



## AGENDA ITEM SUMMARY

<b>Agenda Date</b>	August 26, 2025
<b>Requested Action</b>	APPROVE RESOLUTION NO 2025-R59; A RESOLUTION OF THE CITY OF BOERNE, TEXAS, AWARDING A CONTRACT FOR EXTERNAL AUDITING SERVICES FOR FISCAL YEAR 2025 TO _____; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT.
<b>Contact Person</b>	Sarah Buckelew, Director of Finance
<b>Background Information</b>	<p>The City of Boerne issued a Request for Qualifications (RFQ) for professional audit services for the fiscal year ending September 30, 2025. The scope includes the annual financial audit, preparation of a Single Audit Report if federal grant thresholds are met, and assistance with the preparation and review of the City's Annual Comprehensive Financial Report (ACFR).</p> <p>A total of seven proposals were submitted, and four firms advanced to the interview stage. After reviewing qualifications, experience, and interviews, staff recommend awarding the contract to Whitley Penn to provide these services.</p> <p>Staff requests authorization for the City Manager to negotiate and enter into an agreement with Whitley Penn LLP for auditing services for fiscal year 2025.</p>
<b>Strategic Alignment</b>	F1 – Strategic, responsible, conservative fiscal management.
<b>Financial Considerations</b>	This is a budgeted line item for FY26.
<b>Citizen Input/Board Review</b>	N/A
<b>Legal Review</b>	Legal will review the agreement once it is negotiated.
<b>Alternative Options</b>	N/A
<b>Supporting Documents</b>	Resolution No. 2025-R59 Proposal – Whitley Penn