

	<div style="text-align: center;"> <h2 style="margin: 0;">AGENDA ITEM SUMMARY</h2> </div> <div style="border: 1px dashed gray; padding: 5px; margin-top: 10px;"> <p><b>District Impacted</b></p> <p><input type="checkbox"/> 1 = Haberstroh</p> <p><input type="checkbox"/> 2 = Woolard</p> <p><input type="checkbox"/> 3 = Boyd</p> <p><input type="checkbox"/> 4 = Cisneros</p> <p><input type="checkbox"/> 5 = Bergmann</p> <p><input type="checkbox"/> All</p> </div>
<b>DESCRIPTION</b>	
<b>STAFF'S RECOMMENDED ACTION (be specific)</b>	<b>RECOGNITION OF MUNICIPAL COURT CLERK, CLAUDIA LEMON FOR ACHIEVING THE LEVEL III MUNICIPAL COURT CERTIFICATION</b>
<b>CONTACT PERSON</b>	Linda S. Zartler, Assistant City Manager
<b>SUMMARY</b>	<p>Claudia Lemon has achieved Level 3, Certified Municipal Court Clerk. She is one of 65 Level 3, Certified Municipal Court Clerks in the state of Texas.</p> <p>The Texas Court Clerks Association (TCCA) is partners TMCEC, TMCA, and Texas State University to create an education development program since 1996. The Municipal Court Clerk certification Program was established to provide professional development and education growth to Court Staff in Municipal and Justice Courts.</p> <p>To achieve this level of certification, the clerk must have obtained Level 1 and 2, previously. The requirements for participation is continuing education through a required list of books and reports; observation and reporting on other court proceedings, preparing journal on the observations; and the successful completion of a Level 3 exam.</p> <p>Claudia has displayed the dedication and determination of her position by achieving this certification, and deserves the acknowledgement of her employer, the City of Boerne.</p> <p>Ms. Landra Solansky, Certified Municipal Court Clerk of the City of Seguin will be present to acknowledge Ms. Claudia Lemon for this achievement.</p>
<b>COST</b>	
<b>SOURCE OF FUNDS</b>	
<b>ADDITIONAL INFORMATION</b>	

This summary is not meant to be all inclusive. Supporting documentation is attached.