

MINUTES
REGULAR CITY COUNCIL MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 North Main Street
Boerne, TX 78006
OCTOBER 8, 2024 – 6:00 PM

Minutes of the Regular Called City Council Meeting of October 8, 2024.

Present: 5 - Mayor Frank Ritchie, Mayor Pro Tem Ty Wolosin, Council Member Sharon D. Wright, Council Member Quinten Scott, and Council Member Bret A. Bunker

Absent: 1 - Council Member Joseph Macaluso

Staff Present: Mike Raute, Lori Carroll, Ben Thatcher, Jeff Carroll, Danny Zincke, Kristy Stark, Chris Shadrock, Nick Montagno, Mick McKamie, Lissette Jimenez, Sarah Buckelew, Nathan Crane, and Chastity Valdes.

Recognized / Registered Guests: Bryden and Kay Moon

1. CALL TO ORDER – 6:00 PM

Mayor Ritchie called the City Council to order at 6:00 p.m.

Mayor Ritchie asked Father Kyle Clark of St. John's Anglican Church to provide the Invocation.

Mayor Ritchie led the Pledge of Allegiance to the United States Flag and to the Texas Flag.

2. CONFLICTS OF INTEREST

No conflicts were declared.

3. PUBLIC COMMENTS:

No comments were received.

4. CONSENT AGENDA:

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY COUNCIL MEMBER SCOTT, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, and Council Member Bunker

A. CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR CALLED CITY COUNCIL MEETING OF SEPTEMBER 24, 2024.

THE MINUTES WERE APPROVED.

B. CONSIDER RESOLUTION NO. 2024-R76; A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE 0.0124 ACRES, 0.0648 ACRES DRAINAGE EASEMENT, AND 0.0369 ACRES TEMPORARY CONSTRUCTION EASEMENT, ALL LOCATED IN THE MARIA LEAL SURVEY 180, ABSTRACT 298, IN THE CITY OF BOERNE, KENDALL COUNTY, TEXAS AND ALL BEING A PORTION OF THAT CALLED 1.526 ACRE TRACT OF LAND AS DESCRIBED BY DEED RECORDS IN DEED RECORDED IN VOLUME 1500, PAGE 69, OFFICIAL PUBLIC RECORDS OF KENDALL COUNTY, TEXAS. (Tracts required for the Adler Road drainage project)

THE RESOLUTION WAS APPROVED.

C. CONSIDER RESOLUTION NO. 2024-R77; A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE 0.5095 ACRES DRAINAGE EASEMENT, AND 0.1336 ACRES TEMPORARY CONSTRUCTION EASEMENT, ALL LOCATED IN THE MARIA LEAL SURVEY 180, ABSTRACT 298, IN THE CITY OF BOERNE, KENDALL COUNTY, TEXAS AND ALL BEING A PORTION OF THE REMAINING PORTION OF A CALLED 18.649 ACRE TRACT OF LAND AS DESCRIBED BY DEED RECORDS IN DEED RECORDED IN VOLUME 1365, PAGE 116, OFFICIAL PUBLIC RECORDS OF KENDALL COUNTY, TEXAS. (Tracts required for the Adler Road drainage project)

THE RESOLUTION WAS APPROVED.

REGULAR AGENDA:

5. RESOLUTIONS:

- A. RECEIVE THE RECOMMENDATION FROM THE STAFF ART ASSESSMENT COMMITTEE (SAAC) TO ACCEPT A DONATION OF ART AND CONSIDER RESOLUTION NO. 2024-R78; A RESOLUTION OF THE BOERNE CITY COUNCIL, ACCEPTING THE SCULPTURE "THE RUNNER" AS A DONATION TO THE CITY OF BOERNE'S PUBLIC ART COLLECTION.**

Mayor Ritchie called on Nick Montagno, Operations Manager / Special Projects. Mr. Montagno gave presentations outlining the enhancements the donation would bring to the city. He was first approached about the donation of "The Runner" in June 2024. The donors will cover all costs for shipping and installation, while the city will be responsible for the statue's maintenance.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, TO RECEIVE THE RECOMMENDATION FROM THE STAFF ART ASSESSMENT COMMITTEE (SAAC), AND APPROVE RESOLUTION NO. 2024-R78; A RESOLUTION OF THE BOERNE CITY COUNCIL, ACCEPTING THE SCULPTURE "THE RUNNER" AS A DONATION TO THE CITY OF BOERNE'S PUBLIC ART COLLECTION. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, and Council Member Bunker

- B. CONSIDER RESOLUTION NO. 2024-R79; A RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY INVOICES AND BILLS FROM SPECIFIC PROVIDERS OF GOODS AND SERVICES, IN ACCORDANCE WITH THE APPROVED ANNUAL BUDGET, IN ACCORDANCE WITH SECTION 6.08 OF THE CITY OF BOERNE'S HOME RULE CHARTER, AND IN ACCORDANCE WITH TEXAS MUNICIPAL PROCUREMENT LAWS.**

Mayor Ritchie called on Sarah Buckelew, Finance Director. Director Buckelew explained that this is an annual item, noting some changes to the vendor list and vendors associated with previously approved contracts. She mentioned that the item has been presented to the council for the past 20 years and is being brought forth this year due to a change in verbiage. Director Buckelew clarified that no contracts already approved by the council are being

resubmitted. A total of 88 contractors have been moved to the approved list.

A MOTION WAS MADE BY COUNCIL MEMBER SCOTT, SECONDED BY MAYOR PRO TEM WOLOSIN, TO APPROVE RESOLUTION NO. 2024-R79; A RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY INVOICES AND BILLS FROM SPECIFIC PROVIDERS OF GOODS AND SERVICES, IN ACCORDANCE WITH THE APPROVED ANNUAL BUDGET, IN ACCORDANCE WITH SECTION 6.08 OF THE CITY OF BOERNE’S HOME RULE CHARTER, AND IN ACCORDANCE WITH TEXAS MUNICIPAL PROCUREMENT LAWS. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, and Council Member Bunker

C. CONSIDER RESOLUTION NO. 2024-R80; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND LUCK DESIGN TEAM FOR NORTHSIDE COMMUNITY PARK TOEPPERWEIN ROAD IMPROVEMENTS FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$31,530.00.

Mayor Ritchie called on Lissette Jimenez, Director of Parks & Recreation. Director Jimenez presented the need to amend the existing agreement with Luck Design Team for Northside Park. She stated the amendment focuses on road improvements, including upgrades to the park, road, and utilities. Planned improvements involve the plat, parking lot, turning lanes, and road widening, with the project scheduled to begin in July 2025.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE RESOLUTION NO. 2024-R80; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF BOERNE AND LUCK DESIGN TEAM FOR NORTHSIDE COMMUNITY PARK TOEPPERWEIN ROAD IMPROVEMENTS FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$31,530.00. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, and Council Member Bunker

- D. CONSIDER RESOLUTION NO. 2024-R81; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND PROJECT CONTROL FOR NORTHSIDE COMMUNITY PARK PROJECT MANAGEMENT SERVICES FOR AN AMOUNT NOT TO EXCEED \$144,000.00.**

Mayor Ritchie called on Lissette Jimenez, Director of Parks & Recreation. Director Jimenez presented an updated construction cost for Northside Park, citing increases in inflation, interest rates, and construction costs. As a result, the project will now be completed in two phases and requires additional support in the form of a Construction Manager at Risk (CMAR). She outlined the responsibilities the CMAR will manage for the city and parks department, emphasizing that the city and parks will remain involved in all aspects of the project but are seeking additional assistance.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER BUNKER, TO APPROVE RESOLUTION NO. 2024-R81; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT BETWEEN THE CITY OF BOERNE AND PROJECT CONTROL FOR NORTHSIDE COMMUNITY PARK PROJECT MANAGEMENT SERVICES FOR AN AMOUNT NOT TO EXCEED \$144,000.00. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, and Council Member Bunker

- E. CONSIDER RESOLUTION NO. 2024-R82; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A THREE-YEAR CONTRACT BETWEEN THE CITY OF BOERNE AND THE NORMANDY GROUP, LLC FOR SERVICES RELATED TO THE EXPLORATION OF FEDERAL GRANT FUNDING OPPORTUNITIES FOR AN AMOUNT NOT TO EXCEED \$275,400.00 OVER THE THREE-YEAR TERM.**

Mayor Ritchie called on Kristy Stark, Assistant City Manager. ACM Stark presented on the city's relationship with the Normandy Group, emphasizing

the benefits of maintaining this partnership through a three-year contract. She explained that when the city is not awarded a grant, the Normandy Group provides debriefs to help improve future applications. ACM Stark also reviewed the grants the city has received, including the most recent one, which will fund the hiring of six new firefighters.

A MOTION WAS MADE BY MAYOR PRO TEM WOLOSIN, SECONDED BY COUNCIL MEMBER SCOTT, TO APPROVE RESOLUTION NO. 2024-R82; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE A THREE-YEAR CONTRACT BETWEEN THE CITY OF BOERNE AND THE NORMANDY GROUP, LLC FOR SERVICES RELATED TO THE EXPLORATION OF FEDERAL GRANT FUNDING OPPORTUNITIES FOR AN AMOUNT NOT TO EXCEED \$275,400.00 OVER THE THREE-YEAR TERM. THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Mayor Pro Tem Wolosin, Council Member Wright, Council Member Scott, and Council Member Bunker

6. COMMENTS FROM COUNCIL – No discussion or action may take place.

Mayor Pro Tem Wolosin stated Boerne ISD would be going into Fall Break and this weekend's Rod Run event would be held in downtown Boerne.

Council Member Wright stated this year's Barktoberfest will be held Saturday, October 19th from 9am-4pm at Main Plaza. It is a great fundraiser that helps aid local animal shelters. Also, this event helps support programs for low cost vaccines and other services.

7. ADJOURNMENT

Mayor Ritchie adjourned the City Council Meeting at 6:29 p.m.

Approved:

Mayor

Attest:

City Secretary