

**MINUTES**  
**DESIGN REVIEW MEETING**  
**BOERNE CITY HALL**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 N. MAIN**  
**Thursday, October 12, 2023 - 6:00 PM**

MINUTES OF THE DESIGN REVIEW COMMITTEE MEETING OF OCTOBER 12, 2023.

PRESENT 3 - VICE CHAIR CODY KELLER, COMMITTEE MEMBER CARR STOKES, COMMITTEE MEMBER CHRIS HARTHCOCK

ABSENT 2 - CHAIRMAN CHRIS TAYLOR, COMMITTEE MEMBER SHELLY CONDRA

STAFF PRESENT: NATHAN CRANE, RYAN BASS, HEATHER WOOD, MIKE RAUTE

RECOGNIZED/REGISTERED GUESTS: AUTUMN THOMPSON

**THE CITY OF BOERNE DESIGN REVIEW COMMITTEE RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME TO DISCUSS ANY OF THE MATTERS LISTED BELOW, AS AUTHORIZED BY TEXAS GOVERNMENT CODE §551.071 (CONSULTATION WITH ATTORNEY).**

**1. CALL TO ORDER – 6:00 PM**

Vice Chair Cody Keller called the Design Review Committee to order at 6:00 p.m.

**2. CONFLICT OF INTEREST**

No conflicts of interest were declared.

**3. PUBLIC COMMENTS:** This is the opportunity for visitors and guests to address the Design Review Committee on any issue. The Design Review Committee may not discuss any presented issue, nor may any action be taken on any issue at this time. (Attorney General opinion – JC-0169)

Vice Chair Keller opened public comments at 6:00 p.m.

No comments were received.

Vice Chair Keller closed public comments at 6:00 p.m.

4. CONSENT AGENDA:

A MOTION WAS MADE BY COMMITTEE MEMBER STOKES, SECONDED BY COMMITTEE MEMBER HARTHCOCK, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**YEA: 3-** VICE CHAIR KELLER, COMMITTEE MEMBER STOKES, COMMITTEE MEMBER HARTHCOCK

**NAY: 0**

**Approved: 3-0**

- 4.A. [2023-746](#) THE MINUTES OF THE DESIGN REVIEW COMMITTEE MEETING OF APRIL 24, 2023.

5. REGULAR AGENDA:

- 5.A. [2023-745](#) CONSIDER A SIGN VARIANCE FOR ROERS COMPANIES TEXAS (BLUFFVIEW AT FREDERICK CREEK APARTMENTS), LOCATED AT 36025 IH-10 (KAD 14386) TO ALLOW A FREESTANDING MONUMENT SIGN THAT DOES NOT MEET THE REQUIREMENTS AS STATED IN THE UNIFIED DEVELOPMENT CODE, SECTION 9.7.C.9, GENERAL STANDARDS FOR FREESTANDING SIGNS. TAKE NECESSARY ACTION.

Ryan Bass, City Environmental Planner/Urban Forester, presented the proposed variance and clarified that the variance is specifically for the two sides of the sign that do not meet the enclosure requirements of the Code; the sign does meet height, width, and all other requirements.

A MOTION WAS MADE BY COMMITTEE MEMBER STOKES, SECONDED BY COMMITTEE MEMBER HARTHCOCK, TO APPROVE A SIGN VARIANCE FOR ROERS COMPANIES TEXAS (BLUFFVIEW AT FREDERICK CREEK APARTMENTS), LOCATED AT 36025 IH-10 (KAD 14386) TO ALLOW A

FREESTANDING MONUMENT SIGN THAT DOES NOT MEET THE REQUIREMENTS AS STATED IN THE UNIFIED DEVELOPMENT CODE, SECTION 9.7.C.9, GENERAL STANDARDS FOR FREESTANDING SIGNS. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**YEA: 3-** VICE CHAIR KELLER, COMMITTEE MEMBER STOKES, COMMITTEE MEMBER HARTHCOCK

**NAY: 0**

**Approved: 3-0**

6. ADJOURNMENT

No comments from Legal Counsel or Staff.

Vice Chair Cody Keller adjourned the Design Review Committee at 6:10 p.m.

Approve:

\_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Secretary