

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**RONALD C. BOWMAN CITY COUNCIL CHAMBERS**  
**447 North Main Street**  
**Boerne, TX 78006**  
**FEBRUARY 24, 2026 – 6:00 PM**

Minutes of the Regular Called City Council Meeting of February 24, 2026.

**Present:** 6 - Mayor Frank Ritchie, Mayor Pro Tem Ty Wolosin, Council Member Joe Bateman, Council Member Kyle Mickelsen, Council Member Bret A. Bunker, and Council Member Joseph Macaluso

**Staff Present:** Ben Thatcher, Mike Brinkmann, Sarah Buckelew, Jeff Carroll, Lori Carroll, Manny Casares, Susan Finch, Lissette Jimenez, Karen Kochheisser, Cody Lackey, Mick McKamie, Kirk Meadows, Natalie Morgan, Mike Raute, Chris Shadrock, Natalie Shults, Kristy Stark, Andrew Wilkinson, and Chastity Valdes

**Recognized / Registered Guests:** Bill Jollie

**1. CALL TO ORDER – 6:00 PM**

Mayor Ritchie called the City Council Meeting to order at 6:00 p.m.

Mayor Ritchie provided the Invocation and led the Pledge of Allegiance to the United States Flag and to the Texas Flag.

**2. CONFLICTS OF INTEREST**

No conflicts were declared.

**3. PUBLIC COMMENTS:**

Bill Jollie, 164 Cool Rock, addressed the City Council regarding the “Healthiest Small Town” initiative. He provided a handout to Council Members outlining the initiative and extended an invitation to attend the event scheduled for

March 5 from 6:00-7:30 p.m. at the Cibolo Center for Conservation.

**4. CONSENT AGENDA:**

A MOTION WAS MADE BY COUNCIL MEMBER BUNKER, SECONDED BY MAYOR PRO TEM WOLOSIN, TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**A. CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR CALLED CITY COUNCIL MEETING OF JANUARY 27, 2026 AND THE MINUTES OF THE SPECIAL CALLED CITY COUNCIL MEETING OF FEBRUARY 10, 2026 (WINTER WORKSHOP)**

THE MINUTES WERE APPROVED.

**B. RECEIVE AND CONSIDER CERTIFICATION OF UNOPPOSED CANDIDATES FOR THE GENERAL ELECTION OF MAY 2, 2026.**

THE CERTIFICATION WAS APPROVED.

**C. CONSIDER AN ORDER OF CANCELLATION FOR THE GENERAL ELECTION FOR CITY COUNCIL MEMBER DISTRICTS 1 AND 3.**

THE ORDER OF ELECTION CANCELLATION WAS APPROVED.

**D. CONSIDER RESOLUTION NO. 2026-R09; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOERNE AND KENDALL COUNTY FOR FIRE PROTECTION SERVICES.**

THE RESOLUTION WAS APPROVED.

**E. CONSIDER RESOLUTION NO. 2026-R10; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) THROUGH A LOCAL ON-SYSTEM AGREEMENT (LOSA) FOR THE INSTALLATION OF ROAD NAME SIGNAGE ON TRAFFIC SIGNALS ON STATE-MAINTAINED**

**ROADWAYS WITHIN THE CITY LIMITS.**

THE RESOLUTION WAS APPROVED.

- F.           **CONSIDER RESOLUTION NO. 2026-R11; A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AND MANAGE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOERNE AND CITY OF POST TO ALLOW THE SHARING AND USE OF COMPETITIVELY PROCURED CONTRACTS IN ACCORDANCE WITH CHAPTER 791 OF THE TEXAS GOVERNMENT CODE.**

THE RESOLUTION WAS APPROVED.

- G.           **CONSIDER RESOLUTION NO. 2026-R12; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING THE SUBMISSION OF A CRIMINAL JUSTICE GRANT PROGRAM FISCAL YEAR 2027 APPLICATION TO THE OFFICE OF THE GOVERNOR FOR FUNDING FROM THE RIFLE-RESISTANT BODY ARMOR GRANT PROGRAM (BAGP). (Grant #5841101)**

THE RESOLUTION WAS APPROVED.

- H.           **CONSIDER RESOLUTION NO. 2026-R13; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ARCHITECTURAL SERVICES CONTRACT BETWEEN THE CITY OF BOERNE AND HOEFER WELKER, LLC FOR THE BOERNE POLICE DEPARTMENT ANIMAL SHELTER PROJECT FOR AN AMOUNT NOT TO EXCEED \$47,500.**

THE RESOLUTION WAS APPROVED.

- I.           **CONSIDER RESOLUTION NO. 2026-R14; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ARCHITECTURAL SERVICES CONTRACT BETWEEN THE CITY OF BOERNE AND HOEFER WELKER, LLC FOR THE BOERNE POLICE DEPARTMENT DISPATCH PROJECT FOR AN AMOUNT NOT TO EXCEED \$51,500.**

THE RESOLUTION WAS APPROVED.

**REGULAR AGENDA:**

**5. PRESENTATIONS, PUBLIC HEARINGS, AND ORDINANCES:**

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**A. RECEIVE THE BOERNE POLICE DEPARTMENT 2025 ANNUAL REPORT AND THE ANNUAL REPORT ON RACIAL PROFILING.**

Mayor Ritchie called on Assistant Police Chief Cody Lackey to review the Police Department's 2025 Annual Report. Assistant Chief Lackey presented key operational statistics for 2025, including crime data, traffic enforcement activity, and service call metrics. He also presented the Department's annual racial profiling report in compliance with state reporting requirements, as well as year-end statistics for Animal Care Services. In addition, Assistant Chief Lackey recognized the recipients of the 2025 employee awards, highlighting their service and contributions to the organization. He concluded with an update on the K9 Chico memorial statue, including the status of planning and installation.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY COUNCIL MEMBER BUNKER, TO RECEIVE THE BOERNE POLICE DEPARTMENT 2025 ANNUAL REPORT AND THE ANNUAL REPORT ON RACIAL PROFILING. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

**B. RECEIVE THE FIRST QUARTER FINANCIAL AND INVESTMENT REPORT FOR THE PERIOD ENDED DECEMBER 31, 2025.**

Mayor Ritchie called on Finance Director Sarah Buckelew to present the first quarter Financial and Investment Report. She reported that revenues across all funds are tracking in line with budget projections. Sales tax and ad valorem tax collections are meeting expectations, and expenditures remain within budget for all funds. She also reviewed the performance of the City's gas utility hedge fund, noting its current status and impact on utility operations.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY MAYOR PRO TEM WOLOSIN, TO RECEIVE AND APPROVE THE FIRST QUARTER FINANCIAL AND INVESTMENT REPORT FOR THE PERIOD ENDED DECEMBER 31, 2025. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

## 6. RESOLUTIONS:

**A. CONSIDER RESOLUTION NO. 2026-R15; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, FOR THE REIMBURSEMENT OF THE SUGGS CREEK SEWER MAIN EXTENSION TO BUC-EE'S LTD, FOR AN AMOUNT NOT TO EXCEED \$600,000.**

Mayor Ritchie called on Utilities Engineer Andrew Wilkinson. Mr. Wilkinson displayed a location map of the property and explained that Buc-ee's procured bids in accordance with the Texas Local Government Code for the Suggs Creek Sewer Main Extension project. The lowest bid received was from Pyramid Masons, Inc. in the amount of \$503,376.00. At this time, staff recommends approval of a reimbursement to Buc-ee's in an amount not to exceed \$600,000.00 which includes extra funds for any unforeseen costs that might occur during construction. Reimbursement will not occur until after the City's final acceptance of the project. This project was included in the initial Buc-ee's development agreement with the city.

A MOTION WAS MADE BY COUNCIL MEMBER MACALUSO, SECONDED BY COUNCIL MEMBER BATEMAN, TO APPROVE RESOLUTION NO. 2026-R15; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BOERNE, TEXAS, FOR THE REIMBURSEMENT OF THE SUGGS CREEK SEWER MAIN EXTENSION TO BUC-EE'S LTD, FOR AN AMOUNT NOT TO EXCEED \$600,000. THE MOTION CARRIED BY THE FOLLOWING VOTE:

**Yeah:** 5 - Mayor Pro Tem Wolosin, Council Member Bateman, Council Member Mickelsen, Council Member Bunker, and Council Member Macaluso

## 7. OTHER:

### A. PRESENTATION AND DISCUSSION REGARDING THE PROGRESS OF THE NORTHSIDE COMMUNITY PARK PROJECT, INCLUDING UPDATES ON THE SPLASHPAD AND PLAYGROUND RENDERINGS, AND OTHER RELATED PARK IMPROVEMENTS.

Mayor Ritchie called on Parks and Recreation Director Lissette Jimenez to provide an update on the Northside Community Park project. She presented updated renderings of the project, including the planned splash pad and new playground amenities. Director Jimenez stated that the Communications Department is providing regular public updates on the project's progress. The existing skate park will remain as is and is not included in the current scope of improvements. Project completion is anticipated by the end of 2026 or early 2027.

## 8. CITY MANAGER'S REPORT:

Mayor Ritchie called on City Manager Thatcher.

### A. RECOGNITION OF THE PATRICK HEATH PUBLIC LIBRARY FOR RECEIVING THE 2025 ACHIEVEMENT OF LIBRARY EXCELLENCE AWARD FROM THE TEXAS MUNICIPAL LIBRARY DIRECTOR'S ASSOCIATION (TMLDA).

City Manager Thatcher called on Library Director Natalie Shults to provide information regarding the Achievement of Excellence in Libraries Award presented by the Texas Municipal Library Directors Association to the Patrick Heath Public Library. Director Shults reported that only 101 out of 516 public libraries across Texas were recognized with this distinction this year. The award honors libraries that exceed standards in key service areas, including community outreach, literacy support, workforce development, and digital inclusion.

**B. RECOGNITION OF THE FINANCE DEPARTMENT FOR RECEIVING CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FROM THE GOVERNMENT FINANCE OFFICERS ASSOCIATION FOR FISCAL YEAR 2023-2024.**

City Manager Thatcher called on Finance Director Sarah Buckelew who introduced the Finance Department staff members who were in attendance. She reported that this marks the 38th consecutive year the City has received the Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report for the fiscal year ending September 30, 2024. The award, presented by the Government Finance Officers Association, represents the highest form of recognition in governmental accounting and financial reporting and reflects the City's continued commitment to transparency and financial accountability.

**C. MONTHLY PROJECTS UPDATE.**

City Manager Thatcher provided updates on various City projects. He called on Engineering and Mobility Director Jeff Carroll to provide an update on the two culverts located on Adler Street. Director Carroll outlined the construction timeline and provided an overview of the anticipated phases of work.

City Manager Thatcher also discussed a forthcoming joint meeting with the Planning and Zoning Commission to review proposed updates to the Unified Development Code (UDC).

**9. COMMENTS FROM COUNCIL – No discussion or action may take place.**

Council Member Macaluso inquired about the city's plans for America's 250th anniversary. City Manager Thatcher responded that preparations are underway for a larger fireworks show on July 4, accompanied by a proclamation. Further updates will be shared at a future council meeting.

Council Member Bunker recognized the Champion High School girls swim team

for winning the state championship two years in a row. He congratulated the girls team and coaches. He also commended the Boerne Police Department and Fire Department for ensuring the safety of students and staff at Boerne High School during a recent bomb threat.

Council Member Bateman expressed appreciation to the police department on their annual police report.

**10. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE:**

Mayor Ritchie convened the City Council into Executive Session at 6:44 p.m.

- A. SECTION 551.071 - CONSULTATION WITH CITY ATTORNEY; LITIGATION LAURA HANING V. CITY OF BOERNE CAUSE NO. 24-622 A LAWSUIT PENDING IN THE 451st JUDICIAL DISTRICT.**

No action was taken.

**11. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

Mayor Ritchie reconvened the City Council into Open Session at 7:08 p.m.

No action was taken.

**12. ADJOURNMENT**

Mayor Ritchie adjourned the City Council Meeting at 7:08 p.m.

Approved:

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Mayor

Attest:

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City Secretary