

**RESOLUTION NO. 2025-R05**

**A RESOLUTION ESTABLISHING PROCEDURES FOR A GENERAL ELECTION FOR MAY 3, 2025** *(Una resolución que establece los procedimientos para la elección general del 3 de mayo, 2025)*

**WHEREAS**, the laws of the State of Texas provide that on May 3, 2025, there shall be elected the following officials for this City:

Mayor  
Council Member District 2  
Council Member District 4

**WHEREAS**, the laws of the State of Texas further provide that the Election Code of the State of Texas is applicable to said election, and in order to comply with said Code, a resolution should be passed establishing the procedures to be followed in said election, and designating the voting place for said election;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS THAT:**

All candidates of the election to be held on May 3, 2025, for the above mentioned offices shall file an application to become a candidate with the City Secretary of this City at City Hall, 447 N Main Street, Boerne, Texas. Applications to have the name of a candidate placed on the ballot may not be filed later than seventy-eight (78) days before the election, that deadline being at 5:00 p.m. on February 14, 2025. The earliest date for a candidate to file will be no more than thirty (30) days before the deadline, that date being January 15, 2025, at 8:00 a.m., in accordance with Election Code Sections 143.006 and 143.007.

The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary as provided by Section 52.094 of the Texas Election Code.

Said election shall be held at Boerne City Hall, 447 N. Main Street Boerne, Texas or as designated by the Kendall County Elections Administrator. The designated polling place(s) shall, on said election day be open from 7:00 a.m. to 7:00 p.m.

The City Secretary is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct said election.

The City of Boerne having contracted with Kendall County for the conduct and supervision of the City of Boerne General Election. The Kendall County Election Officer is responsible for recruiting all election judges and clerks for Early Voting and/or Election Day.

The early voting for the above designated election shall be at 221 Fawn Valley Drive, Boerne, Texas or the location designated by the Kendall County Elections Administrator. The said place of early voting shall remain open for at least eight hours on each day for early voting which is not a Saturday, a Sunday, or an official State Holiday, beginning on April 21, 2025, and continuing through April 29, 2025, preceding the date of said election. Said place of early voting shall remain open between the hours of 8:00 a.m. and 6:00 p.m. on each day for said early voting, except Saturday April 26, 2025, when polls shall remain open from 10:00 a.m. to 4:00 p.m. and

on April 28<sup>th</sup> and April 29<sup>th</sup> when the polls shall remain open from 7:00 a.m. to 7:00 p.m. or as designated by the Kendall County Elections Administrator.

Early Voting by Mail

Applications for voting by mail may be obtained through Staci L. Decker, Elections Administrator, 221 Fawn Valley Dr. Ste. 100, Boerne, Texas.

Said election shall be held in accordance with the Election Code of this State, and only resident qualified voters of said City shall be eligible to vote at said election.

The Mayor shall give notice of this election in accordance with the terms and provisions of Sections 4.004, 83.010, 85.004, and 85.007 of the Election Code, and all necessary orders and writs for said election shall be issued by the proper authority. Returns of said election shall be delivered to the appropriate authorities immediately after the returns are completed.

It is further found and determined that in accordance with the order of this governing body, the City Secretary posted written notice of the date, place and subject of this meeting on the bulletin board located in the City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

PASSED, APPROVED and ADOPTED this the \_\_\_ day of January 2025.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Secretary