	1	COMMENTS	
Interior Painting labor	4,700	Labor to scrape, caulk,	putty and primer all trim, ceilings and walls in th	e
			ea. Touch up all necesarry area's in the bathrooms	
Paint Materials	1,200	Sherwinn williams Sup	per paint satin finish will be used in all areas. All	colors to
		remain the same.		
Interior Total	5,900			
Exterior Painting labor	11,800		n, scrape,caulk, putty and primer all the exterior	
		including all porch wo	od rails, metal handrails and all doors and jambs.	
Paint Materials	2,125	Sherwinn Williams sur	per paint Satin finish will be used on all wood sur	faces.
		shur-cryl will be used to used on all stucco area	for metal surfaces and Sherlastic stucco paint will	be
Exterior Total	13,925	3.0		
Total Due				-
Payments received				
Balance due	19,825			
Accepted by:				