MINUTES

SPECIAL CALLED HISTORIC LANDMARK COMMISSION MEETING RONALD C. BOWMAN CITY COUNCIL CHAMBERS 447 NORTH MAIN STREET

Monday, June 9, 2025 - 5:30 PM

Minutes of the Special Called Historic Landmark Commission Meeting of June 9, 2025.

Present: 5 - Chairman Sally Pena, Vice Chair Lynnese Graves,

Commissioner Cesar Hance, Commissioner Mike Nichols, and

Commissioner Sharon D. Wright

Absent: 2 - Commissioner Patti Mainz and Commissioner Ashley Maytum

1. CALL TO ORDER - 5:30 PM

Chairman Pena called the Historic Landmark Commission Meeting to order at 5:32 p.m.

2. CONFLICT OF INTEREST

No conflicts were declared.

3. OATHS OF OFFICE:

3.A. Administer oaths of office

Chairman Pena asked Liz Huvalla, Development Coordinator to provide the Oath of Office to Sharon Wright.

4. PUBLIC COMMENTS:

No comments were received.

5. REGULAR AGENDA:

5.A. Consider a certificate of appropriateness and variance recommendation for a new sign (1 of 3) located at 101 S. Main Street, Suite C. (Mainz Meat Market)

Chairman Peña called on Jo-Anmarie Andrade, Planner II, to present Agenda Items 5A through 5C together, as they are related. Ms. Andrade began reviewing the sign review process and the approval steps required. She explained that if the commission approves the proposed signage this evening, request would then move forward to the Design Review Committee for final consideration.

The applicant is requesting approval for a hanging sign, a canopy sign, and a wall sign. Ms. Andrade presented a map showing the location and a photo of the building. She also displayed renderings of the proposed signage and explained the variance request, noting that the proposal exceeds the Unified Development Code (UDC) limits for both sign area and projection.

business owner, addressed the commission, Mason Mainz. the clarifying the large wall sign will be painted directly onto the stucco surface. He shared of photos of nearby businesses with similar hanging signage-many which exceed the 60% coverage limit-and noted these were previously approved Landmark Commission (HLC). Staff confirmed that the calculation the Historic of the painted wall sign is the same as if it were a wooden sign hung on the building.

Assistant Planning Director Linder stated that a letter from Mr. Mainz was placed at the dais for each of the Commissioners.

A MOTION WAS MADE BY COMMISSIONER NICHOLS, SECONDED BY VICE CHAIR GRAVES, TO APPROVE A CERTIFICATE OF APPROPRIATENESS AND RECOMMEND APPROVAL OF THE SIGN VARIANCE TO THE DESIGN REVIEW COMMITTEE FOR A NEW HANGING SIGN LOCATED AT 101 S. MAIN STREET, SUITE C. (MAINZ MEAT MARKET). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Vice Chair Graves, Commissioner Hance, Commissioner Nichols, and Commissioner Wright

Absent: 2 - Commissioner Mainz and Commissioner Maytum

5.B. Consider a certificate of appropriateness and variance recommendation for a new sign (2 of 3) located at 101 S. Main Street, Suite C. (Mainz Meat Market)

A MOTION WAS MADE BY COMMISSIONER WRIGHT, SECONDED BY VICE CHAIR APPROVE A CERTIFICATE OF **APPROPRIATENESS** AND RECOMMEND APPROVAL OF THE SIGN VARIANCE TO THE DESIGN REVIEW COMMITTEE FOR A CANOPY SIGN LOCATED ΑT 101 S. MAIN STREET, SUITE C. (MAINZ **MEAT** MARKET). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Vice Chair Graves, Commissioner Hance, Commissioner Nichols, and Commissioner Wright

Absent: 2 - Commissioner Mainz and Commissioner Maytum

5.C. Consider a certificate of appropriateness and variance recommendation for a new sign (3 of 3) located at 101 S. Main Street, Suite C. (Mainz Meat Market)

A MOTION WAS MADE BY VICE CHAIR GRAVES, SECONDED BY COMMISSIONER WRIGHT, TO APPROVE A CERTIFICATE OF APPROPRIATENESS AND RECOMMEND APPROVAL OF THE SIGN VARIANCE TO THE DESIGN REVIEW COMMITTEE FOR A WALL SIGN LOCATED AT 101 S. MAIN STREET, SUITE C. (MAINZ MEAT MARKET). THE MOTION CARRIED BY THE FOLLOWING VOTE:

Yeah: 4 - Vice Chair Graves, Commissioner Hance, Commissioner Nichols, and Commissioner Wright

Absent: 2 - Commissioner Mainz and Commissioner Maytum

6. COMMENTS FROM COMMISSION/LEGAL COUNSEL/STAFF - No discussion or action may take place.

Assistant Director Linder expressed appreciation to the Commissioners for attending the special called meeting.

Commissioner Wright expressed appreciation to the applicant for providing photos of signs that were similar in size to his request.

7. ADJOURNMENT

Chairman

Chairman Pena adjourned the Historic Landmark Commission at 5:52 p.m.	
Apı	proved:

Attest:

Administrative Assistant