



## AGENDA ITEM SUMMARY

<b>Agenda Date</b>	November 4, 2024										
<b>Requested Action</b>	Establish 2025 Planning and Zoning Commission meeting dates.										
<b>Contact Person</b>	Nathan Crane – Planning Director (830) 248-1501, <a href="mailto:ncrane@boerne-tx.gov">ncrane@boerne-tx.gov</a>										
<b>Background Information</b>	<p><b>BACKGROUND:</b> Annually, the Planning and Zoning Commission adopts the meeting schedule for the calendar year. The regular scheduled meetings are held the first Monday of each month at 6:00 p.m. Special meetings are also held as needed.</p> <p>In 2025 there is one holiday that falls on the first Monday of the month (September 1<sup>st</sup> – Labor Day) creating a conflict for the regular scheduled meeting. Therefore, staff is proposing that the September meeting be held on Monday, September 8<sup>th</sup>. All other meetings would be held on the first Monday of every month.</p> <p><b>RECOMMENDATION:</b> The Planning and Zoning Commission should discuss and approve the 2025 meeting schedule.</p> <p><b>PROPOSED MOTION:</b> I move that the Planning and Zoning Commission approve the 2025 meeting schedule as presented by staff.</p>										
<b>Item Justification</b>	<table><tr><td><input checked="" type="checkbox"/> Legal/Regulatory Obligation</td><td><input type="checkbox"/> Infrastructure Investment</td></tr><tr><td><input type="checkbox"/> Reduce Costs</td><td><input type="checkbox"/> Customer Pull</td></tr><tr><td><input type="checkbox"/> Increase Revenue</td><td><input checked="" type="checkbox"/> Service Enhancement</td></tr><tr><td><input type="checkbox"/> Mitigate Risk</td><td><input checked="" type="checkbox"/> Process Efficiency</td></tr><tr><td><input type="checkbox"/> Master Plan Recommendation</td><td><input type="checkbox"/> Other:</td></tr></table>	<input checked="" type="checkbox"/> Legal/Regulatory Obligation	<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Reduce Costs	<input type="checkbox"/> Customer Pull	<input type="checkbox"/> Increase Revenue	<input checked="" type="checkbox"/> Service Enhancement	<input type="checkbox"/> Mitigate Risk	<input checked="" type="checkbox"/> Process Efficiency	<input type="checkbox"/> Master Plan Recommendation	<input type="checkbox"/> Other:
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<b>Strategic Alignment</b>	B3 – Providing streamline and efficient processes.
<b>Financial Considerations</b>	N/A
<b>Citizen Input/Board Review</b>	N/A
<b>Legal Review</b>	N/A
<b>Alternative Options</b>	
<b>Supporting Documents</b>	Proposed Calendar 2025 Meeting Calendar