

MINUTES
ETHICS REVIEW COMMISSION MEETING
CITY HALL
EXECUTIVE CONFERENCE ROOM
447 North Main Street
Boerne, TX 78006
JULY 22, 2025 – 5:30 PM

Minutes of the Ethics Review Commission Meeting of July 22, 2025.

Present: Chairman Carlin Friar, Commissioner Denver G. McCarty, Jr., Commissioner Kyle Mickelsen, and Vice Chair Ben Walker.

Absent: Secretary Darren Smith and Alternate Commissioner Robert Lee.

Staff Present: Ben Thatcher, Mick McKamie, and Lori Carroll

Recognized Guest: Mayor Frank Ritchie

1. CALL TO ORDER – 5:30 PM

Chairman Friar called the meeting to order at 5:30 p.m.

2. PUBLIC COMMENTS:

No comments were received.

3. INTRODUCTION OF NEW COMMISSION MEMBER KYLE MICKELSEN.

Chairman Friar welcomed Kyle Mickelsen as the newest member of the Ethics Review Commission. Commissioner Mickelsen briefly introduced himself sharing his personal background and professional experience.

Chairman Friar provided an overview of the commission's purpose and responsibilities. He encouraged members to periodically review the City's Ethics

Ordinance, which outlines the proper procedures to follow in the event of an ethics violation. He commended the City for proactively establishing the commission to ensure it is in place before any issues arise.

Chairman Friar noted that the commission typically meets once a year unless circumstances require additional meetings. He also explained that the City Council appoints both the commission members and the chair, while the commission itself elects the vice chair and secretary.

4. ANNUAL ELECTION OF VICE CHAIR AND SECRETARY.

A motion was made by Commissioner McCarty, seconded by Commissioner Mickelsen to elect Ben Walker as Vice Chair and Kyle Mickelsen as Secretary. The motion carried by the following vote:

Aye: 4 Chairman Friar, Commissioner McCarty, Secretary Mickelsen, and Vice Chair Walker

5. CONSIDER APPROVAL OF THE MINUTES OF JULY 24, 2024, ETHICS REVIEW COMMISSION MEETING.

A motion was made by Commissioner McCarty, seconded by Commissioner Mickelson to approved the minutes as provided. The motion carried by the following vote:

Aye: 4 Chairman Friar, Commissioner McCarty, Secretary Mickelsen, Vice Chair Walker.

6. COMMENTS FROM ELECTED OFFICIAL / COMMISSIONERS / STAFF – No discussion or action may take place.

Chairman Friar invited Mayor Ritchie to share any comments. Mayor Ritchie

thanked the commission members for their service and commitment, noting that this is the first year the City has received more applications than available positions on boards and commissions. He added that the absence of ethics complaints reflects positively on City staff as well as both current and former elected officials.

Chairman Friar then asked City Manager Thatcher if he had any remarks. Mr. Thatcher also expressed his appreciation to the commission. He noted that while a couple of ethics complaints had been initiated in the past, once the complainants were presented with the City's Ethics Ordinance, they chose not to move forward. He emphasized the value of having a clear and accessible process in place.

Chairman Friar next turned to City Attorney Mick McKamie for any comments. Mr. McKamie clarified a point from the recent ethics training, stating that while he had mentioned a previous ethics violation, that incident actually occurred prior to the adoption of the current Ethics Ordinance.

ADJOURNMENT

Chairman Friar adjourned the meeting at 5:37 p.m.

Approved:

Chair

s/s Lori A. Carroll
City Secretary