

KENDALL APPRAISAL DISTRICT

118 Market Avenue • Boerne, Texas 78006



August 19, 2015

Mr. Ronald Bowman, City Manager
City of Boerne
PO Box 1677
Boerne, Texas 78006

RE: 2016-2017 Kendall Appraisal District Board of Directors Election

Dear Mr. Bowman,

According to Section 6.03(e) of the Texas Property Tax Code you are hereby provided written notice of the number of votes (entitlements) that your taxing unit is entitled for the appointment of the 2016-2017 Kendall Appraisal District Board of Directors. The dates provided in the remainder of this letter are found in Section 6.03(g), (j), and (k) of the Texas Property Tax Code.

Each taxing unit that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each of the seven (7) positions to be filled on the Board of Directors. The presiding officer of the governing body must submit the names of the unit's nominees to me before **October 15, 2015**.

By **October 30, 2015** a ballot will be prepared providing a list of the candidates in alphabetical order and a ballot together with voting entitlements will be provided to the presiding officer of the governing body of each taxing unit that is entitled to vote.

The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit the resolution to me by **December 15, 2015**.

Following the receipt of all resolutions a count of the votes will be made and a report of the results will be provided to the respective taxing units and to each of the nominated Board of Directors by **December 31, 2015**.

Respectfully,

Shelby Presley
Chief Appraiser

Attachment