

## RESOLUTION NO. 2026-R17

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE TEXAS, ESTABLISHING A CAPITAL IMPROVEMENTS ADVISORY COMMITTEE; PROVIDING FOR ITS PURPOSE, COMPOSITION, TERMS, AND DUTIES; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, Chapter 395 of the Texas Local Government Code authorizes municipalities to impose impact fees and requires the establishment of a Capital Improvements Advisory Committee; and

**WHEREAS**, the City Council desires to ensure that land use assumptions, capital improvements plans, and impact fees, if applicable, are reviewed by qualified members of the community; and

**WHEREAS**, the City Council finds that the creation of a Capital Improvements Advisory Committee will promote transparency, technical review, and informed decision-making regarding capital infrastructure planning and financing;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS:**

#### **Section 1. Establishment**

There is hereby established a Capital Improvements Advisory Committee (the "Committee") to advise the City Council on matters related to capital improvements planning and impact fees.

#### **Section 2. Purpose and Duties**

The Committee shall have the following responsibilities, consistent with Chapter 395 of the Texas Local Government Code:

- a. Advise and assist the City in adopting land use assumptions;
- b. Review the capital improvements plan and file written comments;
- c. Monitor and evaluate implementation of the capital improvements plan;
- d. File semiannual reports with respect to the progress of the capital improvements plan and report on any perceived inequities in implementing the plan or imposing impact fees;
- e. Advise the City Council of the need to update or revise land use assumptions, capital improvements plans, and impact fees;
- f. Provide such other advice as may be requested by the City Council regarding capital improvements and related infrastructure planning.

#### **Section 3. Composition**

The Committee shall consist of not fewer than five (5) members appointed by the City Council. At least fifty percent (50%) of the members shall be representatives of the real estate, development, or building industries who are not employees or officials of the City. Membership to include representative from the ETJ.

**Section 4. Terms of Office**

Members shall serve staggered terms of four (4) years, unless otherwise specified by the City Council at the time of appointment. Members may be reappointed and shall serve until their successors are appointed.

**Section 5. Appointment**

Members of the Committee shall be appointed by the City Council. The Mayor may make recommendations for appointment consistent with the City's standard board and commission appointment process.

**Section 6. Organization**

The Mayor shall elect a chair. Vice-chair and secretary are elected from among its members. The Committee shall establish rules of procedure as necessary to conduct its business and shall comply with applicable state laws, including the Texas Open Meetings Act and the City's Ethics ordinance.

**Section 7. Meetings**

The Committee shall meet as necessary to fulfill its duties, but not less than twice annually, or as required by law.

**Section 8. Staff Support**

City staff shall provide administrative and technical support to the Committee as necessary for the performance of its duties.

**Section 9. Effective Date**

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED on this the \_\_\_\_ day of \_\_\_\_, 2026.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_

City Secretary