

MINUTES
DESIGN REVIEW COMMITTEE MEETING
RONALD C. BOWMAN CITY COUNCIL CHAMBERS
447 NORTH MAIN STREET
Thursday, September 12, 2024 - 6:00 PM

Minutes of the Design Review Committee meeting of September 12, 2024 at 6:00 p.m.

Present 3 - Chairman Chris Taylor, Vice Chair Cody Keller, Committee Member Carr Stokes

Absent 2 - Committee Member Chris Harthcock, Committee Member Shelly Condra,

Staff Present: Franci Linder, Heather Wood, Ryan Lewis

Recognized/Registered Guests: Richard Eckersley

1. CALL TO ORDER – 6:00 PM

Chairman Taylor called the Design Review Committee to order at 6:00 p.m.

2. CONFLICT OF INTEREST

No conflicts were declared.

3. PUBLIC COMMENTS

Chairman Taylor opened public comments at 6:00 p.m.

No comments were received.

Chairman Taylor closed public comments at 6:00 p.m.

4. CONSENT AGENDA

A motion was made by Vice Chair Keller, seconded by Committee Member Stokes, to approve the consent agenda as presented.

The motion carried by the following vote:

Yea: 3 - Chairman Taylor, Vice Chair Keller, Committee Member Stokes

- 4.A. [2024-484](#) Consider approval of the minutes of the Design Review Committee meeting of August 8, 2024.

5. REGULAR AGENDA ITEMS:

- 5.A. [2024-485](#) Untable a request for a variance to Chapter 9, Section 9-7.9, General Sign Standards, of the Unified Development Code, located at 208 W Bandera Rd (KAD 24353), to reduce the 8 ft. setback to 0 ft. for a monument sign. (Jaci Clemons, on behalf of St. Mark's Presbyterian Church)

A motion was made by Chairman Taylor, seconded by Committee Member Stokes, to untable a request for a variance to Chapter 9, Section 9-7.9, General Sign Standards, of the Unified Development Code, located at 208 W Bandera Rd (KAD 24353), to reduce the 8 ft. setback to 0 ft. for a monument sign.

The motion carried by the following vote:

Yea: 3 - Chairman Taylor, Vice Chair Keller, Committee Member Stokes

- 5.B. [2024-486](#) Consider a request for a variance to Chapter 9, Section 9-7.9, General Sign Standards, of the Unified Development Code, located at 208 W Bandera Rd (KAD 24353), to reduce the 8 ft. setback to 0 ft. for a monument sign. (Jaci Clemons, on behalf of St. Mark's Presbyterian Church)

Franci Linder, Assistant Planning Director, presented the proposed variance.

Rick Eckersley, co-chair of the St. Mark's sign committee, spoke regarding enforcement of the setback requirement and how it will impact the effectiveness of the proposed sign while providing little to no public benefit. He explained that the proposed sign is consistent with the city's design standards and if they have to relocate the sign to meet the 8-foot setback, they will likely have to remove the tree. He noted that granting this variance will not adversely affect public welfare, will not

impact traffic visibility, and will align with the objectives of the long-term planning requirements. He also indicated that there is no expectation of TxDOT widening Blanco Road in future plans.

Commissioner Keller agreed that there will likely be no foreseeable future plans to widen the TxDot road and that the further the sign is set back from the road, the more distracting it could be for drivers trying to identify the sign for the church.

Chairman Taylor suggested that positioning the sign at the zero setback might be safer, as it would reduce drivers trying to search for it. He also questioned if vehicles in parking lot could potentially block the visibility of the sign either way.

Rick Eckersley clarified that they rarely have vehicles parked in the parking lot.

A motion was made by Chairman Taylor, seconded by Committee Member Stokes, to approve a request for a variance to Chapter 9, Section 9-7.9, General Sign Standards, of the Unified Development Code, located at 208 W Bandera Rd (KAD 24353), to reduce the 8 ft. setback to 0 ft. for a monument sign.

The motion carried by the following vote:

Yea: 3 - Chairman Taylor, Vice Chair Keller, Committee Member Stokes

6. COMMENTS FROM COMMITTEE/LEGAL COUNSEL/STAFF – NO DISCUSSION OR ACTION MAY TAKE PLACE.

There were no additional comments.

7. ADJOURNMENT

Chairman Taylor adjourned the Design Review Committee at 6:26 p.m.

Chairman

Vice Chair