



## AGENDA ITEM SUMMARY

**District Impacted**

- 1 = Anzollitto
- 2 = Woolard
- 3 = Boyd
- 4 = Cisneros
- 5 = Colvin
- All

<b>AGENDA DATE</b>	<i>January 23, 2018</i>
<b>DESCRIPTION</b>	CONSIDER MAYORAL APPOINTMENTS TO THE HISTORIC LANDMARK COMMISSION AND CEMETERY SEXTON.
<b>STAFF'S RECOMMENDED ACTION (be specific)</b>	Approve Mayoral appointments as presented.
<b>CONTACT PERSON</b>	Mayor Mike Schultz
<b>SUMMARY</b>	<p>The City of Boerne Parks and Recreation Director is assigned responsibility for operations, maintenance and general oversight of all Boerne municipal cemeteries. The City Council may, as they deem necessary, appoint one or more representatives (Sextons) to interact with individuals seeking to purchase cemetery spaces and niches in a Boerne municipal cemetery and to execute a transaction for such lot/niche sale (Ordinance # 2008-08 Section 6-61). The Sexton is considered a liaison acting on behalf of the City with regard to interactions with persons requiring the use of a Boerne municipal cemetery. As such, the Sexton is expected to adhere to a high standard of professionalism in providing funeral services and coordination of sales transactions between individuals, the Sexton, and the City.</p> <p>William Holt purchased Vaughan's Funeral in March of 2017. Since that time he has been faithfully providing all the services required of a Sexton. This appointment along with the signed Sexton Policy Agreement will officially make William Holt a Sexton of the City of Boerne. Dusty Fisher of Ebensberger-Fisher Funeral Home will remain a Sexton of the City of Boerne as well.</p> <p>It is also recommended to appoint Robert Newey to fill a vacancy on the Historic Landmark Commission created by Shanda's Stevens resignation.</p>
<b>COST</b>	10% of lot sales done through Vaughan's Funeral Home
<b>SOURCE OF FUNDS</b>	2017-2018 Cemetery Budget
<b>ADDITIONAL INFORMATION</b>	

This summary is not meant to be all inclusive. Supporting documentation is attached.